

# SELF-STUDY REPORT

For Accreditation by NAAC  
(Cycle-1)

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION  
COUNCIL

(An Autonomous Institute of the University Grants Commission)

By



SHRI SHALIGRAM SHARMA SMARAK (P.G.)  
COLLEGE, RASNA (MEERUT) U.P.

([www.rasnacollege.org](http://www.rasnacollege.org))

(Affiliated to the C.C.S. University, Meerut, U.P.)

2016



**Shri Shaligram Sharma Smarak(P.G.) College  
Rasna (Meerut) U.P.**  
(Affiliated to the C.C.S. University, Meerut)

**DR. NAND KUMAR**  
Ph.D., D.Litt.  
Principal

*Declaration by the Head of the Institution*

I certify that the data included in this Self-Study Report (SSR) are true to the best of my knowledge.

The SSR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the Peer Team visit.

Place: Rasna (Meerut)

Date: 31-03-2016

  
(NAND KUMAR)  
**PRINCIPAL**  
S.S.S. (P.G.) COLLEGE  
RASNA (MEERUT)

Office: 0121-2886031, Fax: 0121-2886031  
Residence: 0121-2578032, Mobile: 09456027356

Website: [www.rasnacollege.org](http://www.rasnacollege.org)  
E-mail: [info@rasnacollege.org](mailto:info@rasnacollege.org)



**Shri Shaligram Sharma Smarak(P.G.) College  
Rasna (Meerut) U.P.**

(Affiliated to the C.C.S. University, Meerut)

**DR. NAND KUMAR**  
Ph.D., D.Litt.  
Principal

***Certificate of Compliance***

(Affiliated/Constituent/Autonomous Colleges and Recognized Institutions)

This is to certify that SHRI SHALIGRAM SHARMA SMARAK(P.G.)  
COLLEGE, RASNA(MEERUT) fulfils all norms

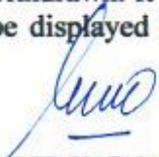
1. Stipulated by the affiliating University and/or
2. Regulatory Council/Body [such as UGC, NCTE, AICTE, MCI, DCI, BCI, etc.] and
3. The affiliation and recognition [if applicable] is valid as on date.

In case the affiliation / recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

**Date: 31/03/2016**  
**Place: Rasna (Meerut)**

  
**(NAND KUMAR)**  
**PRINCIPAL**  
**S.S.S. (P.G.) COLLEGE**  
**RASNA (MEERUT)**

## PREFACE

Preparing *Self-Study Report* (SSR) is like teaching ourselves and awaking our sleeping soul. Swami Vivekananda says, "Teach yourselves, teach everyone his real nature, call upon the sleeping soul and see how it awakes. Power will come, glory will come, goodness will come, purity will come, and everything that is excellent will come when this sleeping soul is roused to self-conscious activity." Maintaining the quality and excellence in any field requires hard work and sincere efforts. Great work requires great and persistent effort for a long time. The road to the Good is the roughest and steepest in the universe. To appraise ourselves on the prescribed parameters of the NAAC may be a very difficult task, but, without any shade of doubt, it leads us to perfection, satisfaction and excellence. If we purify ourselves, the world is bound to be purified. We should not expect success in a day or a year, but hold on to the highest and be steady. Action is our duty, fruit is not our concern. In the light of this philosophy of the *Gita* this Self-Study Report has been prepared, and is being submitted to the National Assessment and Accreditation Council (NAAC), Bangalore for the accreditation of **Shri Shaligram Sharma Smarak (P.G.) College, Rasna (Meerut)**, a government-aided institution affiliated to the Ch. Charan Singh University, Meerut (U.P.).

Established in 1980 (permanent affiliation in 1983), included in the list of government-aided institutions in 1985, and recognized under section 2(f) & 12(B) of the UGC Act in 1987, this college has been imparting quality education to both the boys and girls in the rural and backward area of the Meerut district of Uttar Pradesh. With its limited resources and unlimited aspirations it has been striving for academic excellence for the last thirty-five years. With a view to converting its vision into reality the college administration is committed to prepare the young minds, irrespective of their caste, class or creed, and background, whether rural or urban, to look beyond the stars and global boundaries without forgetting their own roots and relations.

The SSR is an outcome of the collective efforts of the entire college community. The carefulness, commitment and competence of the Faculty and non-teaching staff are highly appreciated. As character is manufactured by 'Karma', the college has done its duty. Swami Vivekananda is of the opinion that "... a man should not be judged by the nature of his duties, but by the manner in which he does them."

It will be our pleasure to hear from the NAAC regarding the peer-team visit for validation of facts and physical facilities of this institution.

  
(NAND KUMAR)

Principal

<b>Contents</b>	
	<b>Page No.</b>
<b>Preface</b>	
<b>Part I: Executive Summary and SWOC Analysis</b>	<b>i-viii</b>
<b>Part II: Profile of the Affiliated/Constituent College</b>	<b>1-9</b>
<b>Part III: Criteria-wise Inputs</b>	<b>10-107</b>
Criterion-I: Curricular Aspects	10-19
Criterion-II: Teaching-Learning and Evaluation	20-41
Criterion-III: Research, Consultancy and Extension	42-58
Criterion-IV: Infrastructure and Learning Resources	59-68
Criterion-V: Student Support and Progression	69-81
Criterion-VI: Governance, Leadership and Management	82-101
Criterion-VII: Innovations and Best Practices	102-107
<b>Part IV: Evaluative Report of the Departments</b>	<b>108-138</b>
<b>Annexure</b>	
Annexure-1: C.C.S.U. Letter of Affiliation	
Annexure-2: RHEO Certificate for Grant-in-aid College	
Annexure-3: UGC Grants Sanction letter for XII Plan	
Annexure-4: UGC Recognition Letter for 2(f) & 12(B)	
Annexure-5: UGC Letter for College Name Change	
Annexure-6: AISHE Certificate for 2015-16	

## **PART - I: Executive Summary and SWOC Analysis**

### **EXECUTIVE SUMMARY**

**Shri Shaligram Sharma Smarak (P.G.) College, Rasna (Meerut)**, affiliated to the Chaudhary Charan Singh University Meerut (Formerly, Meerut University, Meerut) since 1980 (permanent affiliation since 1983), was founded by late Shri Nyadar Singh (Nambardar Ji) with the inspiration of great farmer leader, Chaudhary Charan Singh, former Prime Minister of India, who laid the foundation stone of its building in 1975 at the place which has been known as an 'Ashram' since the days of Indian National Movement. The University Grants Commission, New Delhi granted 2(f) and 12(B) status to this college in 1987. Being the only co-educational higher education institution in the rural and backward area of Meerut District on the Meerut-Baraut route, it has been playing a vital role in educating women (about 75% girls during the current session) since its establishment.

### **CRITERION-I: Curricular Aspects**

**Curriculum Planning and Implementation:** Beginning with undergraduate programme, B.A. with seven subjects - Hindi, English, History, Political Science, Economics, Sociology and Sanskrit - in 1980, the college was included in the list of government-aided institutions in 1985. Taking into consideration the career prospects of its eligible faculty and students the college management applied to the university for recognition of the college as a Research Centre. On the basis of the reports of the panels, the Executive Council of the university approved this U.G. institution as a place of research in English, History, Political Science, Economics and Sociology in 1991. To cater to the academic requirements of the students, especially girls, the college started under self-financing scheme post-graduate programme, Master of Arts in Hindi and English in 1997 (permanent affiliation in 2005), Home Science (U.G. subject) in 1999-2000 (permanent affiliation in 2006), History and Home Science (P.G. subjects) in 2001-02 (permanent affiliation in 2005). In 2008 the U.P. State Government created an additional post of Physical Education lecturer with full grant-in-aid from the state treasury. With the permission and approval of the Management NTT programme is being run in the campus by a private agency.

**Curriculum Enrichment:** The curriculum is designed and approved by the university Board of Studies. The college administration only implements the courses and syllabi effectively and sincerely. For the timely beginning and conclusion of the classes the Principal monitors the system with the assistance of various committees like IQAC, Research Committee, Library Committee, Administrative Control Committee, Admission Committee and Examination Committee. In the beginning of an academic session the head of the Institution, in consultation with the members/conveners of various cells/committees, prepares comprehensive plans for the enhancement of institutional performance and betterment of the stakeholders.

**Feedback System:** The college takes feedback from students and faculty members on various issues and conveys their suggestions to the university and the management for future reference.

### **CRITERION-II: Teaching-Learning and Evaluation**

The pursuit of academic excellence in higher education is the primary concern of the college. Incorporating the contents of the university academic calendar the college prepares its own schedule of activities and programmes.

**Student Enrollment and Profile:** Students are enrolled for regular UG and PG programmes on the basis of the merit list prepared by the university after online registration centrally done by a special cell at the headquarter. The college Admission Committee maintains total transparency in the process and strictly adheres to the rules and regulations prescribed by the university and state government. Reservations are given to different categories as per rules. Of the total student population in the college about 75% are girls.

**Catering to Student Diversity:** Most of the students belong to rural areas and backward classes. However, the faculty members, non-teaching staff and senior students volunteer themselves to guide those coming from different socio-economic backgrounds and urban areas. Physically challenged students are specially taken care of and provided with suitable facilities and infrastructure. Financial support is extended to those who are deprived of government scholarship and fee reimbursement.

**Teaching-Learning Process:** The under-graduate and post-graduate programmes are run under annual and semester systems respectively. As per the university plan the annual examinations are conducted after minimum 180 days of teaching and semester examinations after minimum 90 days of virtual classes per semester. The college provides all the available facilities to the students, researchers and faculty members. Renowned academicians and educationists are invited for guest-lectures and specialized deliberations to strengthen the college tradition of academic culture.

**Teacher Quality:** Teachers are the makers of nations and generations. The college encourages them to update their knowledge by participating in seminars, conferences, symposia, refresher courses, orientation programmes, etc. For such academic purposes they are sanctioned duty leave, TA, DA and special leave. The Management has no hesitation to grant study leave for Ph.D. or any other higher degree.

**Evaluation Process and Reforms:** The college has no role to play in the policy-making of evaluation process. For annual system, i.e, under-graduate programmes, external assessment is done through central evaluation at the university headquarter. Evaluation of P.G. students is done on two levels - internal assessment and external assessment. Internal assessment includes written tests, quiz, assignments, seminars, etc., while the external assessment is based on the traditionally conducted examinations and central in evaluation. The college is bound to follow the process and reforms as declared by the affiliating university.

**Student Performance and Learning Outcomes:** To measure student performance and learning outcomes the college annually analyses its results and, in consultation with the faculty members and students' representatives, plans for betterment. Students are trained to become responsible citizens through NSS programmes, Rovers and Rangers activities and community work. These activities are instrumental in developing reasoning, communication and analytical skills, team spirit, leadership qualities in students. Also, they inculcate in students a sense of responsibility towards society and nation.

### **CRITERION-III: Research, Consultancy and Extension**

**Promotion of Research:** In spite of being a rural college, with the approval of the University Executive Council, this institution has been a recognized place of research for Ph.D. degree since 1991. During the last 23 years (i.e. upto 2014) 34 candidates have completed their Ph.D. at this centre. Teachers have been encouraged to pursue research. Consequently, a teacher of this college is doing research for Ph.D. degree in Physical Education from Delhi University on study leave for two years. Another one has completed her course work for Ph.D. in Economics. Students are trained for research activities by assigning projects and research papers during their P.G. programmes. A college-level Research Committee supervises these activities.

**Resource Mobilization for Research:** The ICHR and the ICSSR have been requested by two researchers of this college for seeking grant. With the grant from the ICHR one student has completed his Ph.D. degree in the Department of History and another with that from the ICSSR has completed his post-doctoral research as a PDF in the Department of Political Science. The major part of General Development grants received from the UGC is utilized for the purchase of standard books, research journals and equipments. Bajaj Hindustan Sugar Mill, Kinoni and some retired teachers have been mobilized to donate books for the college library.

**Research Facilities:** The college has a rich and well-equipped library having about sixteen thousand books, theses, journals and encyclopedia. Required infrastructure with ample space, computers and support facilities is available in the campus. The library is soon to be updated by using INFLIBNET Soul 2.0 software. Internet facility is free for all in the library.

**Research Publications and Awards:** More than 55 research articles have been published in various national and international journals and proceedings of seminars and conferences. Four books have so far been published by the faculty members. The Principal has been Assistant Editor of the two national/international journals.

**Consultancy:** No consultancy services are provided by the college staff.

**Extension Activities and Institutional Social Responsibility (ISR):** Apart from teaching-learning programmes the students are motivated to participate in extension activities and, thus, fulfill their social responsibility. To serve the society is the primary duty of every individual, and particularly of a student for whom his family and whole society sacrifice in several ways. Through the

NSS programmes, Rovers & Rangers camps, cultural activities, awareness rallies, *nukkad natkas*, the college students establish a close relationship with society. Also, they become socially sensitive and responsible citizens. Their learning and knowledge, if spread in the society, will do miracles by creating a bond of confidence between them and society.

**Collaboration:** The institution seeks co-operation from various colleges and institutions to do research in collaboration with them. Also, it tries to invite social scientists and academicians to motivate students and faculty members so that they can learn how to collaborate with other departments and agencies.

#### **CRITERION-IV: Infrastructure and Learning Resources**

**Physical Facilities:** The college campus is spread over 4.942 acres with 3064.79 square meter covered area. With the recently constructed toilet block for women, two-wheeler stand, verandah, guard-room the college has 11 well-furnished classrooms, 03 laboratories, girls' common room, administrative block, offices for P.G. Departments, staff-room, conference hall, women's hostel, spacious play-ground, badminton court, volleyball field and lush green lawns. 15 KVA Generator back-up, 16 CCTV Cameras installed in the campus, overhead water-tank, water-cooler, permanent electricity supply system, fire extinguishers and ramp for differently-abled students, computers, LCD projectors, overhead projectors, photocopier, telephone, Fax, internet, Wi-Fi, etc., are available in this rural institution.

**Library:** The main library building known as 'Acharya J.B. Kriplani Pustaklaya' has 2500 square feet covered area. It has more than 16000 books, and subscribes 13 research journals and magazines. The old card-cabinet is soon to be replaced by computerized system by using INFLIBNET Soul 2.0 library automation software. Separate reading spaces are maintained for students and teachers. Display Board, News paper-Reading stands, computer, internet, regular power back-up and CCTV cameras are some other important possessions of the library.

**I.T. Infrastructure:** The college has fully computerized office, with printers and photocopy machines. Telephone, internet-connection, college website, Email, Wi-Fi facility, LCD projectors, Public Addressing System enable this institution of rural and backward area to stand with the technological changes.

**Maintenance of Campus Facilities:** For the maintenance and upkeep of campus facilities and infrastructure the college has a Building Maintenance and Beautification Committee. This committee headed by the Principal identifies the necessities and requirements. The Principal prepares an item-wise report and places it before the Management Committee, which in turn, resolves to allocate funds for the upkeep of the infrastructure facilities and promote the optimum use of the same.

#### **CRITERION-V: Student Support and Progression**

Students are the flag-bearers of the glory of an educational institution. A large number of students of this college have won trophies, medals and certificates of honour in various inter-collegiate, inter-university and national events. An

Alumni Association is in the process of formation. However, it can be said without any shade of doubt that many students of this college are serving various government and private sector organizations in responsible capacities. The college leaves no stone unturned to facilitate vertical movement of students from one level of education to the next higher level or towards gainful employment.

**Student Mentoring and Support:** Students are given 50% representation in all the 'Student Fund Committees' such as Sports Committee, Annual Magazine Committee, Library and Reading Room Committee, Annual-day Committee, First-Aid Committee, Poor Student Fund Committee, Caution-money Committee, Identity-card Committee, NSS Advisory Committee, Student Welfare Council, Literary and Cultural Council, Proctorial Board/Anti-Ragging Cell, etc. Student Union elections are regularly conducted by the college according to the Lyngdoh Committee Recommendations. Thus, during their student life they are trained as councilors, leaders, orators and officers. The Career Counseling Cell organizes orientation programmes and invites university authorities from the Employment Information and Career Counselling Bureau for career guidance. For their occasional health problems doctors from the Block PHC or Private clinics are called without delay. Grievance Redressal Cell regularly takes care of the grievances of students, teachers and employees. Departmental seminars are organized to expose them to the latest updates in the subject, and to encourage them to speak without hesitation. For the convenience of physically challenged students there is a ramp in the campus. Almost all the eligible students are sanctioned financial assistance by state government and other national agencies. To promote and chisel their writing skills the college provides the students with a forum through its annual magazine, '*Radha*'. They are always encouraged by the college administration to participate in all the co-curricular and extra-curricular activities for the development of their skills and personality.

**Student Progression:** About 10% students of the college join P.G. programmes, and another 10% try for government and private-sector jobs.

**Student Participation and Activities:** For the promotion of student participation and activities the college organizes the following programmes on regular basis:

- NSS Programmes
- Rovers and Rangers Activities
- Cultural Programmes
- Departmental Seminars
- Debate and Speech Competitions
- Meetings of Various committees
- Student Union Elections.

## **CRITERION-VI: Governance, Leadership and Management**

The college has its own mechanism of governance, leadership and management. However, the guidance and instructions given by the MHRD, State Government, Directorate of Higher Education, University Grants Commission and the affiliating university are followed in toto for the smooth conduct of affairs.

**Institutional Vision and Leadership:** As per its vision the institution's main focus is on *"To prepare the young minds, irrespective of their caste, class or creed and background, whether rural or urban, to look beyond the stars and global boundaries without forgetting their roots and relations. To produce scholars and officials who can compete with their counterparts in any part of the world."* The college has built up the organizational culture through decentralization of power and participative decision-making process.

**Strategy Development and Deployment:** The Managing Committee is the chief executive body of the institution. The Principal, being an ex-officio member, plays a key role in the formation of policies for the development of the college. 25% representation of teachers and non-teaching employees ensures transparency in all decisions and their implementation. The IQAC, Research Committee, Building Maintenance Committee, Admission Committee, Examination Committee, Purchase Committee (UGC) and several Student Fund Committees with teachers and students as members are more than enough to ensure the transparent functioning of the college administration.

**Faculty Empowerment Strategies:** Teachers are appointed by the Management after their selection by U.P. Higher Education Service Commission, Allahabad and placement order issued by the Directorate of Higher Education, Allahabad. Staff under self-financing scheme is appointed by the Management. Regular faculty members are the conveners of all the committees meant for planning and implementing various policies for the betterment of the students and the institution. They are always encouraged for participating in seminars, conferences, orientation programmes, refresher courses and other such academic activities.

**Financial Management and Resource Mobilization:** For this purpose the college takes following measures:

- Annual Budget is prepared by the Finance Committee assisted by the Accountant/Office Superintendent.
- Accounts are operated jointly by the Secretary, Management and the Principal or by the Principal as the case may be as per the provisions of the state government or directorate.
- Various committees are empowered to keep watch on the transparency of the accounts.
- Office-bearers of Student Union are also the members of the Student Fund Committees. Without their consent no funds are utilized.
- External Audit is done annually by the Local Fund Audit Department and at intervals by the A.G. Audit, Allahabad.

- Internal Audit is done by the Chartered Accountant appointed by the Management.
- For Resource Mobilization the Management and the staff are always seriously concerned, and plan and resolve unanimously as and when necessary.

**Internal Quality Assurance System (IQAS):** Internal Quality Assurance System of the college includes the following provisions and measures:

- Internal Quality Assurance Cell (IQAC)
- Regular meetings with staff and management
- Promotion of research activities
- Participation of students' representatives in academic and administrative discussions
- CCTV surveillance system
- Feedback based policies

### **CRITERION-VII: Innovations and Best Practices**

Problems and performance go side by side in the life of an institution. The college administration has never allowed the former to hamper the latter. Despite its little means and scope for innovations this institution has been striving for academic excellence. By virtue of its promotive attitude among its faculty members one is D.Litt., eight are Ph.D., four M.Phil., and three UGC-NET.

#### **Innovations:**

- MOU has been signed with a private agency to run N.T.T. Programme for girls.
- The digitization of library with INFLIBNET Soul 2.0 software is in process.

**Best Practices:** The two best practices of the college are as follows:

*Best Practice - 1 'Flexibility and Freedom for Academic Pursuits of Faculty'*- As a result of this practice the teachers are positively and sincerely engaged in their research work for Ph.D. on study leave.

*Best Practice - 2: 'Personality Development of Students Through Various Co-curricular and Extra-curricular Activities'* - The students have developed self- confidence, leadership qualities and interest in their career and future.

### **SWOC Analysis**

#### **Strengths:**

- Disciplined students
- Dedicated Faculty Members

- Sincere non-teaching staff
- Liberal and co-operative Management Committee
- Hard-working Principal
- 95-100% results at P.G. level
- Democratic and decentralized system of governance
- Eco-friendly campus
- Active Student Union
- Transparent financial management
- Grants from the UGC and State Government
- Guidance and motivation from the affiliating university

**Weaknesses:**

- Displeasure of local petty politicians
- Chronic Information Seekers (CIS) under RTI
- Shortage of admissions in P.G. programmes
- Single teacher departments at U.G. level
- Vacant teaching and non-teaching posts
- No Computer Laboratory
- No Committee Room
- No Auditorium
- Irregular supply of electricity power
- No provisions for systematic computer training of faculty members and non-teaching staff.

**Opportunities:**

- Scope for UG programme in Commerce
- The Management has consented for establishing an IGNOU Study Centre
- Research projects can be proposed to the UGC and other agencies
- Wide scope for organizing national/international seminars/conferences on current issues
- To channelize the energy and power of the rural youth B.P.Ed. course can be started.

**Challenges:**

- Frustration among the youth due to corrupt practices in social system
- Interference of public representatives in educational institutions
- Decreasing interest of students in regular semester-system-based P.G. programmes
- Competition with institutions having adequate resources
- Training of students in communication skills
- Meeting out the routine expenses of the institution with inadequate resources
- Increasing inclination of the youth towards criminal activities due to unemployment

**PART-II: Profile of the Affiliated/Constituent College****1. Name and Address of the College:**

Name :	<b>Shri Shaligram Sharma Smarak (P.G.) College</b>		
Address:	Rasna (Meerut)		
City:	Meerut	Pin: 250502	State: Uttar Pradesh
website :	www.rasnacollege.org		

**2. For communication:**

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal	Dr. Nand Kumar	O:0121-2886031 R:0121-2578032	9456027356	0121-2886031	info@rasna college.org
Vice Principal/Sr. Most Teacher	Dr. Tej Vir Singh	O:0121-2886031 R:0121-2765988	9634331039	0121-2886031	info@rasna college.org
Steering Committee Coordinator	Smt. Ranju Narang	O:0121-2886031	8476088060	0121-2886031	narangranju @ yahoo.in

**3. Status of the Institution:**

Affiliated College  
 Constituent College  
 Any other (specify)

TM

**4. Type of Institution:****a. By Gender**

i. For Men  
 ii. For Women  
 iii. Co-education

TM

**b. By Shift**

i. Regular  
 ii. Day  
 iii. Evening

TM

**5. It is a recognized minority institution?**

Yes  
 No

TM

If yes specify the minority status (Religious/linguistic/any other) and provide documentary evidence. 

N. A.
-------

6. Sources of funding:

Government

Grant-in-aid

Self-financing

Any other

TM

7. a. Date of establishment of the college 01.07.1980 (dd/mm/yyyy)

b. University to which the college is affiliated/or which governs the college (If it is a constituent college) C.C.S. University, Meerut (U.P)

c. Details of UGC recognition:

Under section	Date, Month & Year (dd-mm-yyyy)	Remarks (if any)
i. 2(f)	20.01.1987	
ii. 12(B)	20.01.1987	

(Enclose the Certificate of recognition u/s 2(f) and 12(B) of the UGC Act)

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

Under section/ clause	Recognition/Approval details Institution/ Department Programme	Day, month and Year (dd-mm-yyyy)	Validity	Remarks
i.	N.A.	N.A.	N.A.	N.A.
ii.				
iii.				
iv.				

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes  TM No

If yes, has the College applied for availing the autonomous status?

Yes  No  TM

9. Is the college recognized

a. By UGC as a College with Potential for Excellence (CPE)?

Yes  No  TM

If yes, date of recognition.....(dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes  No  TM

If yes, Name of the agency .....N.A..... and

Date of recognition ..... (dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location*	Rural
Campus area in Sq. mts.	19331.36 sq.mts.
Built up area in sq. mts.	3064.73 sq.mts.

(\* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details of appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/seminar complex with infrastructural facilities No
  - Sports facilities
    - \* play ground Yes
    - \* swimming pool No
    - \* gymnasium No
  - Hostel
    - \* Boys' hostel
      - i. Number of hostels Nil
      - ii. Number of inmates Nil
      - iii. Facilities (mention available facilities) Nil
    - \* Girls' hostel
      - i. Number of hostel 01
      - ii. Number of inmates Nil
      - iii. Facilities (mention available facilities) Yes
    - \* Working women's hostel
      - i. Number of inmates Nil
      - ii. Facilities (mention available facilities) Nil
  - Residential facilities for teaching and non-teaching staff (give numbers available - cadre wise) No
  - Cafeteria - No
  - Health centre - No
- First-aid, Inpatient, Outpatient, Emergency care facility, Ambulance...  
Health centre staff

Qualified doctor      Full time            Part Time     

Qualified nurse      Full time            Part time     

- Facilities like banking, post office, book shops :      In Village Rasna
- Transport facilities to cater to the needs of students and staff :  
Public Transport
- Animal house :      No
- Biological waste disposal:      No

- Generator or other facility for management/regulation of electricity and voltage: Generator 15 KVA
- Solid waste management facility: No
- Waste water management: Yes
- Water harvesting: No

12. Details of programmes offered by the college (Give data for current academic year)

Sl. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of Instruction	Sanctioned/ approved Student strength	No. of students admitted
1	Under-graduate	B. A.	3 years	Intermediate	Hindi	213	207
2	Post - graduate	M.A. (SF)	2 years	B.A.	Hindi and English	210	55
	Integrated Programmes PG						
	Ph.D.						
	M.Phil						
	Ph.D.						
	Certificate Course						
	LG Diploma						
	PG Diploma						
	Any other (specify and provide details)	N.T.T.					

13. Does the college offer self-financed Programmes?

Yes  TM  No

If yes, how many?

14. New programmes introduced in the college during the last five years if any?

Yes	TM	No	Number
			01-NTT

15. List the departments, (respond if applicable only and do not list like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages, etc.)

Faculty	Departments (eg. Physics, Botany, History etc.)	U.G.	P.G.	Research
Science	Nil	Nil	Nil	Nil
Arts	Hindi, English, History, Pol. Science, Economics, Sociology, Sanskrit & Home Science (SF)	B.A.	M.A	Ph.D.
Commerce	Nil	Nil	Nil	Nil
Any other (Specify)	Nil	Nil	Nil	Nil

16. Number of Programmes offered under (Programmes means a degree course like BA, B.Sc., MA, M.Com.)

a. annual system

B.A.

b. semester system

M.A.(SF)

c. trimester system

N.A.

17. Number of Programmes with

a. Choice Based Credit System

N.A.

b. Inter/Multidisciplinary Approach

N.A.

c. Any other (specify and provide details)

N.A.

18. Does the college offer UG and /or PG programme in Teacher Education?

Yes

No

TM

if yes,

a. Year of Introduction of the programme(s).....

(dd/mm/yyyy) and number of batches that completed the programme

N.A.

b. NCTE recognition details (if applicable)

Notification No. ...N.A.....

Date : .....N.A..... (dd/mm/yyyy)

Validity .....N.A.....

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes

No

TM

19. Does the college offer UG or PG programme in Physical Education?

Yes

No

TM

If yes,

- a. Year of Introduction of the programme(s)...N.A..(dd/mm/yyyy)

and number of batches that completed the programme

- b. NCTE recognition details (if applicable)

Notification No. ...N.A.....

Date : .....N.A..... (dd/mm/yyyy)

Validity .....N.A.....

- c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes  No

20. Number of teaching and non-teaching positions in the Institution:

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor/ Principal		Associate Professor		Assistant Professor		*M	*F	* M	*F
	*M	*F	*M	*F	*M	*F				
Sanctioned by the UGC/ University/ State Government										
<i>Recruited</i>	01	-	02	-	03	02	13	-	-	-
<i>Yet to recruit</i>					01		01			
Sanctioned by the Management/ society or other authorized bodies										
<i>Recruited</i>	-	-	-	-	05	06	-	-	-	-
<i>Yet to recruit</i>										

\*M-Male \*F-Female

## 21. Qualifications of the teaching staff:

Highest qualification	Professor/ Principal		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent Teachers							
D.Sc./D.Litt.	01	-	-	-	-	-	01
Ph.D.	-	-	02	-	01	01	04
M. Phil.	-	-	-	-	-	01	01
P.G.	-	-	-	-	02	-	02
Temporary teachers							
Ph.D.	-	-	-	-	02	01	03
M. Phil.	-	-	-	-	-	-	-
P.G.	-	-	-	-	-	01	01
Part-time teachers							
Ph.D.	-	-	-	-	01	-	01
M. Phil.	-	-	-	-	01	-	01
P.G.	-	-	-	-	01	04	05

## 22. Number of visiting Faculty/Guest faculty engaged with the college:

11
----

## 23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	2011-12		2012-13		2013-14		2014-15	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	43	80	46	75	45	100	60	100
ST	-	-	-	-	-	-	-	-
OBC	61	242	51	194	66	216	76	217
General	11	171	10	132	19	156	16	165
Others/Total	115	493	107	401	130	472	152	482

## 24. Details on students enrollment in the college during the current academic year 2015-16:

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	508	55(SF)	-	-	-
Students from other states of India	-	-	-	-	-
NRI students	-	-	-	-	-
Foreign students	-	-	-	-	-
Total	508	55	-	-	-

## 25. Dropout rate in UG and PG (average of the last two batches)

UG	<b>2013-14</b>	<b>2014-15</b>	PG	<b>2013-14</b>	<b>2014-15</b>
	23.26%	16.46%		5.26%	6.97%

26. Unit cost of Education : 2014-15  
(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

(a) including the salary component: 2014-15

(b) excluding the salary component: 2014-15

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes  No

If yes,

(a) is it a registered centre for offering distance education programmes of another University

Yes  No

(b) Name of the University which has granted such registration.

(c) Number of programmes offered

(d) Programme carry the recognition of the distance Education Council.

Yes  No

28. Provide Teacher-student ratio for each of the programme/course offered

29. Is the college applying for

Accreditation: Cycle 1  Cycle 2  Cycle 3  Cycle 4

Re-Assessment :

(Cycle Irefers to first accreditation and Cycle 2, Cycle3, and Cycle 4 refers to re-accreditation)

30. Date of accreditation\* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1...N.A.....(dd/mm/yyyy) Accreditation Outcome/Result.. N.A.....

Cycle 2... N.A.... (dd/mm/yyyy) Accreditation Outcome/Result.... N.A...

Cycle 3... N.A....(dd/mm/yyyy) Accreditation Outcome/Result....N.A...

\* Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.

31. Number of working days during the last academic year.

275
-----

32. Number of teaching days during the last academic year  
*(Teaching days means days on which lectures were engaged excluding the examination days)*

124
-----

33. Date of establishment of Internal Quality Assurance Cell (IQAC)

IQAC: 21/07/2012 (dd/mm/yyyy)

34. Details regarding submission of Annual Quality Assurance Reports

(AQAR) to NAAC.

AQAR (i) ..... N.A..... (dd/mm/yyyy)

AQAR (ii) ..... N.A..... (dd/mm/yyyy)

AQAR (iii) .....N.A..... (dd/mm/yyyy)

AQAR (iv) .....N.A..... (dd/mm/yyyy)

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)

## **CRITERION-I: Curricular Aspects**

### **1.1 Curricular Planning and Implementation**

#### **1.1.1 State the vision, mission and objectives of the institution and describe how these are communicated to the students, teachers, staff and other stake-holders.**

**Shri Shaligram Sharma Smarak(P.G.) College, Rasna (Meerut)** has a long standing reputation in the field of education. It has produced any academicians, bureaucrats, military men, policemen, sportspersons, etc. in the past. At present, it is engaged in achieving even higher goals of producing value-based, well-skilled, honest and responsible citizens.

**Vision:**

To prepare the young minds, irrespective of their caste, class or creed and background, whether rural or urban, to look beyond the stars and global boundaries without forgetting their own roots and relations. To produce scholars and officials who can compete with their counterparts in any part of the world.

**Mission:**

To explore possibilities for inspiring the youth to think seriously for the material, moral and spiritual upliftment of world through their dedication and commitment to academic activities, scientific and technical approach, social service, national progress and global peace, to set new qualitative goals and standards in higher education through innovative approaches and by creating healthy, friendly, loving and caring environment.

**Objectives:**

- To enable the students to use modern Technology in concept of Indian culture, human values and norms.
- To provide different courses pertaining to general and vocational education to students to enable them to develop their problem solving skills and effective communication skills.
- To offer opportunities to students for multi-dimensional development of their personality through cultural activities and awareness programmes.
- To enhance career opportunities among the students.
- To enable the students' placement in different areas according to their choice.

**Sources of Communication of Vision, Mission and Objectives:**

The Vision, Mission and Objectives of the institution are communicated to students, teachers, non-teaching staff and students through:

- The college website.
- The Display boards.
- Orientation programmes for the students with the beginning of new academic session.

- To provide basic and fundamental knowledge about the various programmes, activities and facilities given by the institution to the staff members at the time of their joining.

**1.1.2 How does the institution develop and deploy action-plan for effective implementation of the curriculum? Give details of the process and substantiate through specific examples.**

The college develops a plan of action for effective implementation of the curriculum to achieve its vision, mission and objectives:

The principal prepares the academic calendar of the institution in the beginning of the academic session for each semester/year with the consultation of examination committee, IQAC and head of different departments on the lines of the calendar prepared by the university. This plan of work is made available to the teachers of concerned departments. The teaching plan is regularly reviewed and redesigned in the meeting of head of departments as per the need of the students.

Relevant books are recommended by the teachers to the students along with the prescribed syllabus. If required, printed study material is also made available to the students by the teachers concerned. Besides class tests and assignments, group discussion, class seminars and interactive sessions are also conducted to evaluate students. The quality of education imparted to the students is monitored by the Principal, IQAC and Academic Advisory Committee of college.

**1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or Institution) for effectively translating the curriculum and improving teaching practices?**

- The college is affiliated to the Ch. Charan Singh University, Meerut and offers UG and PG courses in humanities and social sciences. The college gets from the university, the prescribed syllabus, details of recommended text books and reference books, question-paper pattern, list of practical experiments, etc. The academic calendar for semester as well as annual system is also provided by the university.
- The existing syllabus or courses are revised and modified in the meeting of the Board of Studies in which the university teachers and college teachers participate and discuss the topics pertaining to emerging national and global requirements.
- The teachers prepare their respective teaching plan for UG and PG classes on the lines of the syllabus prescribed by the university.
- The Board of Studies recommend the names of examiners of other universities.

**Support received by the teachers from University/Institute:**

- The college provides facilities of library and laboratory to the teachers for effective delivery of the curriculum.
- The college purchases different kinds of books for library as per specified and new syllabus, and also subscribes research journals to upgrade its learning resources. Teachers and students have easy access

to the library to enrich and upgrade their knowledge through current topics.

- The college allows faculty members to attend faculty enhancement programmes and quality improvement programmes as orientation programme, refresher course, seminars, and short term programmes and workshops, held at various universities and colleges to facilitate healthy and fruitful interaction.
- The college Research Development Committee inspires faculty members for continuous academic advancement. Committee also encourages them to apply for fellowships and award offered by UGC, ICSSR , ICHR and other funding agencies to develop collaboration and to improve their research and teaching methods.
- Research Committee also encourages faculty members to prepare and submit research proposals for major and minor projects to the various funding agencies.
- Teachers are also encouraged to publish research papers in well-known national and international journals and to write books on important topics.
- The faculty members are also encouraged to edit books and journals of national and international repute. The college provides duty-leave to the faculty members to attend national/international conferences/seminars, workshops, training programmes, evaluation of answer-books, research work, etc.
- The college encourages the faculty members to organize seminars/conferences/ workshops/ guest lectures.

**1.1.4 Specify the initiatives taken up or contribution made by the Institution for effective curriculum delivery and transaction on the curriculum provided by the affiliating university or other statutory agency.**

Curriculum is designed and modified time to time by the C.C.S. University, Meerut. The college faculty members and university Board of Studies-members are involved in designing the curriculum.

Following steps have been taken by the college for effective delivery and transaction of the curriculum:

- Integrating hands on work experience in practical subjects
- Assigning projects to the students
- Organization of workshops by the institution
- To organize guest lectures by eminent scholars
- Upgradation of study material as per the new syllabus and subscription of research journals, Magazines, etc.

**1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the University in effective operationalisation of the curriculum?**

To inculcate interest in research, the university conducts formal meetings of Board of Studies and informal departmental meetings throughout the academic year, which help the teachers to keep themselves updated on the latest developments in their respective areas. The basis for syllabus revision is the feedback received from the students, employers, and academic peers in addition to requirement of the job market. The college administration also inspires teachers and students to actively participate in seminars, workshops and panel discussions, held at different places in the country.

**1.1.6 What are the contributions of the institution and or its staff members to the development of the curriculum by the university? (number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided specific suggestions etc).**

- The college gets feedback on curriculum from students, staff members, academicians and community by conducting meetings. The faculty members communicate suggestions during meeting conducted by the Board of Studies to redesign syllabus for appropriate and effective inclusion of recent changes. The following faculty member has been the member of the Board of Studies of the C.C.S. University, Meerut.

Sl. No.	Name of the Teacher	Department
1.	Dr. Tej Vir Singh	History

**1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed?**

The curriculum is designed by the Board of Studies of the university and the college has no autonomy in this regard.

**1.1.8 How does institution analyse/ensure that the stated objectives of curriculum are achieved in the course of implementation?**

The college gets feedback from the students in order to achieve the objective of the curriculum. The analysis of results of internal and external examinations also helps in achieving the objectives of curriculum. Details of methods of assessing the objectives of the curriculum are given below:

- Students feedback on teachers,
- Students feedback on curriculum,
- Analysis of students performance and examination result,
- Quality enhancement of teaching-learning skills of faculty members,

- Participation of students in various cultural and sports activities and competitive examinations,
- Participation in social outreach and extension activities.

## 1.2 Academic flexibility

### 1.2.1 Specifying the goals and objectives give details of the certificate/diploma/skill development courses etc, offered by the institution.

NA

### 1.2.2 Does the institution offer programmes that facilitate twinning/dual degree? If 'yes', give details.

NA

### 1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility progress to higher studies and improved potential for employability. Issues may cover the following and beyond:

- Range of core/Elective options offered by the university and those opted by the college.
- Choice-Based Credit System and range of subject options
- Courses offered in modular form.
- Credit transfer and accumulation facility.
- Lateral and vertical mobility within and across programmes and courses.
- Enrichment courses.

The college offers wide range of core/elective options within the purview of university guideline for undergraduate and postgraduate students:

U.G. Level		
Sl. No.		Core/Elective
1	Arts	Bachelor in Humanities and Social Sciences English, Hindi, Sanskrit, History, Pol. Science, Economics, Sociology, Home Science(SF)

P.G. Level(Self-finance)		
Sl. No.		Core/Elective
1	Arts	Masters in Hindi Masters in English Masters in History Masters in Home Science

- Academic flexibility, in terms of time, is provided to complete their respective academic programme of study as per the norms of the university.

**1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with references to admission, curriculum, fee structure, teachers, qualification, salary, etc.**

- The list of the self-financed degree courses affiliated to the C.C.S. University, Meerut:

Sl. No.	Courses	Duration	Fee Structure (In Rs.) per year
1.	M.A. Hindi	4 Sem. (two years)	Rs. 7500/-
2.	M.A. English	4 Sem. (two years)	Rs. 7500/-
3.	M.A. History	4 Sem. (two years)	Rs. 7500/-
4.	M.A. Home Science	4 Sem. (two years)	Rs. 8500/-

Students in above courses are admitted on the basis of merit list as prepared by the C.C.S. University Meerut. The curriculum of these courses is also designed and developed by the university. The management of the college pays for the infrastructure and salary of the teaching and non-teaching staff as decided by the government and availability of funds. Highly qualified, experienced, and meritorious candidates are appointed on regular and contractual basis as per the norms of UGC/State government to teach the students. Selection of teachers is done by the selection committee which consists of the Principal of the college, Head of the concerned department, subject experts appointed by the Vice-Chancellor of the university and Secretary of executive committee of the college Management.

**1.2.5 Does the college provide additional skill oriented programme, relevant to regular and global employment markets? If 'yes', provide details of such programme and the beneficiaries.**

N.A.

**1.2.6 Does the university provide for the flexibility of combining the conventional face to face and distant mode of education for students to choose the course/combination of their choice. If 'yes', how does the institution take advantage of such provision for the benefit of students?**

N.A.

### **1.3 Curriculum Enrichment**

#### **1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?**

Though the college has no right to formulate its own curriculum yet some teacher members of academic advisory committee make their own efforts to add some topics in the curriculum so that the college may inculcate highest intellectual standard through rigorous academic commitment.

The college strives towards multi-dimensional development of students through personality development programmes. These programmes concentrate on management skills, communication skills, leadership qualities, analytical skills, awareness regarding environment, moral and ethical values, etc. The college also organizes camps, seminars, rallies on different issues as female literacy, voter awareness, AIDS, child labour, blood donation, environmental issues, health and sanitation, family-planning, plantation under the banner of NSS, Rovers & Rangers. Apart from the prescribed syllabus, lectures on current affairs, human rights and environment are delivered in the classes so that the students remain aware and sensitive towards the changes occurring in diverse areas such as economy, culture, society and politics. Regular feedback from the stakeholders with respect to efficiency and quality of enrichment programmes is obtained and evaluated by the IQAC, and necessary remedial measures are taken accordingly.

#### **1.3.2 What are the efforts made by the institution to work and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?**

The college does not have the option of formulating its own curriculum but it tries its best to implement the curriculum that is designed by the university to meet global standards and intellectual requirements of students. The members of the Board of Studies take initiatives to modify and design the curriculum. All the departments of the college make continuous efforts to conduct seminars, workshops, group discussions and field visits to enrich the curriculum.

#### **1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT, etc, into the curriculum.**

The college runs co-educational system. To integrate diverse but inter-related issues like Gender, Climate Change, Environment Education, Human Rights, etc. , the college has established Women Empowerment Cell, Grievance Redressal Cell, Anti- Ragging Committee, Environment Monitoring Committee, Student-Union, etc. Issues like gender sensitization, climate change, environmental education, human rights have been incorporated in the prescribed syllabus formulated by the university, particularly in subjects - Political Science, Sociology, Economics, and General and Foundation Courses. Besides this, some extension activities are performed by NSS and Rovers & Rangers. The college celebrates the days relating to these above-mentioned issues. The college teachers discuss the matter on these issues and students enrich their knowledge through their speeches.

### 1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

- Moral and ethical values
- Employable and life skills
- Better career options
- Community orientation

#### **Moral and ethical values:**

- Through special lectures the students are motivated to develop ethical values in them
- Yoga and meditation programmes are also organized
- Discourses are conducted
- Blood-donation camps are organized

#### **Employable and life skills:**

Communication skill is necessary for students for better and brighter career opportunities, hence the college organizes classes to develop communication skills by participating in group discussion. Career Counseling Cell organizes lectures for the orientation of the students regarding different jobs opportunities. Students are also assigned responsibilities for organizing events like cultural programmes, celebration of anniversaries of eminent personalities. In this way, the students learn life skills as teamwork, discipline, hard work, etc.

#### **Better Career options :**

The college organizes an orientation programme in the beginning of every academic session to introduce various programmes, activities and facilities. Active Career Counseling Cell of the college guides students effectively.

#### **Community Orientation :**

Teachers and programme-officers of NSS, Rovers & Rangers play an active role in inculcating moral and ethical values in the students. The college organizes camps, programmes for spreading awareness about global warming, voting, gender issues, etc, by the NSS unit and Home Science Department. NSS unit also participates in various community projects like polio drive, save water & electricity

campaigns to develop in students a spirit for social service and socio-political improvement.

**1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?**

The college has made several efforts for comprehensive mechanism to collect feedback from its students in order to enrich the curriculum. Feedback from the students has been taken generally during informal meetings. Feedback thus obtained is communicated to the university for appropriate action through faculty members of the college who are on the panel of Board of Studies. It is utilized in enriching the curriculum in following ways:

- Inclusion of project work in the final semester of P.G. classes to improve the understanding of students of the respective subject.
- Some valuable suggestions are incorporated in the course content for different classes, in framing rules for youth festivals and sports-tournaments, and, also in conducting examination and evaluating answer-books.

**1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?**

The college administration monitors and evaluates the quality of its enrichment programme such as improvement in teaching and learning methods, research and extension activities, and other development initiatives through different committees as IQAC, Grievance Redressal Cell, Research and Development Committee and Library Advisory Committee. Their suggestions/deliberations are forwarded to the principal for the purpose of intimation and implementation.

**1.4 Feedback System**

**1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the university?**

Curriculum is designed and developed by the Board of Studies of the university from time to time in its meetings. The college meaningfully contributes to curriculum design and development through its faculty members who perform their duties in the meetings of the Board of Studies. The faculty members of the college get information about the burning issues by participating in Orientation and Refresher Courses and seminars. The college updates them curriculum on the basis of information collected by participants, to meet emerging national and global trends.

**1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the university and made use internally for curriculum enrichment and introducing changes/new programmes?**

The college has initiated a formal mechanism to obtain feedback from students, alumni, academic peers and community. The university modifies the existing programmes based on feedback taking from the stakeholders and tries its best to make it globally competent as per UGC guidelines to create better academic and employment opportunities for students.

**1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?**

N.A.

## **CRITERION-II: Teaching-Learning and Evaluation**

### **2.1 Student Enrollment and Profile**

#### **2.1.1 How does the college ensure publicity and transparency in the admission process?**

##### **Publicity:**

- Before the commencement of a new academic session, the affiliating university notifies on its website and in leading newspapers about the important dates like date of registration for all the courses, dates of first, second and consecutive merit lists of all the colleges affiliated to it
- Besides this, the college notifies the above-mentioned dates on the notice-board, on its website and in local newspapers too. The college also provides university link on its website for filling online registration forms for various courses.
- The College teachers also visit personally surrounding areas to publicize the information related to the admission in regular and self-finance courses that are running in the college. The college also spreads its information through banners, wall-posters, pamphlets and leaflets.

##### **Transparency:**

- To ensure transparency in the admission process, online applications are invited in advance by the C.C.S University, Meerut. A merit list is prepared by the university on the basis of marks obtained by students in the qualifying classes.
- The college constitutes admission committee(s) for various courses to carry out admission process strictly following the merit list provided by the university.
- The College prospectus is made available to those students whose name appear in the merit list of the college which is displayed on the University website and college notice-board.
- The college verifies all the documents to authenticate claims of a particular student mentioned by him/her at the time of online registration. After completing the process of verification, the college sends confirmation about admissions to the university through the login-id of the college which is provided by the university. Once the last date for first merit list lapses, the university prepares next merit list for vacant seats for the students who are already registered under various courses.

#### **2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the institution.**

Depending on the type of courses, following criteria and process of admission is adopted:

- Admissions of students to courses like B.A and M.A are done on the basis of merit list provided by the university which is prepared on the basis of marks obtained by the students in qualifying classes.
- Admission to every course is granted under the supervision of Admission Committee(s) of various courses constituted for the purpose.

**2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.**

The programme-wise details of minimum and maximum percentage of marks for admission at entry level are given in the table as under:

<b>Name of the programme</b>	<b>Minimum Percentage</b>	<b>Maximum Percentage</b>
B.A. I	50.40	79.41
M.A. I ( Hindi )	41.36	54.91
M.A. I ( English )	43.45	68.18
M.A. I ( History)	44.91	68.36
M.A. I ( Home. Sci )	34.23	53.50

Every college is given its on confidential login id for admission by the university. Therefore, it is not possible to access minimum and maximum percentage of marks for admission of any other college that is affiliated to the university.

**2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes', what is the outcome of such an effort and how has it contributed to the improvement of the process?**

Admission Committee(s) constituted by the college make an analytical study about academic background and economic status of the student from the statistical data. The outcome of such an effort results in ensuring transparency, streamlining and systematizing the admission process.

**2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles**

**demonstrate/reflect the national commitment to diversity and inclusion**

- SC/ST
- OBC
- Women
- Differently abled
- Economically weaker sections
- Minority Community
- Any other

Admission policy of the institution and its student profiles demonstrate/reflect its national commitment to diversity and inclusion of all categories. The institution adopts following strategies to increase/improve the access to higher education of students:

- **SC/ST and OBC:** There is a provision of 23% reservation of seats for SC/ST and 27% for OBC candidates as per the reservation policy of U.P government.
- **Women:** The state government/university provides for 20% horizontal reservation for women candidates. This college offers co-education system and about 75% of its students are female.
- **Differently-abled:** Physically challenged students are given admission in the college according to the government norms. All the basic facilities are provided to differently-abled students by the college.
- **Economically weaker sections:** Students belonging to economically weaker sections are provided with the following facilities:
  - Full fee concession
  - Payment of fees in installments
  - Providing specimen copy of books
  - Financial help from poor students fund.
- **Minority community:** Sports kit is provided to students belonging to the minority section of the society if they excel in games & sports.
- **Any other:** Special weightage is given to outstanding sports persons, N.S.S, Rovers and Rangers certificate holders at the time of admission. U.P. government offers scholarships to all the students belonging to SC/ST/OBC and General Category who are financially weak.

**2.1.6 Provide the following details for various programmes offered by institution during the last four years and comment on the trends, i.e., reasons for increase/decrease and actions initiated for improvement.**

Details are given in the following table:

Table: 2.1.6

Programmes	No. of Applications			No. of students admitted			Demand ratio			No. of Applications			No. of students admitted			Demand ratio			
	1	2	3	1	2	3	1	2	3	1	2	3	1	2	3	1	2	3	
	2011-12			2012-13			2013-14			2014-15									
B.A.	336	202	-	371	164	-	394	208	-	653	209	-							
M.A. Hindi	-	-	-	-	9	-	26	9	-	20	03	-							
M.A. English	-	-	-	-	-	-	19	13	-	25	04	-							
M.A. Home Sci.	-	-	-	-	-	-	35	10	-	22	07	-							
M.A. History	-	-	-	-	-	-	48	11	-	30	12	-							

## **2.2 Catering to Student Diversity**

### **2.2.1 How does the Institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?**

Reservation of differently-abled students is provided at the time of admission as per the policy of state government. The college tries to provide disable-friendly infrastructure to them.

### **2.2.2 Does the Institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.**

The college assesses the students' needs in terms of knowledge and skills at the commencement of the programme by directing the Admission Committees to hold talk/discussions with students regarding their interest and help them in the choice of subjects.

### **2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/Add-on/Enrichment Courses, etc) to enable them to cope with the programme of their choice?**

To bridge the knowledge gap of enrolled students and to enable them to cope with the programme of their choices, following strategies are drawn and deployed by the college:

- Students who are unable to cope with the programme of their choice are identified by the head of the department.
- Teachers generally provide extra time to students in the form of extra classes to help them to continue the programme in which they are enrolled.
- Career Counseling Cell arranges special lectures of experts related to different fields of knowledge.
- Simplified version of books are recommended to slow learners.

### **2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment, etc?**

The college sensitizes its staff and students on issues such as gender, inclusion, environment, etc. by taking the following steps:

- Women Grievance Redressal Cell sensitizes women on issues regarding their status, identity and role in society by special lectures talks and discussions.
- Group discussion on the problems pertaining to women like, Female foeticide, Dowry, Violence Against Women, Family Planning, etc, are organized by the college to aware female students.

- Awareness rallies on the above-mentioned issues and programmes just as AIDS Awareness, Environment Protection are organized under the banner of NSS to enlighten students and society.
- NSS unit also sensitizes teaching staff and students on various socio-culture and environmental issues.
- Teachers also discuss issues related to gender sensitization, environment and national affairs with the students in the class rooms and general meetings.

**2.2.5 How does the institution identify and respond to special education/learning needs of advanced learners?**

Advanced learners are identified through feedback taken by teachers through the inputs that they receive from interaction in the class rooms, through Tests and Quiz, etc. The college responds to special education/learning needs of such students by taking the following steps:

- Organizing special classes as per the needs of advanced learners
- Motivating such students to participate in seminars organized by the college and other colleges of the university
- Providing liberty to those students to interact with teachers and discuss their problems
- Such students are also encouraged to take active participation in symposium, paper presentation, poster competition, quiz programmes, etc.
- Advanced level books are recommended to them by faculty members
- Separate sitting arrangement has been made for these students in library

**2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from disadvantaged sections of society, physically challenged, slow learners, economically weaker sections, etc who may discontinue their studies if some sort of support is not provided)?**

The following steps have been taken by the institution to overcome these problems:

- Extra time is provided by the faculty members to help such students.
- Simplified study material is made available to these students according to their needs.
- Allotment of class rooms is made in such a manner that the classes of physically challenged students are held as nearest as possible from the main gate.
- Fee-concession is provided to the students from the disadvantaged/less privileged/economically weaker sections of the society.
- Some additional financial help is given to these students from Student Welfare Fund.

- Scholarship and fee reimbursement are given by U.P. Government to students belonging to SC/ST/OBC and economically weaker section of the General Category.

## **2.3 Teaching-Learning Process**

### **2.3.1 How does the Institution plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue-print, etc.)**

#### **Academic Calendar:**

- The Academic Calendar for every session, mentioning date of commencement of teaching, date of external examination, list of holidays, etc., is prepared by the C.C.S University, Meerut. The college also plans its own academic calendar on the lines of that provided by the university and it is printed in the prospectus of the college. The planning and organization of teaching, learning and evaluation of all the courses of each discipline is done by a committee consisting of the principal, members of time-table committee, members of the examination committee and head of every department of the college.
- The time-table committee prepares comprehensive time-table for all the classes and allots class-rooms as per the requirement of the time-table. The head of the department of each subject then prepares a detailed time-table in accordance with the centralized time-table of the college.

#### **Teaching plan:**

Teaching plan is finally made after the discussion in the meeting of HOD<sup>s</sup> and other faculty members. In the meetings the courses/syllabus for following semester/session is discussed for proper implementation. The distribution of syllabus among the faculty members based on their preference/interest/expertise is finalized democratically. All the teachers of a particular department then prepare comprehensive teaching plan for their respective courses for the current semester/session.

#### **Evaluation Blue Print:**

Evaluation policy for each course is fixed well in advance and is communicated to students at the commencement of an academic year. The following process is followed:

- Two written tests and two quizzes (both for U.G and P.G level) are conducted internally before the final examinations of the university.
- Assignments/seminars also form part of the internal evaluation process.
- Combined score of two internal tests, two quizzes and assignments/seminars of P.G level is sent to the university (These marks have 50% credit in a student's final score). The pass marks (Combined score in internal assessment) is the criterion to appear in the university final examinations.

- Evaluation of Answer books of internal examinations is completed by the internal teachers of concerned subject within one week and marks of Individual subjects are displayed within two weeks after the examinations.
- A minimum of 75% attendance in each course separately has to be necessarily obtained by a student to appear for the final examinations.

**2.3.2 How does IQAC contribute to improve the teaching-learning process?**

- Enhancing the infrastructure in terms of space, equipment, laboratories, and library.
- Ensuring access to computers.
- Inspiring teachers and students to participate in inter-disciplinary programmes, faculty development programmes and research related activities.
- Obtaining feedback from students to ensure the quality of teaching-learning process.
- Making teaching-learning more learner-oriented.

**2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among students?**

- All possible efforts are made by the college to ensure the multi-dimensional development of personality of each student in a safe and congenial environment. Students get best guidance from the beginning of the session teachers try to channelize energies of students in positive and constructive direction. Admission committee, career counseling cell, fee concessions, awards, incentives, special classes, assignments and well infrastructure together aim at grooming students and preparing them to meet high standards by transforming them into morally upright, socially responsible and professionally competent citizens.
- Support structure and systems available to teachers to develop skills in students like interactive learning, collaborative learning and independent learning among students are well developed. The college has a well-furnished library with sufficient space of reading, well-equipped laboratories, seminar-hall and projectors, etc. The college develops students' interactive skills and spirit of team work through group discussions and assignments. All the departments organize different types of co-academic and cultural events like, quiz, poster making, symposium, paper reading, debates, etc. These help students to enrich their personality.

**2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?**

The college promotes creativity and capabilities among students by encouraging them to publish articles, stories, poems, etc., in the college annual magazine 'Radha'. These creative efforts give young, budding writers a platform to express their talent. The college also takes special steps to instill and nurture creativity and scientific temper among learners by providing them with following opportunities:

- Academic projects
- Extension programmes
- Internal seminars
- Creative assignments
- Participation in academic and co-curricular activities and competitions at the regional and national levels
- Participation in sports activities at university, state, national and international level
- Organization of academic and co-curricular activities at departmental level
- Teacher-student discussion on topics of recent research and development
- Research-paper-presentation at college/university/national level by research scholars
- Guest lectures by eminent academicians, professionals, etc.,
- NSS and Rovers & Rangers of the college also provide a platform to students to nurture their creativity and team spirit.

**2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning-resources from National Programme on Technology Enhanced learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.**

U.G.C approved INFLIBNET SOUL 2.0 software is being used to digitize the library.

**2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops, etc)?**

In order to expose students and teachers to advanced level of knowledge and skills the college takes following steps:

**Exposure of Faculty members:**

- Participation of teachers in three-week UGC sponsored refresher courses
- Participation in four-week UGC sponsored orientation programmes
- Participation in national and international conferences, seminars, workshops and symposia
- Reading journals to enrich and update themselves on recent development in the area of research.
- Visiting book-fairs to locate and procure latest study material.

**Exposure of students:**

- Guest/Extension lectures delivered by eminent scholars from reputed institutions
- Interface with eminent writers, professionals, social workers, etc.
- Group discussions and seminars for post-graduate students
- Departments like Home Science plan industrial/educational visits to make students aware of practical aspects of their theoretical study
- Library of the college regularly subscribes books, newspapers, journals and magazines to update students on recent developments
- Books and magazines are purchased on regular basis to increase the knowledge of students, researchers and teachers in their respective fields of study.

**2.3.7 Detail (process and the number of students/benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advice) provided to students?**

Details of academic, personal and psycho-social support and guidance services are as under:

- Giving proper guidance to students to choose their subjects at the time of admission
- Scholarships by the U.P Government to students
- Books provided to students
- Personal attention to students by teachers to deal with their queries and doubts.

**Personal and psycho-social support:**

- Sorting out the problems of students by the college administration.
- Providing financial help to needy students
- Counseling regarding health, sanitation, environment protection, physical fitness, stress management, etc., is provided by the Department of Physical Education and Career Counseling Cell.

**Guidance service:**

- Counseling/mentoring of students to participate in sports, NSS, Rovers & Rangers, Cultural and co-curricular activities at university, state and national level.

**2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?**

The following teaching methods are adopted:

- Hands-on work experience in almost all the practical subjects.
- Emphasis on interactive class room teaching to make it student friendly.
- Assignments/tutorials to groom students' individual problem solving skill.

- Seminars, workshops and extension lectures by eminent subject experts to motivate the students.
- Class-room quiz to make teaching-learning more effective.

**2.3.9 How are library resources used to augment the teaching-learning process?**

The college has well-furnished library with more than fifteen thousand books. Library resources are used to augment teaching-learning process in the following manner:

- Online resources like INFLIBNET are in process in the library of the college,
- Purchasing of new books on current topics and also subscription of magazines is a regular practice of the library,
- Reading facilities provided to the students and teachers in the library,
- Special help is rendered to students who are preparing for various competitions,
- Copies of syllabus that is prescribed by university with question wise division of marks, etc. is also made available to students,
- New titles are displayed on display boards which are kept at the entrance of the library,
- The library functions on all working days from 9.00am to 5.00pm.

**2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.**

Although the college tries its best to complete the curriculum within the planned time frame yet it faces certain challenges which are given below:

- Scarcity of teaching and non-teaching staff due to slow appointment process. One post of sociology teacher is lying vacant,
- The C.C.S University has implemented semester system at P.G level while annual system continues at U.G level. To run the semester and annual systems concurrently, there is a greater need of teachers which is not being catered to,
- Unexpected breaks due to reasons such as condolence and weather problems, which are beyond the control of the college,
- The college makes the arrangement of temporary staff to complete the syllabus in time. It also encourages its faculty members to bear extra-teaching load. The departments prepare time-table in such a manner that there is no over-lapping of classes of those students studying in post-graduate classes with those studying in under-graduate classes.

**2.3.11 How does the institute monitor and evaluate the quality of teaching learning?**

The Principal, IQAC and Research Committee of the college monitor and evaluate the quality of teaching-learning in the college. Formal feedback from the students and informal feedback from other stakeholders is obtained to ensure the quality of teaching-learning. IQAC conducts regular meetings with faculty members to review teaching and learning process.

## 2.4 Teacher Quality

### 2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resources (qualified and competent teachers) to meet the changing requirements of the curriculum.

The Higher Education commission Allahabad has sole right to select/appoint the teachers as per U.G.C guidelines. The college management although being appointing authority, has no right to select teachers. There is no provision to appoint ad-hoc teachers. Salary and other allowances of regular teachers are paid by government of U.P. Regular teachers also get benefits of old and new pension schemes as per the norms of U.P. Government. The college provides a friendly environment so that teaching, learning, research and other activities can be carried out effectively. Faculty members have the liberty to participate in research and extension activities organized by various institutions and universities.

Highest qualification	Professor/Principal		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
<b>Permanent Teachers</b>							
D.Sc./D.Litt.	01	-	-	-	-	-	01
Ph.D.	-	-	02	-	01	01	04
M. Phil.	-	-	-	-	-	01	01
P.G.	-	-	-	-	02	-	02
<b>Temporary Teachers (S.F.)</b>							
Ph.D.	-	-	-	-	02	01	03
M. Phil.	-	-	-	-	-	-	-
P.G.	-	-	-	-	-	01	01
<b>Part-Time Teachers (S.F.)</b>							
Ph.D.	-	-	-	-	01	-	01
M. Phil.	-	-	-	-	01	-	01
P.G.	-	-	-	-	01	04	05

**2.4.2 How does the institution cope with the growing demand/scarcity of qualified senior faculty to teach new programmes/modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bio-informatics etc) ? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.**

The college administration appoints teachers only for self-finance courses like Home science, a subject at graduation level ,M.A (History, English, Hindi and Home Science) on temporary/contractual basis as per the norms of U.P Government. The requisite number of posts as per the conditions laid down by the university are advertized in leading newspapers and also on the website of the college. Eligible candidates are interviewed by the Panel/Selection Committee. Qualified and meritorious candidates are selected as per availability to teach these courses.

**Recruitment of teachers During the last three years**

The college runs both government-aided and self-financing programmes. Teachers for aided programme B.A. are recruited by the U.P Higher Education Service Commission, Allahabad and for self-financing P.G Courses are done by the Management Committee on the recommendation of subject experts. During the **last three years** no regular (government aided) teacher has been recruited. Those appointed by the management for self-financing courses/against vacancies in government-aided courses are as under:

Sl. No.	Session	Name of the Teacher	Subject	Qualifications
1.	2012-13	(i) Dr. Dimple Tyagi (ii) Sh. Abid Ali (iii) Km. Preeti Tyagi	Sanskrit Sociology Home science	M.A., Ph.D.(Gold medalist) M.A., UGC.NET.(Hindi) M.A., B.Ed.
2.	2013-14	(i) Dr. Rajendra Prasad (ii) Dr. Mudit Kumar (iii) Dr. Niradesh Chaudhary (iv) Smt Richa (v) Km. Preeti Tyagi (vi) Km. Neelakshi Tyagi (vii) Sh. Anuj Tyagi	English History Hindi Home Science Home Science Sociology Sanskrit	M.A., M. Phil., Ph.D. M.A., Ph.D. M.A., M. Phil., Ph.D. M.Sc., M.Ed. M.A, B.Ed. M.A. M.A.
3.	2014-15	(i) Km. Soniya (ii) Km. Varsha (iii) Dr. Hari Dutt Gautam (Retd.) (iv) Sh. Ankur Bhardwaj (Student Tutor)	English Hindi Sanskrit Sanskrit	M.A. M.A. M.A.(Hindi, Sanskrit), Ph.D. Sahityacharya. B.A. IIIrd year Student

**2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.**

## (a) Nomination to start development programme:

Sl. No.	Name of the Faculty member	Name of Department	Name of Course	Duration of Courses
01	Dr. Chhaya Rani	English	Orientation programme Refresher Course	13-01-2014 to 10-02-2014 11-08-2014 to 02-09-2014
02	Dr. Sunil Kumar	Hindi	Orientation programme	13-07-2012 to 01-08-2012
03	Sandeep Kumar	Physical Education	Refresher Course	19-01-2011 to 09-02-2011

The college encourages teachers to attend the above-mentioned programmes to update their knowledge.

## (b) Faculty training programmes organized by the institution to empower and enable them for the use of various tools and technology for improved teaching-learning. Teaching programmes organized by the college:

Faculty Training Programmes (2011-2015)	
Handling new curriculum	<ul style="list-style-type: none"> <li>The Principal informs changes in the curriculum to the teaching staff through the head of every department.</li> <li>The college organizes orientation programme in the beginning of every semester to discuss the curriculum and evaluation process.</li> </ul>
Content /Knowledge Management	<ul style="list-style-type: none"> <li>The Head of every department holds meeting with faculty members of his/her department and allots the syllabus to them according to their respective fields of interest.</li> </ul>
Assessment	<ul style="list-style-type: none"> <li>The Principal enlightens teachers regarding the methods of assessment at the commencement of every academic session.</li> </ul>
Cross-cutting Issues	<ul style="list-style-type: none"> <li>Environment related activities are held by the NSS unit. Events to create awareness about AIDS, Female foeticide, gender sensitization and other similar activities are also organised during the normal programmes of the NSS.</li> </ul>

## (c) Percentage of Faculty:

- Invited as resource persons in Workshops/Seminars/Conferences organized by external professional agencies.
- Participated in External Workshops/Seminars/Conferences/recognized by national/International professional bodies.
- Presented paper in Workshops/Seminars/Conferences conducted or recognized by professional agencies.

Faculty	2011-2012	2012-2013	2013-2014	2014-2015
Faculty Invited as resource persons in workshops/ seminars/ conferences organized by external professional agencies	-	-	-	-
Participated/presented papers in External workshops/seminars-conferences recognized by national/ International bodies	13	06	11	13
Any other	-	-	-	-

**2.4.4 What policies/systems are in place to recharge teachers? (eg. providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmers industrial engagement etc).**

Following measures have been taken by the college to recharge its faculty members:

- Inspiring the teachers to participate in orientation and refresher courses, training programmes and other workshops,
- Organizing National/International seminars on current topics,
- Granting leave to teachers to attend national and international seminars organized by other institutions,
- Granting study leave to teachers for pursuing doctorate and other research programmes,
- Encouraging faculty members to apply for research grants to various funding agencies,
- Inspiring faculty members to publish research papers in reputed journals.
- Encouraging teachers to tie up collaboration with other research agencies.

Following teachers have been awarded these facilities:

Sl.No.	Year	Name of the teacher	Event/Purpose	Support
1	2014-2015	Sh. Sandeep Kumar	Ph.D. from Delhi University Under C.A.S	Study Leave (with pay)
2	2014-2015	Smt. Ranju Narang	Ph.D. Course work	Study Leave (with pay)

**2.4.5 Give the number of faculty who received awards/recognition at the state, national and international level for excellence in teaching during the last four years. Enumerate how the institutional culture and environment contributed to such performance/achievement of the faculty.**

N.A

**2.4.6 Has the institution introduced evaluation of teachers by the students and external peers? If 'yes', then how is the evaluation used for improving the quality of the teaching-learning process?**

Feedback is taken by the Principal from the students regarding the performance of teachers. By holding monthly meetings, they are intimated to improve upon their quality of teaching-learning process.

## **2.5 Evaluation process and Reforms**

**2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of evaluation processes?**

To ensure that stakeholders of the institution especially students and faculty members are aware of the evaluation process, the college adopts the following measures:

- Institution makes arrangement of evaluation methods through the orientation programme at the commencement of the session by putting notices on notice-boards and through announcements in class-rooms,
- The results are communicated to the students after every internal test, quiz and assignment. Faculty members discuss the test after it is conducted to make the students aware of their strengths and weaknesses.

**2.5.2 What are the major evaluation reforms of university that the institution has adopted and what are the reforms initiated by the institution on its own?**

### **Evaluation Reforms Initiated by the University:**

- The C.C.S University, Meerut has implemented semester system at P.G level since July, 2010 and annual system at U.G level.

- Evaluation in semester system is divided into two parts-50% credit to external examinations (conducted by the university) and 50% credit to the internal examinations (conducted by the institution).
- Central evaluation of answer-books of external examination of P.G. classes is conducted in university. Evaluation of answer-books of internal examination is completed by the faculty-members of the college. Central evaluation of the answer books of U.G. level is conducted in university campus.
- The new objective type examination pattern has been introduced by the university in final year examination of U.G. and P.G. OMR answer sheets are used for these examinations.

The college has implemented all these major evaluation reforms from the same time since the university has initiated these reforms.

**2.5.3 How does institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?**

Head of the every department, examination committee and IQAC monitor all the reforms initiated by the university and by the college itself to ensure its effective implementation.

**2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement at a few examples which has positively impacted the system.**

The college takes formative and summative evaluation to measure students achievement in a programme, formative evaluation is based on tests, assignments, quiz, seminars and practicals. Continuous internal assessment has 50% weightage. For summative assessment, University conducts an external examination which has 50% weightage in the total evaluations. Final result is prepared on the combined basis of formative and summative assessment.

**Impact on the System**

In the total evaluation process, formative assessment ensures regularity in classrooms and day-to-day performance of students. It makes students innovative and improves their skill, knowledge and performance in annual examination .

**2.5.5 Detail on significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning communication skills etc.)**

Since the entire evaluation process is formally designed and developed by the University, the college has very limited scope to bring any change. For ensuring rigor and transparency in internal assessment, the college monitors progress and performance of students throughout the year informally through interaction during class-room-lectures and

formally through internal assessment. The evaluated answer-books of internal tests and quizzes are shown to students. Results of internal assessment are communicated within fifteen days of the date of last examination. Queries are redressed immediately. Since the division of marks is designed by the university, So the college has no right to change it. In the context of the above, weightage for behavioural aspects, independent learning and communication skills cannot be incorporated in the internal assessment.

**2.5.6 What are the graduate attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?**

The college life provides opportunities to students to try innovative things through laboratories, lectures, library, NSS, sports, Rovers and Rangers, etc. Main areas of graduate attributes are as follows:

**Academic Excellence:**

- Comprehensive and extensive knowledge and skills in their chosen discipline
- Contextual understanding of past and present knowledge and ideas
- Intellectual curiosity and willingness to question, accepted wisdom and to remain open to new ideas

**Critical thinking and effective communication:**

- Capacity for independent, conceptual and creative thinking
- Capacity for intellectual exchange, informal argument and reasoning
- Ability to communicate effectively for different purposes and in different contexts
- Ability to work independently as well as part of a team

**Learning and personal development:**

- Openness to and interest in life-long learning through directed and self-directed study
- Knowledge of personal strengths and weaknesses
- Inculcation of the capacity for self-reflection, self discovery and personal development.

**Active citizenship:**

- Knowing about ethical and moral values
- Knowing about social and cultural diversity
- Understanding of social and civic culture and responsibilities, and of the rights of individuals and groups
- Appreciation of concepts of enterprise and leadership in all the spheres of life
- Readiness for citizenship in an inclusive society.

**2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?**

Grievances of the students are redressed at the college and university levels in the following manner:

**College level:**

Answer-sheets of internal tests, quizzes and assignments are discussed with students and if there is any grievance with reference to evaluation, it is redressed on the spot in the following way:

- Re-checking of answer-books
- Re-totaling
- Re-evaluation

**University level:**

- Students can see their answer-books under RTI
- Scrutiny
- Back paper system.

## **2.6 Student Performance and Learning Outcomes**

### **2.6.1 Does the college have clearly stated learning outcomes? If 'yes', give details on how the students and staff are made aware of these?**

The institution has clearly stated learning outcomes in its statement of its vision and mission. It brings learning outcomes into reality by developing students into confident, well-equipped, culturally and ethically strong, socially up-to-date, and globally competitive. Students and faculty members are made aware of there through the prospectus and orientation programme, etc.

### **2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of course/programme? Provide an analysis of students results/achievements (Programme/Course wise last four years) and explain the differences if any and patterns of achievement across the programmers/courses offered.**

The college monitors performance of students through continuous evaluation system. The evaluation system comprises internal tests, quizzes, assignments, seminars, projects, etc., which are conducted by the college and final examination conducted by the C.C.S University at the end of the session/semester. The result is communicated to students immediately after examinations. During internal evaluation, performance of students is analyzed during the department meetings to assess the progress of students. Analysis of the students results (For last four years).

Result-2011-12										
Sl. No.	Class	Appeared			Passed			Result Percentage	Result Gender wise Percentage	
		Boys	Girls	Total	Boys	Girls	Total		Girls	Boys
1	BA Ist	38	139	177	28	121	149	84%	87%	74%
2	BA IInd	20	132	152	18	124	142	93%	94%	90%
3	BA IIIrd	29	109	138	26	101	127	92%	93%	90%
4	MA IInd Hindi	1	2	3	1	2	3	100%	100%	100%
5	MA IInd English	1	12	13	1	12	13	100%	100%	100%
6	MA IInd History	0	9	9	0	9	9	100%	100%	-
7	MA IInd Home Science	0	9	9	0	9	9	100%	100%	-
<b>Total</b>		<b>89</b>	<b>412</b>	<b>501</b>	<b>74</b>	<b>378</b>	<b>452</b>	<b>90%</b>	<b>92%</b>	<b>83%</b>

Result-2012-13										
Sl. No.	Class	Appeared			Passed			Result Percentage	Result Gender wise Percentage	
		Boys	Girls	Total	Boys	Girls	Total		Girls	Boys
1	BA Ist	41	113	154	32	103	135	88%	78%	91%
2	BA IInd	24	131	155	18	122	140	90%	75%	93%
3	BA IIIrd	25	134	159	24	125	149	94%	96%	93%
<b>Total</b>		<b>90</b>	<b>378</b>	<b>468</b>	<b>74</b>	<b>350</b>	<b>424</b>	<b>91%</b>	<b>82%</b>	<b>93%</b>

- No admission in M.A.(History), M.A.(Hindi), M.A.(English), M.A.(Home Science) during this session as per a resolution of the management committee.

Result-2013-14										
Sl. No.	Class	Appeared			Passed			Result Percentage	Result Gender Wise Percentage	
		Boys	Girls	Total	Boys	Girls	Total		Girls	Boys
1	BA Ist	39	139	178	16	80	96	54%	41%	58%
2	BA IInd	32	105	137	22	79	101	74%	69%	96%
3	BA IIIrd	23	125	148	20	101	121	82%	87%	97%
<b>Total</b>		<b>94</b>	<b>369</b>	<b>463</b>	<b>58</b>	<b>260</b>	<b>318</b>	<b>69%</b>	<b>62%</b>	<b>86%</b>

- No admission in M.A. (History), M.A. (Hindi), M.A. (English), M.A. (Home Science) during this session as per a resolution of the management committee.

Result-2014-15										
Sl. No.	Class	Appeared			Passed			Result %	Result Gender Wise Percentage	
		Boys	Girls	Total	Boys	Girls	Total		Girls	Boys
1	BA Ist	58	131	<b>189</b>	21	77	<b>98</b>	52%	59%	36%
2	BA IInd	31	129	<b>160</b>	18	67	<b>85</b>	53%	52%	58%
3	BA IIIrd	25	106	<b>131</b>	20	93	<b>113</b>	86%	88%	80%
4	MA Ist Hindi	0	3	<b>3</b>	0	3	<b>3</b>	100%	100%	-
5	MA Ist English	0	4	<b>4</b>	0	3	<b>3</b>	75%	75%	-
6	MA Ist History	3	9	<b>12</b>	3	5	<b>8</b>	67%	56%	100%
7	MA Ist Home. Sc.	0	5	<b>5</b>	0	4	<b>4</b>	80%	80%	-
8	MA IInd Hindi	3	6	<b>9</b>	3	5	<b>8</b>	89%	83%	100%
9	MA IInd English	1	10	<b>11</b>	1	10	<b>11</b>	100%	100%	100%
10	MA IInd Hist.	4	5	<b>9</b>	4	3	<b>7</b>	78%	60%	100%
11	MA IInd H.Sc.	0	10	<b>10</b>	0	10	<b>10</b>	100%	100%	-
<b>Total</b>		<b>125</b>	<b>418</b>	<b>543</b>	<b>70</b>	<b>280</b>	<b>350</b>	<b>64%</b>	<b>67%</b>	<b>56%</b>

Analysis of results of U.G and P.G programmes confirm that the college has persistently maintained a good position in its achievements in the university examinations every year. It is a clear indicator of the efficiency of teaching methods adopted by the faculty members. But it is impossible to compare the results of our institution with those of another college or university because every college is given a confidential login-id which cannot be accessed by any other college.

### 2.6.3 How are the teaching, learning and assessment strategies of institution structured to facilitate the achievement of the intended learning outcomes?

The teaching, learning and assessment strategies of the college are structured to facilitate the achievements of the intended learning outcomes through:

- Well-equipped laboratories as per the syllabus of the university
  - Well-furnished library having more than fifteen thousand books
  - Spacious classrooms
  - Internal tests, assignments, oral tests, group discussion, and seminars
- The support and assistance needed by students is provided to improve their skills and performance in the respective subject areas. The whole process is meant to enhance the confidence of students and to prepare them to face the final examinations confidently.

### 2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placement, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

The college takes following measures and initiatives to enhance social and economic relevance of its courses:

- College labs and library help students to inculcate innovative and research ability.

- NSS, Rovers and Rangers Units of the college further enhance social relevance of the courses by organizing field camps, rallies, nukkar natakas, various competitions, etc.
- The college magazine '*Radha*' gives an excellent platform to students to express their views and exhibit their creative writing skills.
- The college creates the atmosphere of interactive talks which are delivered by eminent persons/experts of various fields.

**2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?**

The IQAC, Examination Committee and administrative staff collect the information on internal evaluation and then analyses it for improving the performance of students. Special guidance sessions for advanced learners are arranged. The principal of the college arranges meetings with teachers to discuss the need to improve existing plan for formative assessment.

**2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?**

The college monitors the achievement of learning outcomes through IQAC, Examination Committee and interaction with HOD in the following ways:

- Identifying slow and advanced learners and framing policies accordingly
- Conducting internal examinations
- Arranging class discussions
- Organizing seminars and guest lecturers
- Written assignments
- Feedback from students.

**2.6.7 Does the institution and individual teachers use assessment/evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes', provide details on the process and write a few examples.**

Yes, Individual teachers use assessment/evaluation outcomes as an indicator for evaluating student performance, achievements of learning objectives and planning. In this process, the level of students can be gauged. Efforts are made for their betterment. The teachers also get opportunity to self-evaluation as regards their teaching methods.

## **CRITERION- III: Research, Consultancy and Extension**

### **3.1 Promotion of Research.**

#### **3.1.1 Does the institution have recognized research centre/s of the affiliating university or any other agency/organization?**

Seven departments of the college (under the government aided scheme) are affiliated to the CCS University, Meerut. Home Science Department at UG as well as P.G. level is running under self-finance scheme. Hindi, English and History departments also have P.G. classes under self-financing mode. Three departments (English, History and Political Science) are working as research centres, while two others, Economics and Sociology are also recognized for conducting research for Ph.D. programme.

#### **3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.**

The college has a College Research Committee that addresses and monitors research activities of the college. The composition of this research committee is as follows :

- (i) Dr. Tej Vir Singh (Co-ordinator)
- (ii) Dr. R.K. Paliwal (Member)
- (iii) Smt. Ranju Narang (Member)
- (iv) Dr. Chhaya Rani (Member)
- (iv) Dr. Sunil Kumar (Member)
- (v) Sh Rajeev Kumar (Office Assistant)

#### **Recommendations:**

- To encourage faculty members to participate and present research papers in national/international conferences/seminars.
- To motivate faculty members to attend refresher/orientation/teaching training programmes periodically.
- To organize workshops/guest-lectures to promote research culture among faculty members and students of the college.
- To enter into collaboration with industries, N.G.O.s, training agencies and research institutors.
- To encourage faculty members to undertake major/minor research projects from various funding agencies.
- To conduct short term training programmes for enhancing skills of the technical staff.
- To augment continuously research and extension activities of the college.

#### **Impact:**

- Two days national seminar on the topic "*The Emerging Forms and Functions of Indian Federal System*" was organized in the college on 24-25 February, 2006 by department of Political Science.
- One minor research project has been submitted to UGC for approval.
- 34 Ph.D. degrees have been awarded under the supervision of various faculty members of the college.
- More than fifty research papers have been published by the faculty members.

**3.1.3 What are the measures taken by the institution to facilitate smooth progress & implementation of research schemes/projects?**

The measures taken are as under:

- Autonomy has been given to the supervisors and their scholars/PDF.
- Grants received from the ICHR and ICSSR have been released in time.
- Necessary facilities have always been provided to the researchers.
- Teaching load given as per convenience of the scholar.
- All support provided
- Utilization certificate and other necessary report submitted to the funding agencies like the ICHR and ICSSR.

**3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?**

- Faculty members encourage students to attend various conferences/seminars.
- Students are given short-term research projects by the teachers.
- During classroom teaching, teachers discuss about recent development in the field of research in their respective subjects.
- Some faculty members also present lectures with power point slides.

**3.1.5 Give details of the faculty involvement in active research. (Guiding students for research, leading research projects, engaged in individual/collaborative research activity etc.)**

College Principal and two Associate Professors have been involved in active research for about two and a half decades. They have so far produced Ph.D<sup>s</sup>. as per the following details:

Sl. No.	Name of the faculty members/supervisor	Department	No. of students who have been awarded Ph.D. degree
1	Dr. Nand Kumar (Principal)	English	14
2	Dr. Tej Vir Singh (Asso. Prof.)	History	07
3	Dr. R.K. Paliwal (Asso. Prof.)	Political Science	11

**3.1.6 Give details of workshops/training programmes/sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture anyone the staff and students.**

The college has organized several research programmes, seminars, workshops, etc. Details are given below:

- A UGC sponsored workshop for the NSS Programme officers and teachers organized in collaboration with Population Education Resource Centre, University of Lucknow in 2000.
- The department of Political Science organized a UGC sponsored National Seminar on 'Emerging Forms and Functions of Indian Federal System' on 24<sup>th</sup>-25<sup>th</sup> Feb 2006.
- Organized a National Seminar on 'English Literature' in collaboration with CCSU College English Teachers' Association (CETA) on 14<sup>th</sup> Feb 2010.
- Guest Lectures by eminent scholars and educationists are periodically organized by various departments of the college.

**3.1.7 Provide details of prioritized research areas and the expertise available with the Institution.**

Name of the Faculty Member	Subject	Area of Expertise
Dr. Nand Kumar	English	Indian English Drama
Dr. Tej Vir Singh	History	Medieval History of India
Dr. R.K.Paliwal	Political Science	Rural Studies, Leadership, Communication
Smt. Ranju Narang	Economics	Economics of Development
Sh. Sandeep Kumar	Physical Education	Cricket
Dr. Chhaya Rani	English	Anglo-Indian Writing in English and Indian Writing in English
Dr. Sunil Kumar	Hindi	Madhya Kalin Kavya

**3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students.**

The college invites eminent scholars and researchers eminence to address the faculty and students and inculcate interest for research in them. Some important Guest Lectures organized by the College are as follows:

Sl. No.	Name of the Resource Person	Address/Organization	Topic	Year
1	Professor Ved Prakash	Chairman, UGC, New Delhi	'Changing Perspectives of Higher Education in Rural Areas'	2014
2	Dr. Satya Pal Singh, IPS	Police Commissioner Mumbai	Higher Education and Rural Development	2014
3	Professor Santosh Satya	I.I.T. New Delhi	Technical Knowledge in Rural Area	2014
4	Professor S.K. Kak	Vice-Chancellor, C.C.S. University, Meerut	'Indian English Literature and Social Change'	2010
5	Professor Y. Vimala	Chief of the University Employment Bureaus Prof. of Botany, C.C.S. University	'Self-Employment Career Opportunities'	2013&2016
6	Professor I.N. Tiwari	Formerly Prof & Head Department of Pol.Sc. C.C.S. University Meerut	'Emerging Forms and Functions of Indian Federal System'	2006
7	Professor J.K. Pundir	HOD, Sociology, C.C.S. University, Meerut	'Rural Sociology' & 'Research Methodology'	2010
8	Professor R.P. Singh	Ex-Vice-Chancellor, Kashi Vidyapeeth, and Ex- Member of U.P. Higher Education Service Commission, Allahabad.	'Concept of Good and Evil in English Literature'	2009
9	Dr. S.K. Mittal	HOD, History (Retd) Meerut College, Meerut	'Gandhi and Indian National Movement'	2016

### 3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture in the campus?

The provision of sabbatical leave has been recently introduced in Dec. 2013 by the Govt. of Uttar Pradesh. Hence faculty members have not yet availed the opportunity. 33% faculty members have availed study leave (with pay) for research programmes. Smt. Ranju Narang availed study leave (with pay) for attending pre-Ph.D. coursework organized by department of Economics, CCS University, Meerut and Sh. Sandeep Kumar, Asstt. Prof. Deptt. of Physical Education, has been availing study leave (with pay) under faculty development programme of U.G.C.

### 3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land):

The institution has taken various initiatives to create awareness and transfer research findings to students and community. Details are as under:

- Dr. R.K. Paliwal, Associate Professor of Political Science has done his Ph.D. on village panchayat. Through his published book and articles he has created awareness in the society regarding this system.
- By guiding a Ph.D. Candidate for research on Netaji Subhash Chandra Bose, Dr Tej Vir Singh, Associate Professor of History has cleared various myths about Netaji and an awareness among students have been created.

### **3.2 Resource Mobilization for Research**

#### **3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.**

The college does not have internal financial resources for research. Hence the college is not in a position to prepare a budget for research. However, it spends on the development of infrastructure under the head of maintenance to facilitate research.

#### **3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and percentage of the faculty that has availed the facility in the last four years?**

The college does not have funds to provide seed money to the faculty members for research. However, on the demand of the faculty books and journals are arranged in the library.

#### **3.2.3 What are the financial provisions made available to support student research projects by students?**

N.A.

#### **3.2.4 How does the various departments/Units /Staff of the institute interact in undertaking interdisciplinary research? Cite examples of successful endeavours and challenges faced in organizing interdisciplinary research.**

N.A.

#### **3.2.5 How does the institution ensure optimum use of various equipments and research facilities of the institution by its staff and students?**

Staff and students have all the available facilities at their disposal

#### **3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes', give details.**

Details are given in the following table:

Sl. No.	Plan period	UGC Grants received		UGC Grants utilized	Unutilized/Refund to UGC	
1.	VII Plan (1987-1992)	Item	Amount (Rs)	Amount (Rs)	NIL	
		(i) Computer	1,25,000/-	1,25,000/-		
		(ii) Books & Journals and equipments.	3,08,420/-	3,08,420/-		
		<b>Total</b>	<b>4,33,420/-</b>	<b>4,33,420/-</b>		
2.	VIII Plan (1992-1997)	(i) Books & Journals	1,45,000/-	1,45,000/-	NIL	
		(ii) Equipments	1,00,000/-	1,00,000/-		
		(iii) Library Building	2,50,000/-	2,50,000/-		
		<b>Total</b>	<b>4,95,000/-</b>	<b>4,95,000/-</b>		
			<b>Regular schemes</b>			NIL
			(i) Books & Journals	3,50,000/-	3,50,000/-	
			(ii) Equipments	75,000/-	75,000/-	
			(iii) Library Building	3,75,000/-	3,75,000/-	
3.	IX Plan (1997-2002)	<b>Special schemes</b>				
		(i) Saral Sanskrit Sambhashan Kendra	1,00,000/-	1,00,000/-		
		(ii) Computer	1,00,000/-	1,00,000/-		
		(iii) Women's Hostel	9,00,000/-	9,00,000/-		
		<b>Total</b>	<b>19,00,000/-</b>	<b>19,00,000/-</b>		
4.	X Plan (2002-2007)	(i) Books & Journals	2,77,440/-	2,77,440/-	1,17,160 } 6,936 } 1,24,096/- Refunded to UGC Through DD No.220839 date 24-01-2007	
		(ii) Equipments	1,73,400/-	56,240/-		
		(iii) PTAC	6,936/-	NIL		
		(iv) Seminar	50,000/-	50,000/-		
		<b>Total</b>	<b>5,07,776/-</b>	<b>3,83,680/-</b>		
5.	XI Plan (2007-2012)	(i) Books & Journals	90,168/-	90,168/-	NIL NIL Refunded to UGC/OBC Rasna DD No.994685 dt 04-04-2011, 7,00,000/-, DD No.994686,dt 04-04-2011, 7,00,000/- DD No.994687 dt 04-04-2011 Rs.6,10,000/-	
		(ii) Books Journals and Equipments	5,20,200/-	5,20,200/-		
		(iii) Merged Schemes	20,10,000/-	Not utilized		
		<b>Total</b>	<b>26,62,368/-</b>	<b>6,10,368/-</b>		

6.	XII Plan 2012-19	(ii) Books Journals and Equipments	5,20,200/-	5,20,200/-	Nil
----	---------------------	---------------------------------------	------------	------------	-----

### **Special Grants Received**

Sl. No.	Agency/Dept.	Programme	Duration	Grants Received in favour of the Candidate	Grant Sanctioned for college
1.	ICHR, New Delhi	Ph.D. (History)	2009-10 2011-12 2012-13 2012-13 2013-14	36000/- Nil Nil 15000/- 21000/-	Nil Nil Nil 7200/- Nil
2.	ICSSR, New Delhi	PDF (Political Science)	2011-12 2012-13 2013-14 2014-15	Nil Nil 178000/- 356000/-	Nil Nil Nil Nil
	<b>Total</b>	-	-	<b>6,06,000/-</b>	<b>7,200/-</b>

**3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.**

N.A.

### **3.3 Research Facilities**

**3.3.1 What are the research facilities available to the students and research scholars within the campus?**

Library is open to all the faculty members, research scholars and students of post-graduate classes.

**3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of search?**

College Research Development Committee has been constituted for the purpose of formulating institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers.

**3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If 'yes', what are the instruments/facilities created during the last four years.**

N.A.

**3.3.4 What are the research facilities made available to the students and research scholars outside the campus/other research laboratories?**

N.A.

**3.3.5 Provide details on the library/information resource center or any other facilities available specifically for the researchers?**

- Digitization of the library is in the process.
- Books, journals magazines are available in the library.

**3.3.6 What are the collaborative research facilities developed/created by research institutes in the college for e.g. Laboratories, library, instruments, computers, new technology etc.**

N.A.

### **3.4 Research Publications and Awards**

**3.4.1 Highlight the measure research achievement of the staff and students in terms of patents obtained and filed.**

N.A.

**3.4.2 Does the Institute publish or partner in publication of research journal (s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?**

N.A.

**3.4.3 Give details of publication by the faculty and students:**

- Publication per faculty
- Number of papers published by faculty and students in peer reviewed Journals (national/international)
- Number of publications listed in international database (for e.g. Web of Science, Scopus, Humanities, International Computer Database, International Social Sciences, Directory, EBSCO host etc.)
- Monographs
- Chapter in Books

- Books Edited
- Books with ISBN/ISSN numbers with database of publishers.
- Citation Index
- SNIP
- SJR
- Impact factor
- h-index
- i-10 index

Sl. No.	Name Faculty Members	No. of Publications National/International	Books/Chapters in Books	Total
1	Dr. Nand Kumar (Principal)	09	Books-02 Book Review-01 Reports-02	14
2	Dr. Tej Vir Singh	03	Book-01	04
3	Dr. R.K. Paliwal	07	Book-01	08
4	Smt. Ranju Narang	10	04	14
5	Sh. Sandeep Kumar	05	-	05
6	Dr. Chhaya Rani	06	-	06
7	Dr. Sunil Kumar	05	01	06
8	Dr. Mudit Kumar	02	Book-01	03
9	Dr. Ompal Singh	02	-	02

#### 3.4.4 Provide details (if any) of:

- Research awards received by the faculty - N.A.
- Recognition received by the faculty from reputed professional bodies and agencies, national and international- N.A.
- Incentives given to the faculty for receiving state, national and international recognitions for research contribution- N.A.

#### 3.5 Consultancy:

##### 3.5.1 Give details of the systems and strategies for establishing institute industry interface?

N.A.

##### 3.5.2 What is the state policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

College Research Committee is in the process of developing policy to promote consultancy in the college.

##### 3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

N.A.

##### 3.5.4 List the broad areas and major consultancy services provided by the institution and revenue generated during the last four years.

N.A.

**3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development.**

N.A.

**3.6 Extension Activities and Institutional Social Responsibility (ISR):**

**3.6.1 How does the institution promote institution neighbourhood - community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?**

This College works towards student engagement, good citizenship, service orientation and holistic development of students in the following ways:

- One unit of NSS and one unit of Rovers and Rangers along with their committed programme officers are engaged in the community development services. These units have camped in the areas like Kaithwari, Meerpur, Lahorgarh, Kinauni, Chidori, Dalampur, Ukhleena, Kalyanpur, Alangeerpur, Pooth khas, Doongar, Rasna, Mirzapur, Damgarhi, Durjanpur, Rampur, Badam, Fatehpur, Bhalsona, Jitola, Narangpur and the campus of C.C.S. University Meerut. These units work towards increasing awareness regarding health and hygiene, literacy and make people aware about human rights, women education, women empowerment, etc.
- Rallies to protect environment are often organized. Students march holding placards that bear thought-provoking slogans to draw the attention of people to various issues such as global warming, AIDS, corruption, etc.
- Spreading voter awareness, awareness about female foeticide, about AIDS, consumer awareness, awareness about Yoga, awareness about first-aid in emergencies, and awareness on road safety etc. are some of the initiatives taken up by volunteers of NSS, and Rovers and Rangers.

**3.6.2 What is the Institutional mechanism to track students' involvement in various social movements/activities which promote citizenship roles?**

The college strives to inculcate civic responsibility in young minds through its extension programmes and value-based course so that students develop into sensitive and socially responsible citizens. The institutional mechanism to track students' involvement in various social movements/activities which promote citizenship roles involves :

- NSS Programmes
- Rovers and Rangers Programmes

- Student Council Programmes
- Environment Awareness Programmes
- Gender Sensitization Programmes

### 3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

The institution solicits stakeholder perception on the overall performance and quality of the institution through students, parents, alumni and other members of the society through:

- Formal feedback from students,
- Informal interaction with alumni during Alumni Meet, etc.;
- Informal interaction with other eminent persons during guest lectures, practical exams, seminars, Ph.D. viva-voce, etc.

### 3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

The college organizes its extension and outreach programmes through its units of NSS, Rovers and Rangers and through the Student Union.

Budgetary details are given as under:

Year/Budget Head	2011-12		2012-13		2013-14		2014-15	
	Income Rs	Expenditure Rs	Income Rs	Expenditure Rs	Income Rs	Expenditure Rs	Income Rs	Expenditure Rs
Sports/Rovers Rangers	93300/-	36140/-	96020/-	53126/-	65646/-	62948/-	72044/-	120570/-
N.S.S	26694/-	21600/-	23265/-	21335/-	25514/-	26540/-	25816/-	23700/-
Students Union	-	-	4360/-	6885/-	5040/-	7000/-	5280/-	5200/-
<b>Total</b>	<b>119994/-</b>	<b>57740/-</b>	<b>123645/-</b>	<b>81346/-</b>	<b>96200/-</b>	<b>96488/-</b>	<b>103140/-</b>	<b>149470/-</b>

#### NSS Unit:

The college has one unit of N.S.S., headed by Dr. Sunil Kumar, programme officer. The major activities of N.S.S. are seven-days special camp and various one-day camps organized in the nearby villages during autumn break for various social causes. Detailed analysis of N.S.S. activities during the last three years are as follows:

Sl. No.	Programme	2011-12	2012-13	2013-14
1	Awareness about water harvesting	5	7	6
2	Adult education	10	8	8
3	Awareness about government plans of social welfare	10	8	7
4	Plantation	101	15	12
5	Awareness about social Awareness	3	5	7
6	Training of Knitting and sewing for women	7	6	5
7	Awareness about duties of educational youth	4	5	8
8	Awareness about disability management	2	3	4
9	Awareness about cleanliness	15	13	12
10	Rally and debate on awareness about national integration and voting	10	10	8
11	Debate on Physical, Psychological, Spiritual conditioning	02	03	02
12	Benefits of Family Planning	10	08	08

#### **Rovers and Rangers unit:**

Details of activities performed by Rovers and Rangers

- Construction of tents, wooden bridges, etc.
- Awareness through plays,
- Jhankis/tableaus,
- Kim game
- Learning how to give First-aid
- Skill O Rama
- Folk dance or folk song
- March-past
- Quiz
- Sand story
- Role-based play on life and activities of social activist/freedom fighter
- Essay writing
- Color party
- Poster presentation
- Three day training camp (in each academic year)
- Conduct examination namely Praveen and Nipun (each year)
- Participate in university
- Participation in all other extension activities aligning with NSS.

#### **Impact of Extension and Outreach Programmes:**

- Instills an attitude of volunteerism and commitment.
- Enables understanding of various issues pertaining to the community.
- Helps students in better decision-making to adapt themselves to change, improve their self-esteem, equip themselves for their professional career, etc.
- Encourages students to develop a lifelong ethic of service to society.

#### **3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?**

At the time of admissions, the Admission Committee and teacher incharge of various extension bodies ask students about their interest in extension activities such as participation in NSS, Rovers and Rangers, Student Union, etc. and encourage them accordingly. Following motivational measures are being taken:

- The prospectus disseminates information regarding all the extension bodies and committees to students to facilitate them in their choice of activity.
- The Admission Committee ensures that every student is enrolled in at least one extension activity.
- Counselling is done by the teacher-incharge at the time of admissions.
- The Principal has meetings with faculty members in which the latter are asked to mention their interest in extension activities including participation in NSS, Rovers and Rangers, Student Union etc., and are then assigned duties accordingly.
- Achievements of students are acclaimed and highlighted in the college assembly, order book publications and local news papers to attract other student to participate in such activities. Special incentives and concessions in admissions in higher classes are given to outstanding performers.

**3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under- privileged and vulnerable sections of society?**

Faculty members with volunteers of NSS and of Rovers and Rangers, and senior students of the college pay regular visits to villages and other neglected areas with a questionnaire to collect information regarding various current social issues. Such extension activities inculcate a sense of responsibility in students towards the society (specially the weaker sections of the society) which make academic learning realistic and shape students as more responsible citizens and dependable youths

**3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.**

Extension activity/community experience enhances students' social commitment, personal, civic and academic learning. Local community also benefits immensely through these activities. Extension activities inculcate an attitude of social responsibility and volunteerism in students and other members of the society as well.

- Spreading awareness about health, hygiene, diet, etc. has resulted in improvement of well being of the people. With an improved literacy level, villagers are better equipped to record and write, to open new bank accounts, and to maintain their financial accounts, and to read and write.

- Awareness about social evils like female foeticide, dowry, gender, discrimination etc. has increased manifolds among the masses.
- Voter awareness campaigns enlighten people on their rights and duties as citizens of India and on the need to elect their representatives more intelligently.
- The institution has a brilliant record of producing students who are not only academically sound but also well rounded individuals benefiting their family as well as community.
- A deeper understanding of various issues of the community and commitment to the community is developed in students.
- Teamwork, leadership, time management, effective communication skills, and decision making are a few skills that students learn by participating in and organizing various projects and programmes.
- Students of varied socio-cultural backgrounds get an appropriate platform to interact and work with each other and learn about each other's culture, traditions and value. By working in a group or a team, students learn to negotiate, communicate, manage conflict, and lead. Taking part in these extension activities helps students to understand the importance of critical thinking, time management, and academic and intellectual competence. These activities enable students to gain self-confidence, autonomy, and appreciation of others.

**3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?**

The institute ensures involvement of community in its reach-out activities and contributes towards community development by organizing awareness programmes and environment-friendly initiatives. The community is involved in extension activities of the institution mainly through two bodies, the Managing Committee and the Alumni Association.

**3.6.9 Give details on the constructive relationships forged (if any) with other institution of the locality for working on various outreach and extension activities.**

Nil

**3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.**

Achievements of Rovers and Rangers are as follows:

Sl. No	Session	Venue Internal	Venue External	Result
1	2011-2012	College Campus	Meerut College, Meerut	Three Trophies
2	2012-2013	College Campus	-	-
3	2013-2014	College Campus	-	-
4	2014-2015	College Campus	Janta Vedic College, Baraut	Third Position

### 3.7 Collaboration

**3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.**

N.A.

**3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/industries/Corporate (Corporate entities), etc., and how they have contributed to the development of the institution.**

N.A.

**3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment/creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz., laboratories/library/new technology/placement services, etc.**

N.A.

**3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.**

The college has organized a few guest/extension lectures and workshops by eminent persons during the last four years which have immensely benefitted teaching staff/students to enrich their knowledge.

**3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -**

a) **Curriculum development/enrichment**

Curriculum development/enrichment is sole right of the affiliating university. Therefore, the college can only send its suggestions to the

university through its faculty members who are serving on the Board of Studies of the university. The college has no right to develop the curriculum in an autonomous manner.

b) **Internship/On-the-job training**

N.A.

c) **Summer placement**

The college has no such facility.

d) **Faculty exchange and professional development**

Faculty members of the college attend professional development programmes like Refresher Courses/Orientation Programmes. Details of faculty members who attended professional development programmes during the last four years is given below:

Sl. No.	Name of the Faculty member	Name of Department	Name of Course	Duration of Courses
01	Dr. Chhaya Rani	English	Orientation Programme Refresher Course	13-01-2014 to 10-02-2014 11-08-2014 to 02-09-2014
02	Dr. Sunil Kumar	Hindi	Orientation Programme	13-07-2012 to 01-08-2012
03	Sandeep Kumar	Physical Education	Refresher Course	19-01-2011 to 09-02-2011

e) **Research**

Details of the faculty members who have done research at other institutions/research centres. Sh. Sandeep Kumar is pursuing his Ph.D. in Physical Education from Delhi University (on study leave).

f) **Consultancy**

N.A.

g) **Extension**

N.A.

h) **Publication**

Nil

i) **Student Placement**

Nil

j) **Twinning Programmes**

Nil

k) **Introduction of new courses**

Nil

l) **Student exchange**

Nil

m) **Any other**

Nil

**3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/collaborations.**

The college is trying for establishment of collaborative arrangements, linkages with different institutions and organizations with an objective of promoting research, consultancy, extension, publication, placement etc.

**Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.**

N.A

## **CRITERION-IV: Infrastructure and Learning Resources**

### **4.1 Physical Facilities**

#### **4.1.1 What is the policy of the institution for creation and enhancement of infrastructure that facilitate effective teaching-learning?**

The policy of the institution for creation and enhancement of infrastructure to facilitate effective teaching and learning is formulated after the discussion of the Management Committee with Maintenance Committee, Purchase Committee, Building Committee and IQAC. The upgradation of existing infrastructure and development of new infrastructure to enhance academic standards and efficiency is decided and monitored by the above-mentioned committees. Persistent and proper monitoring of the existing infrastructure plays a vital role in the optimum use of existing facilities.

#### **4.1.2. Details of facilities available for:**

- a) **Curricular and co-curricular activities - classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, animal house, specialized facilities and equipment for teaching, learning and research, etc.**

The details are given below:

<b>Name of Facility</b>	<b>No.</b>
Classrooms	11
Seminar Hall	1
Tutorial spaces	Yes
Laboratories	03
Specialized facilities and equipment	Yes
Learning and Research	Yes

- b) **Extra-curricular activities - sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, public speaking, communication skills development, yoga, health and hygiene, etc.**

The details are given below:

<b>Name of Facility</b>	<b>Availability</b>
Sports/outdoor and indoor games	Yes
Gymnasium	No
Auditorium	No
NSS	One unit
Cultural activities/public speaking	Yes
Communication skills development	Yes
Yoga	Yes
Health and hygiene	Yes
Rovers and Rangers	Yes

**4.1.3 How does the institution plan and ensure that the available infrastructure is line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master plan of the institution/campus and indicate the existing physical infrastructure and the future planned expansions if any).**

The Principal of the college, Management Committee, Academic Advisory Committee, Examination Committee and IQAC together make a plan after discussion to optimally utilize the existing infrastructure to enhance academic development.

Specific examples of infrastructural facilities developed/augmented and the amount spent during the last four years:

Facilities Developed/ Augmented	Amount Spent (Rs.)			
	2011-12	2012-13	2013-14	2014-15
Seminar Hall	-	-	-	7500.00
Laboratories	4585.00	4290.00	3650.00	8310.00
Library	-	3400.00	11007.00	35399.00
Courts	-	-	-	-
Office record room	-	-	-	-
Classrooms	-	8328.00	2794.00	-
Toilets	-	-	249336.00	86946.00

Master plan of the institution indicating the existing physical infrastructure and the future planned expansion:

Sl. No.	Building/Space	Area (Sq.m)
1	Building	9710.00
2	Play ground	7409.67
3	Main building (covered area)	2176.53
4	Library (covered area)	225.00
5	Hostel (covered area)	832.45
6	Two-wheeler stand (tin shade)	78.10
7	Open space	7533.85
8	Canteen/Refreshment Hut	08.00

**4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?**

The college ensures that the classes for physically challenged students be conducted close to the entry of the campus. A ramp is also available for differently abled students. They are allowed to take their tri-cycles even to the classrooms.

**4.1.5 Give details on the residential facilities and various provisions available within them:**

Hostel Facility - Accommodation available	The college has one Women's Hostel
Recreational facilities	The college provides facilities for yoga and cultural activities
Medical Facility	The college provides medical facilities to its students - having first-aid facility as well as contact with well qualified doctors of the Primary Health Centre, Rohta Block.
Library Facility	The college has a well-furnished library having more than fifteen thousand books and reputed journals. Students get two books at a time from the library for a specific time period.
Pure Drinking Water	The facility of water cooler with aquaguard is available in the college premises.
Security	CCTV Cameras have been installed to monitor the activities taking place inside the college campus
Internet and Wi-Fi	Yes

#### **4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?**

The college provides to the student First-aid facility. The college also maintains regular liaison with PHC, Rohta Block which is very close to the college.

#### **4.1.7 Give details of the common facilities available on the campus-spaces for special units like-IQAC, Grievance Redressal unit, Women Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.**

##### Common Facilities available on the Campus

IQAC	Yes
Grievance Redressal Unit	Yes
Counseling and Career Guidance/Placement Unit	Yes
Health Centre (first-aid)	Yes
Canteen/Refreshment Hut	Yes
Recreational spaces for staff and students	Yes
Safe drinking water facility	Yes
Seminar room	Yes
Women Cell	Yes
Any other/Student Union	Yes

## **4.2 Library as a Learning Resource**

### **4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?**

The college has a Library Advisory Committee. The composition of the committee is as under:

Sl. No	Name of the Member	Position
1	Dr. Nand Kumar (Principal)	Chairperson
2	Smt. Ranju Narang	Convener/Secretary
3	Dr. R.K. Paliwal	Member
4	Dr. Sunil Kumar	Member
5	Sh. Madan pal (Librarian)	Member
6	Sh. B.K. Tyagi (lib. clerk) Suspended	Office Assistant
7	Student Representatives	Office-Bearers of Student Union of the Current Session

Main responsibilities of the committee are as follows:

- The committee prepares development plans and sends its recommendations to the college administration for effective and timely implementation.
- It formulates guidelines for the library for procurement of best and expensive books and reputed journals as per the requirement of various faculty members and students.
- It monitors all the activities of the library and gives valuable suggestions for maximum utilization of library resources.
- It ensures availability of reading materials on the basis of the latest syllabus and requirements of students.
- It takes up remedial actions related to grievances expressed by students and teaching staff.

#### 4.2.2 Provide details of the following:

The college has separate library. It consists of more than fifteen thousand books. It has separate space for reading books and journals. The library subscribes more than eight journals of national repute.

Total area of library (in sq. mtrs.)	225.00
Total Seating capacity	100
Total Seating capacity of the reading room	50

#### Working Hours

On working days	9.00 AM to 4.00 PM
On Holidays	As per requirement
Before Examination days	9.00 AM to 4.00 PM
During Examination days	8.00 AM to 5.00 PM
During Vacation	10.00AM to 3.00 PM

## Lay out of the Library

Space/Purpose	sq.ft.
Lounge area for browsing and relaxed reading	50
IT Zone for accessing e-resources	144

**4.2.3 How does the library ensure purchase and use of current title, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.**

Teachers of various departments suggest titles of books and journals that are needed for the purpose of teaching the syllabi and for research to the Library Committee of the college in the beginning of every academic session. The demand finally goes to the Principal to purchase the referred books and journals.

The number of books/journals purchased during last four years:

Library holdings	2011-12		2012-13		2013-14		2014-15	
	Number	Total Cost(Rs)						
Text books and References	234	31425.00	02	3400.00	41	12664.00	144	26092.00
Journals/Periodicals	13		13		13		13	

**4.2.4 Provide details of the ICT and other tools deployed to provide maximum access to the library collection?**

N.A.

**4.2.5 Provide details on the following items:**

Details of the library items:

Average number of walk-ins	40
Average number of books issued/returned	25
Ratio of library books to students enrolled	28:1
Average number of books added during last four years	105
Average number of login to OPAC/INFLIBNET	NIL
Average number of login to e-resources	NIL
Average number resources downloaded/printed	NIL
Number of information library training organized	02
Details of "Weeding out" of books and other material	NIL

**4.2.6 Give details of specialized services provided by the library:**

Specialized Services provided by the library:

Manuscripts	NIL
Reference	Available
Reprography	NIL
ILL	N.A.
Information Deployment and notification	NIL
Download	Yes
Printing	Yes
Reading list/Bibliography Compilation	N.A.
In-house/remote access to e-resources	NIL
User orientation and awareness	Yes
Assistance in searching Database	Yes
INFLIBNET	Yes

**4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.**

- Issue of reference books to researchers and P.G. Students
- Library staff helps the readers to trace the books
- Reading space for students to provide a peaceful environment
- A separate space for teaching staff
- Timely issue/return of books
- Magazines and newspapers
- Journals and periodicals

**4.2.8 What are the special facilities offered by the library to the visually/ physically challenged persons? Give details.**

The library staff is deputed to extend all help required by physically challenged students. An informal feedback on library services is obtained from students, teachers and research scholars to make the library more user-friendly.

**4.2.9 Does the library get the feedback from its users If 'yes', how is it analyzed and used for improving the library services. (What strategies are deployed by the library to collect feedback from**

**users? How is the feedback analyzed and used for further improvement of the library services?)**

The library staff receives informal feedback from its users in the form of suggestions and recommendations. The Library Committee then analyses the feedback and sends to the principal for proper action. Such feedback is used for making the library more user-friendly and to improve its services.

### **4.3 I T Infrastructure**

#### **4.3.1 Give details on the computing faculty available (hardware and software) at the institution.**

Details of the computing facilities available in the college:

Sl. No.	Name of Department	Number of computers with configuration (provide actual number with exact configuration of each available system)		
1.	Library	Device Name	Qty	Specification
		Computers	03	Core I3/2/500/1
		UPS	03	600 V.A
		Printer	01	
2.	Office	Computers	02	Old
			02	Core 2D/3GB/320/1
			02	Core I-3/2/500/1
				Core I-3/4GB/500
		Laptop	01	I-5/1TB/4GB
		UPS	06	600 V.A
	Printer	03		

#### **4.3.2 Details on the computer and internet facility made available to the faculty and students on the campus and off-campus?**

Computer and Wi-Fi internet facility is available on the campus for both the students and faculty as and when required.

#### **4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?**

As per the request of the Principal the Management Committee has consented to develop a computer lab with the latest version of machines and accessories.

#### **4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the**

**computer and their accessories in the institution (Year wise for last four years)**

The allocation of funds for procurement, upgradation, deployment and maintenance of the computers and their accessories for the last four years is as follows:

<b>Purpose</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2013-14</b>	<b>2014-15</b>
Procurement of computers	59500.00	-	-	-
Upgradation of computers	-	-	-	-
Deployment and maintenance of computers	2164.00	-	-	-

**4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/learning materials by its staff and students?**

N.A.

**4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching learning resources, independent learning, ICT enabled classrooms/learning spaces, etc.) by the institution place the student at the centre of teaching, learning process and under the role of a facilitator for the teacher.**

N.A.

**4.3.7 Does the institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?**

N.A.

**4.4 Maintenance of Campus Facilities:**

**4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statement by providing details of budget allocate during the last four years)?**

The institution ensures optimal utilization of budget allocated for maintenance and upkeep of the college infrastructure by holding regular meetings with different bodies/committees of the college that plan and monitor the projects to be undertaken or ongoing in a academic session. Meetings of different committees are held regularly to monitor various academic and co-curricular activities of the institution.

## Details of Budget Allocation and Utilization

	Budget Utilization			
	2011-12	2012-13	2013-14	2014-15
Building	20020.00	18012.00	281956.00	120576.00
Furniture	-	-	-	-
Equipments	-	-	-	3605.00
Computers	62864.00	-	17771.00	7148.00
Vehicles	-	-	-	-
Any other	-	-	-	-

**4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?**

The institutional mechanism works in the following manner:

- The principal of the college holds meetings regularly with the various committees to review the existing infrastructure and its maintenance.
- Members of the Maintenance Committee pay visit to different departments, library, etc., to know the status of its infrastructure.
- Remedial steps are taken by the Maintenance Committee to ensure the up-gradation of the infrastructure, facilities and equipment of the college.

**4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?**

Annual maintenance and repair of infrastructure is taken care of by the institution regularly. Day to day maintenance is carried out by the staff appointed for the maintenance of the infrastructure. The calibration and repair of laboratory equipments is maintained by technicians. The hired staff provides the following services in the college.

- Electrician Services
- Carpentry work
- House-keeping work
- Masonary work
- Plumbing
- Security system

**4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water, etc.)?**

The college has two generators 7.5KV and 15KV. Voltage stabilizers have been installed at different points like office, library and watchman room. UPS have also been installed in the office and library.

**Any other relevant infrastructure regarding infrastructure and Learning Resources which the college would like to include.**

The college has a well-planned parking area near the entrance of the building. It comprises covered area for parking of two-wheelers and an open area for parking of cars.

## **CRITERION-V: Student Support and Progression**

### **5.1 Student mentoring and support**

#### **5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?**

The institution publishes its updated prospectus annually before commencement of an academic session. The prospectus is a comprehensive document that covers information regarding the history of its establishment, its Vision and Mission, facilities available, list of faculty members, names of various committees and their members and conveners, policies and programmes, fee structure of various courses, activities of N.S.S. and Rovers and Rangers, etc. Guidelines for scholarships, stipends and fee concessions are also given in college prospectus. Student representatives are included in various Student Fund Committees so that they can participate and contribute in policy making process and planning.

#### **5.1.2 Specify the type, number and amount of institutional scholarship/free-ships given to the students during the last four years and whether the financial aid was available and disbursed on time?**

Financially weak but meritorious students, who due to some reasons are deprived of government scholarship and fees-reimbursement, are given lump-sum financial aid on the recommendation of the Student Welfare Council. Also, the players and participants of various activities, who receive medals/positions at the university level/state level/national level tournaments/programmes, are rewarded and awarded as per college norms and provisions.

Details of Scholarship/Free ship

<b>2011-12</b>	<b>2012-13</b>	<b>2013-14</b>	<b>2014-15</b>
4000.00	1750.00	4250.00	12750.00

#### **5.1.3 What percentage of students receive financial assistance from state government, central government, and other nation agencies?**

More than sixty percent students receive financial assistance from the state government, central government and other national agencies. Details of financial assistance during the last four years are given below:

Category	2011-12		2012-13		2013-14		2014-15	
	No. of students	Amt. Rs.	No. of students	Amt. Rs.	No. of students	Amt. Rs.	No. of students	Amt. Rs.
S.C.	75	47304.00	71	332861.00	90	401996.00	N.A.	N.A.
S.T.	-	-	-	-	-	-	N.A.	N.A.
O.B.C.	126	287490.00	82	331774.00	132	554403.00	N.A.	N.A.
<b>Total</b>	<b>201</b>	<b>334794.00</b>	<b>153</b>	<b>664635.00</b>	<b>222</b>	<b>956399.00</b>	<b>N.A.</b>	<b>N.A.</b>

#### 5.1.4 What are the specific support services/facilities available for?

- Students from SC/ST, OBC and economically weaker sections.
- Students with physical disabilities
- Overseas students
- Students to participate in various competitions-National and International
- Medical assistance to students: health centre, health insurance, etc.
- Organizing coaching classes for competitive exams
- Skill development (spoken English, computer literacy, etc. .)
- Support for "slow learners"
- Exposures of students to other institution of higher learning/ corporate/ business house, etc.
- Publication of student magazines
- Skill development as computer literary, spoken English.
- Organizing coaching classes for competitive exams

Specific support services/ facilities available for the above-mentioned categories in the college are:

- Students from SC/ST,OBC and economically weaker sections are given
  - Reservation in admissions as per government norms
  - Scholarships provided by the state government
  - Financial assistance from Poor Student Fund/Student Welfare Fund
- Students with physical disabilities are given priority in day-to-day activities. Ramp is specially meant for them.
- Those who qualify for national/international events are provided with all facilities as demanded by them
- Medical facilities are available at the telephone calls. No health insurance at college level
- Students are motivated in special sessions to join free-of-cost coaching classes run by the college
- Special classes are conducted for this purpose
- Remedial classes are organized for "slow learners"
- Short trips and visits are arranged for students' exposure to other institutions, markets, etc.
- College annual magazine Radha is actually a student magazine

**5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills among the students and the impact of the efforts.**

Students' participation in extracurricular activities is an important aspect of higher-education. Students participate in cultural programmes and competitions like essay writing, quiz, story and poetry writing, singing, dancing, debates, etc. The college celebrates important days of National and International importance. Students who participate in extracurricular activities like sports, NSS, etc. are given special weightage by the university at the time of admission. They are given awards and recognition by the college too. These activities have a positive impact on the whole personality of students. By these activities students learn team-work, to manage the events, to negotiate and communicate with others, and to develop leadership skills. And students enhance their critical thinking, time-management and intellectual competence to participate in different kind of activities.

**5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities, etc.**

- additional academic support, flexibility in examinations
- special dietary requirements, sports uniform and materials
- any other

The policies and strategies of the institution regarding additional academic support, flexibility in examination, special dietary requirements, sports uniform and materials are given below:

<b>Requirement</b>	<b>Action taken</b>
Additional academic support	<ul style="list-style-type: none"> <li>➤ Special coaching classes and career guidance.</li> <li>➤ Reservations in admission.</li> <li>➤ Remedial classes</li> <li>➤ Extra time to complete their syllabus.</li> </ul>
Flexibility in Examinations	<ul style="list-style-type: none"> <li>➤ Relaxation in attendance as per rules</li> <li>➤ Flexibility in the dates of Internal Examinations as per the convenience of students</li> </ul>
Sports Uniform and Materials	<ul style="list-style-type: none"> <li>➤ College provides sports uniform to the players participating in university tournaments</li> <li>➤ Track suits/bladders to the Champions of annual sports events</li> <li>➤ Necessary sports materials and equipments are made available for players/students</li> </ul>

**5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the**

**number of students appeared and qualified in various competitive exams such as UGC-CSIR-NET, UGC-NET, SLET, ATE/CAT/GRF/TOFEL/GMAT/ Central/State services, Defence, Civil services, etc.**

- The college provides support and guidance to students for competitive examinations.
  - Special classes are arranged on request.
- Details of the number of students who qualified various competitive exams:

Name of the Exam	Number of students
NET/JRF	-
GATE	-
Civil Services	-
Defence/Police Services	20-25 (Approximate)
SLET	-

**5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social, etc).**

The college has a Career Counseling Cell for academic, personal, career and psycho-social counseling. Faculty members also help the students to provide personal counseling in the following manner:

- They help students to choose subject combinations at the time of admissions.
- They acquaint students with various career options through informal discussion personally or in groups in the class.
- They address problems related to stress, anxiety, examination phobia, etc.

**5.1.9 Does the institution have a structured mechanism for career guidance and placement of its student? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).**

The Career Counseling Cell headed by a senior faculty member/DSW organizes orientation programmes, lectures, counseling sessions for students to make them aware of various job opportunities.

The details are given below:

Sl. No.	Date	Organizing Agency/ Department	Main Speakers	Topic	Participants
1	15.01.2013	CCS University Employment Bureau	Prof. Y. Vimala Smt. Vandana Singh Sh. Rajesh Bharti (Career Counselor) Professor V.K Malhotra	topic ^volj*& 2013 v& viuk o& O;olk; l& losru j& jkstxkj	All the students and staff members
2.	14.10.2013	Arena Animation Institute, Vivek Vihar New Delhi	Mr. Sanjay Arora Mr. Kapil Mr. Shailesh Mr. Aman Mr. Gaurav Ms.Hina Bhadwarj	Laptop - Computer Training and job Oriented programmes	All students and Staff members
3.	04.01.2014	S.S.S.S.(PG) College, Rasna (Meerut)	Prof. Ved Prakash, Chairman, UGC Dr. Satyapal Singh, IPS Police Commissioner, Mumbai Prof. Santosh Satya, IIT Delhi Prof. J.K. Pundir, PVC, CCS University, Meerut	xzkeh.k ifjos'k esa mPp f'k{kk ds cnyrs vk;ke	-All the students -staff members -Management committee - Principals and professors from different colleges
4.	22.02.2014	Institute of Management Education Sahibabad (Ghaziabad)	Dr. Vikas Gupta Dr. Anjali Dr. Omkar	Orientation Programme on personality development and job opportunities	All the students and staff members
5.	17.01.2015	NGO of Mr. Sanjeev Malik	Mr. Y.C. Gupta (Retd.) Manager Syndicate Bank	Saving and National Stock Exchange	Students, teachers, principal and office staff
6.	08.02.2016	Employment Bureau, CCS University, Meerut	Prof. Y. Vimala, Chief Univ. Employment Bureau, Smt. Vandana Singh, Dy. Chief, University Employ. Bureau and Mr. Anshuman Sharma Counselor	Self Employment and Personality Development	Students and staff members

**5.1.10 Does the institution have a student grievance redressed call? If 'yes', list (if any) the grievances reported and redressed during the last four years.**

There is a well-defined and fair procedure for redressing grievances of students in matters of academic, library and extra-curricular activities. The Cell functions under the able guidance of the principal of the college in consultation with members of the Grievance Redressal Cell.

List of grievances reported and redressed during the last four years:

Item	2011-12	2012-13	2013-14	2014-15
Grievances Reported	NIL	NIL	01	NIL
Grievances Redressed	NIL	NIL	01	NIL

**5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?**

The Grievance Redressal Cell and Women Cell function regularly to help students in such cases. However, there has not been reported any such case in the college since beginning.

**5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?**

The campus is completely ragging free. Senior students welcome the freshers and also give them their guidance and support. The college set-up an Anti-ragging Committee comprising the Chief Proctor and five other faculty members and office-bearers of the college Student Union. No complaint has been received during the last four years.

**5.1.13 Enumerate the welfare schemes made available to students by the institution.**

Welfare Schemes for students:

- Online admission with full transparency
- Scholarship for all SC/ST,OBC and General categories
- Sports, NSS, Rovers & Rangers units
- Cultural programmes and annual magazine 'Radha'
- Clean and green campus
- Neat and clean toilets
- Two-wheeler stand and shaded parking space
- Generator - power back-up
- Safe drinking-water. Water cooler available
- First-Aid
- Wi-Fi internet facility
- Ramp for physically challenged ones
- CCTV surveillance
- Library and reading room
- Personality Development Programmes
- Refreshment hut

**5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contribution for institutional, academic and infrastructure development?**

The college has recently constituted and Alumni Association. Its meeting is proposed to be organized soon. However several former students of this institution are invited from time to time to express their views on the efforts and achievements of the college during the last three decades.

## 5.2 Student progression

### 5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

(a)

Student progression	%
UG to PG	20-30%
PG to M.Phil.	02%
PG to Ph.D.	05-10%
Employed	
• Campus selection	NIL
• Other than campus recruitment	05%

(b)

Session /Batch	2011-12	2012-13	2013-14	2014-15
B.A. to M.A.	35.5%	28.6%	31.1%	37.9%

### 5.2.2 Provide details of the programme-wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the colleges of the affiliating university within the city/district.

Given below is the programme wise pass percentage and completion rate (for the last four years):

Class	2011-12	2012-13	2013-14	2014-15
B.A.	92%	94%	82%	86%
M.A. Hindi	100%	No Admission	No Admission	89%
M.A. English	100%	No Admission	No Admission	100%
M.A. History	100%	No Admission	No Admission	78%
M.A. Home Sci.	100%	No Admission	No Admission	100%

The completion rate of students' degrees is about 75-80%.

### 5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

The college constantly encourages the students to rise to higher level in their respective fields of study. Aiming at their bright future the college takes the following steps:

- The college motivates the students for competitive examinations like NET/JRF, Police Service/defence services education, etc.). The college arranges extra classes on student's requirement.
- The college organizes guest lectures.
- Renowned personalities from various fields of education are invited to inspire the students and interact with them.
- Various seminars on job opportunities in different fields have been organized.

#### **5.2.4 Enumerate the special support provided to students who are at risk of failure and dropout?**

Special support is provided to students who are at risk of failure and drop out in following ways:

- Remedial classes are held for the below average students to cater to and solve their problems in specific areas.
- Internal tests and quiz programmes are conducted to prepare the students to pass the university examinations successfully.
- Spoken English classes are organized at intervals
- Scholarships are offered by government of U.P. for students belonging to SC/ST, OBC, General categories.

### **5.3 Student participation and activities**

#### **5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and programme calendar.**

Details of extracurricular activities:

##### **Sports:**

Major activities, in which students participate throughout the year

- Athletics
- Cricket (M)
- Volley ball
- Soft ball (M)
- Kabaddi
- Baseball (M)
- Boxing
- Kho Kho (W)

##### **NSS Unit:**

The College has one NSS Unit of 100 volunteers, who do the social service Normal Activities (120 hrs) and Special Camp (7 days) in a session.

##### **Rovers and Rangers:**

Details of activities performed by Rovers and Rangers are

- (a) Construction of tents (b) wooden bridges (c) Skill 0 Rama (d) Quiz (e) Jhankis (f) Dramas (g) First-Aid (h) March-past (i) Color party (j) Poster making (i) Essay writing

**Programme Details:**

Sl. No.	Session	Venue		Result
		Internal	External	
1	2011-12	College Campus	Meerut College, Meerut	Three trophies
2	2012-13	College Campus	-	-
3	2013-14	College Campus	-	-
4	2014-15	College Campus	J.V. College, Baraut	Third Place

**5.3.2 Furnish the details of major student achievements in co-curricular, extracurricular activities at different levels: University/state/Zonal/National/International, etc. for the previous four years. Sports:**

Sl. No.	Activity	2012-13			2013-14			2014-15		
		No. of Students Participated/ Position Holder		Medal	No. of Students Participated/ Position Holder		Medal	No. of Students Participated/ Position Holder		Medal
		Inter-collegiate Participated	University Level Participated		Inter-collegiate Participated	University Level Participated		Inter-collegiate Participated	University Level Participated	
1.	Cricket (M)	-	-	-	-	-	-	-	-	-
2.	Soft Ball (M/W)	-	-	-	02	-	-	-	-	01
3.	Athletics (M/W)	07	-	S-05 B-02	-	3-03	-	05	G-01 S-03 B-01	01
4.	Base Ball (M/W)	-	-	-	-	-	-	-	-	03
5.	Wrestling (M)	-	-	-	-	-	-	-	-	-
6.	Boxing (M)	0	-	-	02	S-01 B-01	01	01	G-01	01
	Heptathlon/ Decathlon (M/W)	02	-	S-01 B-01	-	-	-	01	B-01	01
										Quarter Final

The College has furnished the details of achieving medals in different events held during the last three years

Besides the above given details of achievement in the field of sport the college provides the following list of the players who have got positions and have been selected for university team during the session 2014-15. The details are given below:

#### **Inter-Collegiate Position Holders-2014-15**

1	Sandeep	B.A. II (Secured First Position in High Jump. Inter-collegiate Athletic Meet)
2	Sandeep Kumar	B.A. II (Secured Second Position in Long Jump) Inter-collegiate Athletic Meet)
3	Sandhya Tyagi	B.A. III (Secured Second Position in Short-Put Throw, Inter Collegiate Athletic Meet)
4	Sandhya Tyagi	B.A. III ( Secured Second Position in Discuss Throw, Inter-Collegiate Athletic Meet)
5	Manoj Kumar	B.A. I (Secured Third Position in Decathlon Inter-collegiate Athletic Meet)
6	Sohan Pal	B.A. I (Secured Third Position in 400 m Hurdle Race, Inter Collegiate Athletic Meet)
7	VishvaJeet	B.A. II (Secured First Position in Boxing Inter Collegiate Boxing Meet)
8	Nishant Kumar	B.A. II (Secured Third Position in Wrestling Inter-collegiate Wrestling Meet)

#### **Players Selected for University Team-2014-15**

1	Sandeep Kumar	B.A. II	Athletics (M)
2	Pooja	B.A. III	Soft Ball (W)
3	Manoj Kumar	M.A. I	Base Ball (M)
4	Nidhi Tyagi	B.A. II	Base Ball (W)
5	Sonam	B.A. II	Base Ball (W)
6	Vishvajeet	B.A. II	Boxing (M)

#### **Organization of University Level Sports Tournaments**

Sl. No	Event	Session
1	Volley ball (M)	1996-97
2	Table Tennis (M&W)	1997-98
3	Wrestling (M)	1998-99
4	Kabaddi (M)	1999-2000
5	Volley Ball (M)	2001-2002

**Pride of the College in Sports**

Sl. No.	Participant	Year	Event	Award/Honour
1	Rajeev Kumar Tomar B.A. I	1998-99	Wrestling 97 K.G.	Gold Medal in All India Inter University Wrestling Competition held at M.D. University, Rohtak
2	Sanjeev Kumar B.A. II	1998-99	Wrestling 85 K.G.	Bronze Medal in All India Inter University Wrestling Completion held at M.D. University, Rohtak
3	Sat Pal Singh B.A.	1998-99	Wrestling 97 K.G.	Bronze Medal in All India Inter University Wrestling Competition held at M.D. University, Rohtak
4	Kabbadi (Team C.C.S. University)	1999-2000	Kabbadi	First place in all India Inter University Kabbadi Tournament, held at Usmania University Hyderabad (A.P.)
5	Anil Man B.A. I	1999-2000	Wrestling	Medal of 'Bharat Kumar' in Wrestling Competition
6	Anil Man B.A.II	2002-2003	Wrestling	Bronze Medal in Commonwealth Games held at Manchester (U.K.)
7	Dharmendra Kumar M.A. I	2005-2006	Javelin Throw	Silver Medal in All India Inter University Athletic Meet held at Gantoor (A.P.)

**5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?**

There is a well-defined process of obtaining feedback from students to improve the performance of teachers and in this way improve the quality of teaching and learning. The college also collects feedback from its graduates and their parents on existing teaching and learning process. The post-graduate departments also aim at developing a mechanism by which they can get online feedback from their students who are in service at different places. Such type of feedback helps in improving upon the overall performance and quality of the institution.

**5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other materials? List the publications/materials brought out by the students during the previous four academic session.**

'Radha' the college annual magazine, is a bi-lingual publication. The college encourages and promotes the students to publish their write-ups in the magazine. The students write articles, stories, poems for the magazine. Students are also encouraged to put news paper clippings, etc, on the wall magazines.

**5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.**

The college has a formal Student Union. Its elections are conducted annually as per the rules and regulations laid down by the Lyngdoh Committee. Its constitution is as under:

- **Office-bearers:**
  - President
  - Vice-President
  - Secretary
  - Joint Secretary
  - Treasurer
- **Members:** All the students of the college are the members of its General Body.  
Elected office bearers of Student Union are the legitimate members of the college Student Fund Committees. They are supposed to give suggestion for the welfare and upliftment of the student and the institution. Student Union has a nominal fund based on its prescribed fees Rs 10/- per student per year.

**5.3.6 Give details of various academic and administrative bodies that have student representatives on them.**

The academic and administrative bodies having representation of students are as under:

Details are given as per Prospectus of the college:

Sl. No.	Name of Committee	Number of students
1	Proctorial Board/Anti-Ragging Cell	5
2	Student Welfare Council	5
3	Sports Committee	5
4	Annual Magazine Committee	5
5	Library and Reading Room Committee	5
6	Annual day Committee	5
7	First-Aid Committee	5
8	Poor Student Fund	5
9	Caution-Money Committee	5
10	Identity-card Committee	5
11	Women Cell	2
12	N.S.S. Advisory Committee	2
13	Administrative Control Committee	5
14	Building Maintenance and Beautification Committee	5

**5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.**

The college seeks opinion and suggestion from the alumni and former teachers, and incorporates them in its planning and programs.

## **CRITERION-VI: Governance, Leadership and Management**

### **6.1 Institutional Vision and Leadership**

#### **6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?**

The institution projects its vision and mission on its website for the knowledge and information of students and other stakeholders. The details are given as under:

**Vision:**

"To prepare the young minds, irrespective of their caste, class or creed and background, whether rural or urban, to look beyond the stars and global boundaries without forgetting their own roots and relations. To produce scholars and officials who can compete with their counterparts in any part of the world."

**Mission:**

"To explore possibilities for inspiring the youth to think seriously for the material, moral and spiritual upliftment of world through their dedication and commitment to academic activities, scientific & technical approach, social service, national progress and global peace. To set new qualitative goals and standards in higher education through innovative approaches and by creating healthy, friendly, loving and caring environment"

**Institution's Distinctive Characteristics:**

- Keeping in mind the needs of the society, culture and economy of the country, the institution contributes substantially to the development of the nation.
- The main thrust of the institution is upon development of skilled human resources of high caliber and to prepare students to achieve core competence to meet global requirements.
- Extensive sports activities in the college develop professionalism and sportsmanship for promotion of Indian culture, team spirit, brotherhood and competence among both the boys and girls.
- Through extension activities run by the units of the NSS, and Rovers and Rangers, the college inculcates in youth a sense of responsibility towards the nation and society, and also develops awareness about female foeticide, AIDS, blood-donation, women empowerment, gender issues and increases sensitivity towards the physically challenged and victims of social injustice.
- Co-curricular activities/cultural programmes promote and revive Indian tradition, culture, heritage and spiritual philosophy.

**6.1.2 What is the role of the top management, Principal and Faculty in design and implementation of its quality policy and plans?**

The top management, Principal and faculty members meet on regular basis to assess the following:

- Student result
- Infrastructure
- Research achievements and facilities
- Teaching learning
- Augmentation of library and infrastructure
- Updation of labs and learning resources

The policies and plans are formulated and implemented according to the suggestions given by various committees to the Management Committee through Principal, who is an ex-officio member of the Management.

**6.1.3 What is the involvement of the leadership in ensuring:**

**(i) The Policy statements and action plans for fulfillment of the stated mission:**

The Management Committee meets regularly. Different committees constituted by the Principal such as Academic Advisory Committee, Maintenance Committee, Purchase Committee, etc. discuss all the matters within the purview and present their reports and recommendations to the Principal who forwards their suggestions to the Management Committee. The issues are discussed and final resolutions are adopted for implementation. At times, with the prior consent of the management, the Principal plays a leading role in the governance and management of institution. He communicates the vision and mission of the institution to faculty members, students and other stakeholders. He plays the role of chief co-ordinator for various internal and external affairs of the college. He takes feedback from all the committees, teaching staff, and heads of various departments by holding meetings with them for efficient working of the college.

**(ii) Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan:**

The institution takes care of its major concerns at the time of formulating action plans. Different committees prepare separate annual plans in their respective areas and send their proposals to the IQAC and Academic Advisory Committee to formulate a comprehensive action plan according to the rules and regulations of the university and state government.

**(iii) Interaction with stakeholders:**

The college tries to build a healthy relationship with its stakeholders namely students, parents, alumni, head of the departments, etc. Interaction with students takes place through Student Union of the college. The Principal meets the office bearers of Student Union to address any matter of their concern. He interacts with the parents on the issues concerned with teaching and discipline, and the new initiatives taken by the college for their betterment. The head of every

department calls informal meetings with parents to get feedback on various aspects of functioning of their respective departments. Programmes on Teacher's Day, Children's Day, etc. are organized by the college to facilitate interaction between the principal and teachers, and students. The Principal values the opinion of the public and tries to reach out to them whenever possible.

**(iv) Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders:**

Through meetings, workshops and seminars research inputs are taken and incorporated in the policy and planning of the institution. The management and the Principal always appreciate and promote such activities.

**(v) Reinforcing the culture of excellence:**

The college tries its best to ensure participatory leadership at every level to promote a culture of team work and excellence. At the time of formation of various committees, a fair representation of all faculties is ensured. Whether it is academics, co-curricular, sports and extension activities, the institution strives to achieve excellence.

**(vi) Champion organizational change:**

The Principal invites proposals from all the committees for enhancement of infrastructure and of quality of teaching-learning. After a thorough scrutiny of these proposals, he includes them in the annual budget. Changes in existing rules and regulations are implemented after discussions with the IQAC and other committees of the college. Also, he seeks approval of the Management in certain specific matters.

**6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?**

The institution follows the democratic principle of management. It prepares and executes all its policies in consultation with its constituent committees and also with other stakeholders. All the views and reviews are analyzed and suggestions which lead towards betterment of various aspects of the college are incorporated in the policies.

**6.1.5 Give details of the academic leadership provided to the faculty by the top management?**

The Secretary of the Management Committee remains in regular touch with the Principal of the college. The management encourages the Principal and other faculty members to develop innovative insights, and incorporates their suggestions in various programmes of the institution. Informal interaction of the members of management committee with faculty members enthuse the latter and create conducive atmosphere for the betterment of the college.

**6.1.6 How does the college groom leadership at various levels?**

The college management through the principal ensures active participation of faculty members in development activities of the college. The faculty members represent in various committees such as Maintenance Committee, IQAC, UGC-committee, Research Development Committee, Library Committee, Proctorial Board, Admission Committee, Examination Committee, etc. All the committees are constituted with a judicious mixture of senior and junior faculty members to inculcate leadership skills in the young members of teaching and non-teaching staff. The management motivates faculty members to attend orientation/refresher course programmes organized by various universities, and to attend leadership programmes, national and international conferences/seminars/training programmes to strengthen their skills and leadership roles. The Management, the Principal and the faculty members work together with students to promote their all-round development through sports activities, cultural programmes, NSS, and Rovers and Rangers, etc.

**6.1.7 How does the college delegate authority and provide operational autonomy to the departments/units of the institution and work towards decentralized governance system?**

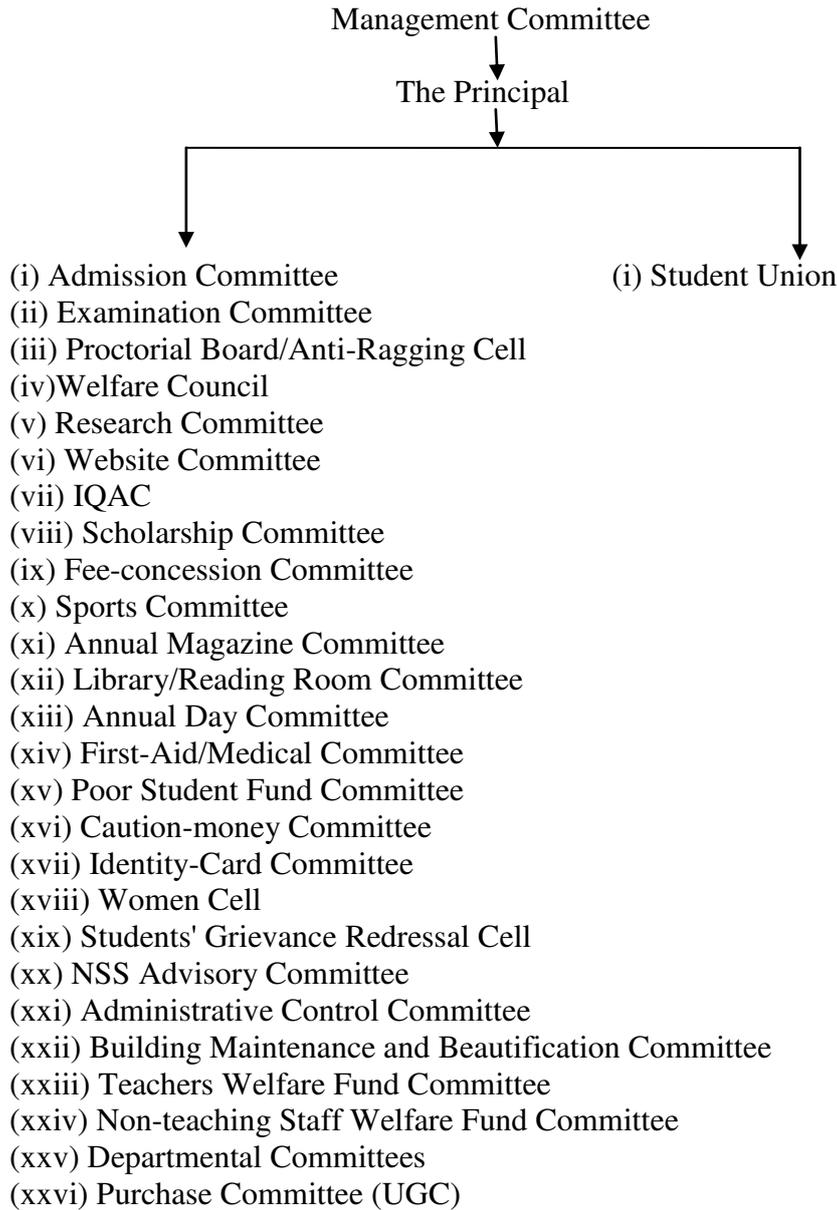
The college administration is decentralized to a great extent. Various committees exist to formulate plans and to monitor functions of all departments. The Principal, the head of every department and members of various committees participate in decision making which creates a democratic environment. This decentralization empowers departments and faculty members by helping them to take independent decisions. The teachers and the students work together within departments, councils, societies and committees.

Following measures provide operational autonomy to departments:

- Departments prepare their respective time-table for each academic session.
- Departments divide work load among their faculty members.
- Department of Sports plans its sports activities annually.
- Faculty members introduce special measures in their respective subjects to make teaching-learning process innovative and effective.

**6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management?**

The college has a decentralized and well-structured organizational set-up where each unit is given full freedom to formulate innovative plans for development and for disciplined and smooth functioning of its respective units. The following chart presents the organizational structure of the college:



## 6.2 Strategy Development and Deployment

### 6.2.1 Does the institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

The institution follows a formally stated quality policy keeping in mind its vision and mission. The institution trains students to nurture critical thinking and creativity so that they carve a niche for themselves in their chosen fields. Detailed instructions regarding policy of the college are given by the Principal to each member of the teaching staff. Students performance is reviewed after every terminal examination. Remedial measures to improve the same are incorporated in teaching-learning.

**6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.**

Feedback obtained from stakeholders is analyzed by administrative bodies and various committees of the college. The principal, in consultation with the committee-members prepares a comprehensive plan before the commencement of an academic session for the enhancement of academic performance of the college. Various schemes of UGC, University curriculum, and instructions from government of Uttar Pradesh are studied thoroughly to prepare the academic calendar. As per the schemes and instructions, the committee members prepare a detailed list of recommendations.

**6.2.3 Describe the internal organizational structure and decision making processes.**

The internal organizational structure and its hierarchy is shown in diagram given in criterion 6.1.8. The Principal invites proposals from respective committees/head of every department regarding infrastructure and quality of teaching-learning. He scrutinizes these recommendations along with the Academic Advisory Committee and IQAC. Short-listed recommendations are included in the annual plan of the college.

**6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following**

**(i) Teaching & Learning:**

The review of academic results and feedback from students enable teachers to improve their teaching methods. New methods are developed to make learning experience for students interesting, stimulating and effective.

**(ii) Research & Development:**

The college has set up a Research Committee to promote research among faculty members and students. The college encourages faculty members to submit research proposals (Major or Minor) to various funding agencies. It also extends infrastructural support to faculty members to carry out their research work smoothly and efficiently.

**(iii) Community Engagement:**

Through NSS, Rovers and Rangers, etc the college organizes various extension programmes to strengthen ties with the community such as:

- Tree plantation drives
- Blood donation camps
- Awareness programmes on vital issues like female foeticide, AIDS, gender related issues.
- Celebration of important days like Teachers' Day, Human Rights Day, NSS Day, Environment Day, birth and death anniversaries of eminent personalities like Mahatma Gandhi, Jawaharlal Nehru, Swami Vivekanand, Sardar Patel, and others.

**(iv) Human Resource Management:**

The administration has developed mechanism to observe the work of each and every employee closely. At the same time, it takes care of the employees' well-being including their promotion and increment to enable them to perform their duties efficiently.

**(v) Industry Interaction:**

N.A.

**6.2.5 How does the head of the institution ensure that adequate information (from feedback and personal contacts, etc.) is available for the top management and the stakeholders, to review the activities of the institution?**

The Principal, being the chief executive officer of the institution, is a permanent connecting link between the management committee and staff, and students. Keeping himself a constant watch on the achievements and requirements of the college he seeks advice and opinion from various committees and individuals. All the issues related to the well-being of the students and staff and development of the institution are placed by him before the Management Committee for consideration. Besides bi-annual reports the Principal provides the management with regular feedback on the activities and achievements of the college.

**6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?**

The Management encourages and supports involvement of the staff in improving the effectiveness and efficiency of the institutional processes by

- Including teachers' representatives in the Management Committee as per U.P. State University Act 1973,
- Holding meetings with the staff on general and administrative issues,
- Safe-guarding the general interest of the staff,
- Reviewing the results, awards and performances of staff and students
- Gracing the functions/programmes of the college by their gracious presence,
- Incorporating teachers' suggestions in the academic planning of the institution.

**6.2.7 Enumerate the resolutions made by the management council in the last year and the status of implementation of such resolutions.**

Management Committee Resolutions of Management Meetings (2014-2015)

Sl. No.	Date of meeting	Resolutions (originally written in Hindi)	Implementation
1.	28-12-2014	<p>Resolution No.2. The letter of the Principal dated 19-12-2014 was placed before the committee and read as under:</p> <p>1. The college is to be accredited by the NAAC. Rs 600000/- (Six Lakh) to be arranged by the M.C.</p> <p>2. Sri Sandeep Kumar, Lecturer, Physical Education , has been granted permission for study leave wide management meeting dated 22-06-2014 resolution No.03. The M.C. has to pay for the teacher who is appointed in place of Sri Sandeep Kumar during his study leave. The letter of the Principal was considered and resolved as follows: (A) The college must be accredited by the NAAC. The Management Committee will try its best to arrange the funds. The heads be specified by the Principal.</p> <p>(B) The Managing Committee shall not be able to arrange the salary of any teacher appointed in place of Shri Sandeep Kumar.</p>	<p>(A)- S.S.R. is being prepared. - The Management has started providing funds for the purpose. -The principal has specified the heads of expenditure.</p> <p>(B) Shri Sandeep Kumar has been granted study leave for doing Ph.D from D.U A senior teacher has been assigned the responsibility of sports.</p>
2.	12-04-2015	<p>Resolution No.2 The letter of the Principal dated 20-03-2015 was placed before the committee. Considered and resolved as under:</p> <p>1. The university main examination have commenced from 20-03-2015. About 50or100 student chairs are to be purchased from Exam Development Account. Unanimously resolved for the purchase.</p> <p>2. For the accreditation of college by the NAAC, LOI along-with fee Rs 25000/- and service tax, i.e. about Rs 30000/- is to be submitted immediately. Unanimously resolved that LOI be sent and fees Rs 30000/- or so be withdrawn from the UGC account.</p> <p>3. Fresh MOU has been submitted by a new Incharge of NTT centre run in the college campus for a year or so. The MOU presented by Ms Shivani Sharma is accepted and permission for one</p>	<p>1. Not Purchased so far.</p> <p>2. LOI sent accordingly.</p> <p>3. Permission granted to Ms Shivani Sharma to run NTT Centre.</p>

		<p>year is granted. Resolved unanimously.</p> <p>4. Study leave application submitted by Smt. Ranju Narang for doing Pre-Ph.D. Course work has been unanimously accepted and leave already granted by Secretary, MC, on 09-03-2015 application is approved.</p> <p>5. Unanimously resolved that the permission given to Shri Sandeep Kumar for doing Ph.D. from Delhi University is confirmed and approved. MC will not pay for the teacher in place of Mr. Kumar.</p>	<p>4. Study leave sanctioned. Smt Ranju Narang has Completed her Pre-Ph.D. Coursework.</p> <p>5. Shri Sandeep Kumar is doing Ph.D. from D.U. At present he is on study leave.</p>
3.	12-04-2015	<p>Resolution No.3</p> <p>The letter of the Principal dated 04-03-2015 placed before the committee. Read and resolved as under:</p> <p>Due to heavy rains on 01 and 02 march 2015 the eastern boundary wall of the college. On the request of the Principal the wall has been repaired. The repair work is unanimously approved.</p>	The wall repaired.
4.	12-04-2015	<p>Resolution No.4</p> <p>Principal's letter dated 16-03-2015 placed before the committee. Read and resolved as under:</p> <p>The Principal has sought permission to replace the main eastern door of the central hall (Library Extension) with an iron (tin) door because it is not workable at all.</p> <p>Discussed seriously and permission given unanimously.</p>	The door replaced.
5.	12-04-2015	<p>Resolution No.5</p> <p>Under the item No.5- "Any other matter with the permission of the Chair", the following resolutions were passed unanimously:</p> <p>(1) On the proposal of the Principal and with the Vice-Chancellor's permission dated 23-03-2015 this committee unanimously permitted to construct a Two-Wheeler stand and to purchase a 15 KVA generator. The place for two wheeler stand be decided by the Principal and generator be purchased as per rules.</p> <p>(2) The need of appointing an advocate for college was discussed and unanimously rejected.</p> <p>(3) For the constitution of a fresh committee to manage the self-financing courses Mr. Ishwar Dayal Tyagi, Member, Management Committee was nominated as MC representative, and the Principal was authorized to include/select other members.</p> <p>(4) For the promotion of eligible teachers under Career Advancement Scheme (CAS) action be taken as soon as University/Directorate nominate their experts/nominees.</p>	<p>Two-Wheeler stand made.</p> <p>15 KVA Generator purchased.</p> <p>Rejected.</p> <p>Self-Finance Committee constituted</p> <p>Request sent to the University and Directorate of Higher Education for experts.</p> <p>Proceedings started.</p>

		<p>(5) Seriously discussed the news published in the 'Amar Ujala' and the 'Hindustan', dated 06-04-2015 regarding RTI. Unanimously resolved that Principal be authorized to proceed with the legal opinion.</p> <p>(6) In the light of the UGC letter dated 14-02-2014 the name of college be changed. Unanimously resolved that necessary action be taken.</p> <p>(7) The applications of Sri Rajiv Kumar, Assistant Accountant, Sri Subodh Kumar, Routine Clerk, Sri Vijendra Kumar Tyagi, Routine Clerk for GPF deduction upto 10% i.e, Rs 5000/-,2000/-,8000/- respectively are unanimously allowed. The cases of Sh. Bhagawati Prasad (Book Lifter), Sh. Ram Kishan (peon) and Sh. Dharam Singh (Chowkidar) are to be decided by the Principal, Management Committee has no objection.</p> <p>(8)For the compliance of an audit objection a separate 'Sanday khata' (संदाय खाता) be opened and jointly operated by the Principal and the Secretary. This suggestion of the principal was considered and unanimously resolved that a separate 'Sanday Khata' be opened.</p>	<p>Letter written to the Vice -Chancellor, C.C.S University, Meerut.</p> <p>Deductions done accordingly.</p> <p>Account not opened so far.</p>
6.	19-09-2015	<p>Resolution No-3(A) With the permission of the Chair, the letter of the Principal dated 19-09-2015 was placed before the committee for consideration. The Principal requested the Management that in the interest of the students the fees for self-finance MA students be reduced from the university prescribed fees. The relaxation of Rs 1500/- in the prescribed Rs 9000/- for MA Hindi, English and History, and of Rs 2000/- in MA Home Science fees Rs 10500/- was allowed and approved unanimously.</p>	Fees relaxed and charged accordingly.
7.	19-12-2015	<p>Resolution No.4 The Secretary, Management, placed The Principal's letter dated 10-12-2015 before the committee for discussion and consideration. The item No.01 of his letter is about the submission of Self Study Report (SSR) to the NAAC and the arrangement of funds for the accreditation process. Considered, discussed and resolved unanimously that SSR be submitted and the funds for expenditure on the accreditation shall be arranged. In Item No.02 of the Principal's letter is about empowering the already constituted purchase committee for the purchase of Books and Journals and Equipments out of the UGC grants sanctioned during the XII Five year plan. The committee was</p>	<p>Preparation of SSR is under process.</p> <p>The purchase committee has begun the process of purchase.</p> <p>The process not</p>

	<p>unanimous on this issue and authorized/empowered the purchase committee for this purpose.</p> <p>In Item No.03 of his letter the Principal has requested the Management Committee to permit for establishing a IGNOU Study Centre in the college campus. Discussed and resolved unanimously that this centre be established and principal was authorized to proceed for this on behalf of the college.</p>	<p>begun so far.</p>
--	---	----------------------

**6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?**

N.A.

**6.2.9 How does the institution ensure that grievances/complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?**

Proctorial Board, Women Cell and Students Grievance Redressal Cell are the main bodies that promptly attend to all the complaints and grievances. If required, these bodies seek advice of the Principal, and disposal is done effectively and timely. The nature of grievances is analyzed by these bodies themselves at the end of the academic session.

**6.2.10 During the last four years, had there been any instances of court cases field by and against the institute? Provide details on the issues and decisions of the courts on these?**

There has not been any instances of filing any case by or against the institution during the last four years.

**6.2.11 Does the institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?**

The college has a mechanism for analyzing student feedback on institutional performance. After analyzing students' feedback the college takes required measures to enhance its performance in the following academic session. Following measures have been taken to enhance the overall performance of the institution:

- Canteen/Refreshment Hut has been developed inside the college campus.
- Wi-Fi internet facility in the campus
- An indoor badminton court has been constructed

- Classes of spoken English and Communication skills are also conducted

### **6.3 Faculty Empowerment Strategies**

#### **6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non-teaching staff?**

The institution ensures professional development of the teaching and non-teaching staff in the following manner:

- Teachers attend Orientation Programme and Refresher Courses that are conducted by the Academic Staff Colleges of various universities. The college provides duty leave to such teachers while TA & DA is paid by UGC or the organizing agencies.
- Teachers are granted study leave to pursue their doctorate at reputed research institutes of India, like Delhi University, C.C.S. University, Meerut, etc.
- College administration motivates faculty members to attend and present research papers in national and international conferences.
- The college grants duty leave to faculty members for the duration of the conference.
- The college encourages faculty members to submit research proposals to funding agencies and to develop collaboration with research institutes/universities.
- The members of the non-teaching staff are also granted duty leave and necessary allowances to attend training programmes, organized by the Directorate of Higher Education, Allahabad, INFLBNET Center, Gandhi Nagar (Gujarat) and other agencies.

#### **6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?**

The college administration tries its best to provide latest infrastructure to faculty members. It uses government schemes to include latest pedagogies of teaching-learning and research. The college invites experts of various fields for guest lecturers who interact with faculty members and students to enable them to upgrade their knowledge. Awareness programmes like impact of scientific research and education on society are conducted in the college for the benefit of the stakeholders. The college motivates the teaching staff to participate in orientation programmes, refresher courses, seminars, workshops, conferences, etc. The teachers are also encouraged to enhance their educational qualifications. Study leave is sanctioned if required/requested.

**6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.**

The college administration annually appraises the performance of its staff as under:

- Department-wise results are analyzed
- Research output of every teacher is included in his/her record in personal file
- His/Her co-operation in co-curricular and extra-curricular activities is assessed
- IQAC and the Principal forward a consolidated report of the staff to the Management Committee at the time of promotion or confirmation.

**6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are the communicated to the appropriate stakeholder?**

- Teaching-learning atmosphere has been improved
- Teachers have become very serious about their research projects
- The IQAC has planned to obtain appraisal reports from the staff on regular basis
- All the decisions are communicated to the appropriate stakeholders through notices in order-book, service-book entries noted by them, and by the participation in the meetings of Management/Staff/Department.

**6.3.5 What are the welfare schemes available for teaching and non-teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?**

The college has following welfare schemes for teaching and non-teaching staff:

- Teachers' Welfare Fund
  - Non-teaching Staff Welfare Fund
  - Teachers' Association
  - Wi-Fi internet facility
  - Generator
  - Water-Cooler
  - Job for the dependent of the deceased employee.
- Percentage of the benefitted staff during the last four years:
- 20-30%

**6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?**

Pay scales and other benefits to faculty members and non-teaching Staff are paid by the state government on 100% basis as per the UGC guidelines. All the faculty members of the college are appointed by the Higher Education Commission, Allahabad. Teachers in self-finance

Courses are paid according to their merit. Academic freedom is given to all the teachers. Also, they are granted study leave for Ph.D. , and duty leave for seminars, workshops, conferences, orientation programmes and refresher courses.

#### **6.4 Financial Management and Resource Mobilization.**

##### **6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?**

Financial resources of the college are managed jointly by the Principal and the Secretary Managing Committee. Maximum number of financial accounts and resources of the college are maintained manually. Computerization of accounts is in process. Different departments and various committees have the autonomy to draft their annual budget within the limits of their income resources. These budgets are considered jointly by the Finance/Purchase Committee, Principal of the college and the Management Committee as per the availability of funds. It is after the approval of the latter that the different committees themselves or through Principal place orders for purchase to fulfill their requirements.

##### **6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide details on compliance.**

Accounts of the college are managed jointly by the principal and the management. The department of accounts places orders with the approval of the principal. The audit is done by U.P.A.G, Allahabad. Special audit of the college accounts is done by an audit team nominated by the Director, Higher Education, Allahabad.

<b>Sl. No.</b>	<b>Dates of Audit</b>	<b>Duration of Audit (Financial Year)</b>	<b>Agency/Department</b>	<b>Objections</b>	<b>Compliance</b>
1	03.10.2015 to 07.10.2015	2014-2015	Sthaniya Nidhi Lekha Pariksha Vibhag, Uttar Pradesh, Allahabad	<b>Major Objections:</b>  Nil  <b>Minor Objections:</b>  (i) Certificate be given that no other grants have	N.A.       Compliance in process

				<p>been received other than those received by the college.</p> <p>(ii) Grant Register be maintained.</p> <p>(iii) What action was taken when UGC grant was not received?</p> <p>(iv) Enrolment FDR should have been in the name of the college and pledged to the Registrar of the university, while it is in the name of the Registrar.</p> <p>(v) No separate account has been maintained for the income from Agriculture land.</p> <p>(vi) Why was Fee-Concession not given to the students?</p> <p>(vii) GPF Ledgers be countersigned by the Accounts officer.</p>	
--	--	--	--	--	--

**6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/Corpus available with institutions, if any.**

Financial resources of the college comprise student fee, and the salary of the teaching staff which is paid by the government of U.P. Development grant is given to the college by the UGC, state government, and management of the college.

**6.4.4 Given details of the efforts made by the institution in securing additional funding and the utilization of the same (if any).**

Additional funding of the college is obtained from various sources. Additional Grant and Sports Grants are given by the UGC. The college has submitted proposal to obtain funds from RUSA, and U.P. Higher Education Council. For securing more funds the college has been running P.G. Classes in Hindi, English, History and Home Science under Self-financing scheme.

**6.5 Internal Quality Assurance System (IQAS)**

**6.5.1 Internal Quality Assurance Cell (IQAC)**

- (a) **Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?**

Internal Quality Assurance Cell (IQAC) has been actively functioning in the college with the major thrust on academic and administrative excellence. Quality sustenance and enhancement are the main objectives of IQAC. Members of IQAC in consultation with head of every department and members of various committees chalk out a standard operational plan in the beginning of an academic session, executes these plans and monitors functioning of all the components of the college. The college has evolved a comprehensive mechanism of its own for quality assurance by monitoring teaching-learning process and functioning of various committees.

The main task of IQAC is quality assurance which is fulfilled in the following way:

- Disseminating information to faculty members on various quality parameters of teaching-learning.
- Preparing plans for new programmes for quality enhancement to meet global standards.
- Creating conducive atmosphere for research and teaching-learning.
- Developing strategies to inculcate patriotic sentiments and value-based education among the stakeholders.
- Documenting various quality enhancement programmes and analyzing feedback from students, parents and other stakeholders.

- (b) How many decision of the IQAC have been approved by the management/authorities for implementation and how many of them were actually implemented?**

Proposals approved by the Management are as follows:

- Automation and up-gradation of Library
- Up-gradation of Laboratories
- Gender sensitization and women empowerment programmes
- Promotion of Research
- Extension of sports activities
- Development of Badminton Court
- Maintenance of Hall.
- Installation of CCTV cameras at various strategic points of the college.
- Installation of suggestion box inside college office
- Repair and maintenance of classrooms, roads and lawns in the Campus.

Most of the above approved proposals have been implemented

- (c) Does the IQAC have external members in the committee? If so, mention any significant contribution made by them.**

The IQAC has two external members in its committee. Their comments and suggestions are followed by the college administration.

- (d) How do students and alumni Contribute to the effective functioning of the IQAC?**

Students and alumni contribute to the effective functioning of IQAC by means of their feedback on teaching-learning and various curricular aspects. IQAC takes proper care to consider the suggestions given by them at the time of preparing future plans for the purpose of providing quality education.

- (e) How does the IQAC communicate and engage staff from different constituents of the institution?**

All plans and programmes of IQAC are chalked out in consultation with various committees and faculty members of the college. Staff members and students also play specific roles at the time of execution of these plans.

- 6.5.2 Does the institution have an integrated framework for quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.**

The college has various committees and an inbuilt system for academics, sports, cultural and administrative activities to improve the educational system. This includes a continuous improvement process through better interaction among faculty members, students and administrators as well as through self-assessment of faculty members.

The college periodically reviews performance of its administrative and academic activities in the following manner:

- The IQAC meetings are conducted to discuss students' performance, availability of infrastructure and academic activities.
- Library Advisory Committee reviews the requirements regarding library resources and gives its suggestions accordingly.
- Cultural Committee meets periodically to formulate its plan for cultural activities.
- All the segments of the college are given academic infrastructural and financial support to enable them to function effectively.
- Various schemes of the UGC, State Government and other agencies are implemented for the benefit of students.
- Regular meetings of Proctorial Board are conducted to review discipline related issues.
- Meetings of Examination Committee are a regular feature of the college.

**6.5.3 Does the institution provide training to its staff for effective implementation of the quality assurance procedures? If 'yes', give details enumerating its impact.**

The college ensures that the decisions based on the findings of the IQAC are implemented. Academic as well as administrative functioning is made smoother and effective by individual guidance that is offered by the college administration to its teaching and non-teaching staff.

**6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcome used to improve the institutional activities?**

The college undertakes academic audit through existing committees and hierarchy of the management system. The audit is based on student feedback, staff performance, and informal interaction with parents and guardians. The college carries out its academic audit periodically by analyzing the results of internal tests and university exams. It also reviews its infrastructure at short intervals. After thorough analysis by the IQAC and other committees/bodies of the college, strategies to enhance academic and co-curricular activities are prepared. Suggestions that emerge from various audits help the college to enhance the quality of academic programmes and co-curricular activities. The institution is able to gear up to achieve its objectives. For example, a review of academic results reflects low, average and high performance of the students. Thereafter, they are segregated into three groups accordingly and each student is taken care of according to his/her individual problems and capacity. Remedial classes are conducted for students who need extra attention, and special guidance for competitive examinations is provided to high performers. The consolidated report of academic and administrative performance is

placed before the Executive Committee and General Body of the Management on periodical and annual basis respectively.

**6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?**

The college functions in accordance with the university rules, UGC guidelines, and instructions given by the State Government to maintain standards of teaching-learning process, examinations and evaluation. It also avails various schemes that are offered by them for the effective implementation of curricular and co-curricular activities as per the university/college calendar.

**6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?**

The teaching learning is continuously reviewed through the following mechanism:

- The IQAC periodically reviews the results and requirements
- Senior faculty-members frequently interact with students and seek feedback
- Heads and Conveners of various departments and committees hold meetings with their members and enumerate suggestions
- This feedback and suggestions, incorporated with the agenda of various committees chaired by the Principal, are discussed for implementation
- Administrative Control Committee reports to the Management regarding various requirements
- Elected members/office-bearers of the student Union are always free to visit Principal with their positive suggestions
- The Principal, being an ex-officio member of the management committee continuously produces reports in its meetings, and, thus, the teaching learning is reviewed on regular basis.

**6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?**

The following measures are taken by the institution to communicate its quality assurance policies, mechanisms and outcomes to its various internal and external stakeholders:

- Instructions regarding quality assurance are communicated to faculty members, especially the newly appointed ones in the beginning of an academic session in meetings with the principal.
- Students are also made aware of such policies through orientation programmes that are conducted by the Principal of the college and also by the Head of every Department at the outset of an academic session.

- The college informs external stakeholders about its policies through its prospectus, college website and through local newspapers.

**Any other relevant information regarding Governance Leadership and Management which the college would like to include.**

Additional relevant information:

- The college has well-defined governance system
- Students elect their leaders through Student Union elections on annual basis
- The institution has an exemplary co-ordination between the staff and the Management.

## **CRITERION-VII: Innovations and Best Practices**

### **7.1 Environment Consciousness**

#### **7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?**

The college has no specific mechanism to conduct a Green Audit of its campus. However, the Secretary, Management, himself supervises the annual plantation and maintenance of lawns and flower beds. A Class-III employee is assigned the duty of maintaining a register with specific entries of plants and trees in the campus. Students also contribute to the greenery of the premises.

#### **7.1.2. What are the initiatives taken by the college to make the campus eco-friendly?**

The initiatives taken by the college are as under:

<b>Head</b>	<b>Action taken</b>
Energy conservation	Bulbs and tube lights are replaced with CFL <sup>s</sup> and LED <sup>s</sup>
Use of renewable energy	Solar panel of 600watt has been installed in the campus for office computers and lights
Water harvesting	Rainwater harvesting system is in process
Check dam construction	N.A.
Efforts for Carbon neutrality	(i) Entry of the vehicles of the outsiders is restricted (ii) Students are motivated to use bicycles or two-wheelers (iii) A 15kv canopied generator has been installed in the campus
Plantation	Plantation is done annually by NSS volunteers and other students
Hazardous waste management	No specific mechanism. Parts of waste furniture are used for repair work
e-waste management	Written off from time to time as per approval/directions of the management

### **7.2 Innovations**

#### **7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.**

The college has taken following major steps regarding innovations in academics, administration and other fields of learning to foster global competence in its faculty-members and students to enable them to carve a niche for themselves in the fast changing educational scenario.

- Transparency in admissions
- Transparency in internal assessment at P.G. level

- Rallies and puppet shows by Home Science students under extension activities
- Motivation to students has increased number of trophies and medals at sports events
- The library has subscribed for INFLIBNET-Soul 2.0
- Wi-Fi internet facility in the campus has increased the use laptops by students
- Different agencies invited for personality development programme for students
- Teachers and researchers have easy access to free internet facility
- Student Union has active role in policy making process

### **7.3. Best Practices**

- 7.3.1 Elaborate on any two best practices in the given format at page no.98, which have contributed to the achievement of institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.**

## Best Practice - 1

### 1. Title of the Practice

#### *Promotion of Academic and Administrative Pursuits of Faculty*

### 2. Goal:

- To provide the faculty members with opportunities for regular updation of their knowledge and experience.
- To create self confidence in the faculty members.
- To help them assessing their knowledge and need for improvement, and
- To enhance faith and friendliness among the staff members.

### 3. The Context:

It is a well-known fact that teachers are the makers of a nation. The strength and force of the coming generation depend on the devotion and dedication of teachers. Enlightened and updated faculty members can easily create an atmosphere of better teaching and learning in an institution. Best result can be expected from the faculty whose academic and administrative interests and pursuits are properly protected and promoted. Continuous involvement of teachers in their academic activities is instrumental to achieve the goals mentioned above. By safeguarding their interest through this practice of 'Promotion of Academic and Administrative Pursuit of Faculty' the college intends to facilitate the student community with latest knowledge leading to excellence.

### 4. The Practice:

A small institution like this cannot easily spare its faculty members for their professional development and academic pursuits without affecting the classroom teaching; however, in the greater interest of the students and faculty they are provided with complete freedom and unlimited support to undertake various academic activities and programmes organized by various departments, institutions, organizations and universities. They are encouraged and granted permission to contribute to national and international journals, to participate in and organize seminars, workshops, conferences, training programmes, orientation and refresher courses, etc.

The Management Committee of the college generously grants study leave, duty leave, special casual leave for doing Ph.D., research course work, evaluation work assigned by the university and attending academic and administrative meetings at the university level. For the professional development of faculty the management of institution gladly allowed two of its teachers to be the Programme Co-ordinators of National Service Scheme (NSS), C.C.S. University, Meerut for about twelve years. For organizing a UGC sponsored National Seminar, the Department of Political Science was provided with all freedom, support and funds. Also, the faculty members are provided

with free Wi-Fi internet connectivity and a rich library to pursue their academic and research activities and programmes.

**5. Evidence of Success:**

- Teachers are regularly contributing research papers to national and international journals.
- A Research Journal in Hindi is being published.
- Participation of teachers in seminars/conferences has been increased.
- A teacher is doing Ph.D. in Physical Education from the Delhi University on study leave.
- A teacher is pursuing course work for her Ph.D. degree in Economics.
- Recently two teachers have completed their Ph.D. degree and one has cleared UGC-NET during service.
- PG/UG students have been encouraged to participate in college-level seminars.

**6. Problems Encountered and Resources Required.**

**(a) Problems:**

- Each of the under graduate departments have single teacher. It is very difficult to grant study leave to such faculty members and run the classes smoothly.
- Semester (PG) and annual (UG) systems running simultaneously adversely affect regular teaching and research.
- Faculty members remain over-burdened throughout the session.
- Irregular power supply in rural areas is a great problem.
- Lack of funds is a great challenge in providing a well-equipped computer laboratory for all.
- Disturbance in internet connectivity is a regular feature in this rural area.

**(b) Resources Required:**

- Appointment of regular faculty
- Funds for computer facilities
- Adequate professional training for teaching and non-teaching staff

**7. Notes (optional)** - Nil

**8. Contact Details:**

Name of the Principal :Dr. Nand Kumar  
Name of the Institution :Shri Shaligram Sharma Smarak(P.G.) College  
City :Rasna (Meerut) U.P.  
Accredited State :N.A.  
Work Phone :0121-2886031  
Website :www.rasnacollege.org  
Mobile :09456027356  
Fax :0121-2886031  
Email :info@rasnacollege.org

## Best Practice - 2

### 1. Title of the Practice

*Personality Development of Students Through Various Co-curricular and Extra-curricular Activities.*

### 2. Goal

- To make students ideal citizens
- To create leadership qualities among students through knowledge, experience and participation
- To promote a feeling of responsibility and accountability among the stakeholders
- To provide the students with opportunities for self-analysis and improvement, and to promote interaction among the stakeholders.

### 3. The Context

One's personality, which has always been very important, has become all the more significant in the modern materialistic world. Personality development is both a challenging and rewarding task for every individual. It is challenging because it demands hard, methodical labour, perseverance and careful attention; and, it is rewarding since no effort in this direction goes in vain. As it is necessary for success in any field, it is every person's duty to work towards it. According to Swami Vivekananda 'Faith in Oneself', 'Think positive Thought', 'Attitude towards Failures and Mistakes', 'Self-reliance', and 'Renunciation and Service' are some essential qualities for personality development. Educational institutions are the places where characters and personalities of the youth are shaped. Students' involvement and participation in various co-curricular and extra-curricular activities help to a great extent in developing their personality. They become indispensable to the college affairs and administration.

### 4. The Practice

"Students' interest is supreme" is the main motivation behind all the policies, programmes and planning. For their character building and personality development the college organizes annual sports, cultural programmes, NSS programmes, Rovers and Rangers camps, annual function and regularly publishes its annual magazine. On several occasions they are given opportunity to speak, and address the fellow students in meetings, debates, discussions and speech competitions. The toppers, sports champions, best NSS volunteers, university - level participants have regularly been invited to participate in the Students Fund Committee meetings for about the last two decades. Their suggestions have always been incorporated in the final decisions on the respective issues.

The formation of Student Union through elections according to the Lyngdoh Committee recommendations has been a regular feature of the college for the last four years. By following this practice the institution focuses on the development of personality of its

stakeholders. To honour, encourage and empower them the college administration gives them certificates, trophies, medals, track-suits and cash prizes in the annual day- celebrations.

**5. Evidence of Success**

- Students have been actively participating in college/university/national- level events for years
- They know well about their rights and duties
- A number of students have got jobs in government and private sector organizations
- Many of them have won village Pradhan and Zila Panchayat elections in Meerut
- Most of the students of this college are responsible citizens of India.

**6. Problems Encountered and Resources Required**

**(a) Problems:**

- Lakh of funds and resources
- Language teaching is difficult due to local accent
- In this rural and backward area students are assigned family responsibilities in early age
- The college requires a better equipped computer laboratory
- Irregular power supply is a big hurdle.

**(b) Resources Required:**

- Additional funds for setting up a language laboratory and computer lab
- Fees for various student activities (student funds) be enhanced
- A well - equipped committee room
- An auditorium/conference hall with all necessary furniture and equipments.

**7. Notes (Optional)** - Nil

**8. Contact Details:**

Name of the Principal : Dr. Nand Kumar  
Name of the Institution : Shri Shaligram Sharma Smarak(P.G.) College  
City : Rasna (Meerut) U.P.  
Accredited State : N.A.  
Work Phone : 0121-2886031  
Website : www.rasnacollege.org  
Mobile : 09456027356  
Fax : 0121-2886031  
Email : info@rasnacollege.org

**DEPARTMENT OF ENGLISH**

1. Name of the department: **English**
2. Year of Establishment: 1980
3. Name of Programmes/Courses offered (UG,PG, M.Phil. Ph.D., Integrated Masters; Integrated Ph.D., etc.): U.G (Aided), P.G. (SF), and Ph.D
4. Names of Interdisciplinary courses and the departments/units involved: N.A.
5. Annual/semester/choice based credit system (programme wise):

U.G.	Annual System
P.G.	Semester System

6. Participation of the department in the course offered by other departments: N.A.
7. Courses in collaboration with other universities, industries, foreign institutions, etc: N.A.
8. Details of courses/programmes discontinued (if any) with reasons: N.A.
9. Number of Teaching posts:

	Sanctioned	Filled
Professors/Principal	01	01
Associate Professors	Nil	Nil
Assistant Professors	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Lit./ Ph.D./M.Phil.etc.):

Name	Qualification	Designation	Specialization	No. of years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Nand Kumar	Ph.D., D.Litt.	Principal /Professor	Indian English Drama	36	02
Dr. Chhaya Rani	M.Phil., Ph.D., U.G.C- NET,	Asstt. Professor	Indian Writing in English	06	Nil
Dr. R.P. Sharma	M.Phil. Ph.D.	Lecturer (SF)	English Romantic Poetry	20	Nil
Km. Sonia	M.A.	Guest Faculty (SF)	--	02	Nil

11. List of senior visiting faculty:

Sl. No.	Name	Designation	College
1	Dr. M.L. Garg	Asso. Professor & H.O.D.	Meerut College, Meerut
2	Dr. Ajay Sharma	Asso. Professor & H.O.D.	M.M. College, Modinagar
3	Dr. Ravindra Kumar	Asso. Professor & H.O.D.	C.C.S. University, Meerut
4	Dr. Vikas Sharma	Asso. Professor & H.O.D.	D.A.V. College, Bulandshahr

12. Percentage of lectures delivered and practical classes handled (programme wise by temporary faculty : U.G. 10% & P.G. 90%
13. Student-Teacher ratio (programme-wise): U.G.-60:01 & P.G.-60:02
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled: Nil.
15. Qualifications of teaching faculty with DSc./D.Lit/Ph.D./M.Phil/PG:

- D.Litt.-01, Ph.D.-02, P.G.-01.
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: N.A.
17. Departmental projects funded by DST-FIST;UGC, DBT, ICSSR, etc. and total grants received: Nil
18. Research Centre/facility recognized by the University: Ph.D. Research Centre since 1991.
19. Publications:
- a) Publication per faculty

Sl. No.	Name of Book	Author	Year	Publisher
1	<i>Romantic Poetry: A Study in Satiric Strain</i>	Nand Kumar	1992	Sarup & Sons, New Delhi
2	<i>Indian English Drama: A Study in Myths</i>	Nand Kumar	2003	Sarup & Sons, New Delhi

- Number of papers published in peer reviewed journals (national/international) by faculty and students: Dr. Nand Kumar - 09  
Dr. Chhaya Rani - 06
  - Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCO host, etc.)
  - Monographs: Nil
  - Chapter in Books: 02 (By Nand Kumar).
  - Books/Journals Edited: Dr. Nand Kumar -02, Dr. Chhaya Rani - 01
  - Books with ISBN/ISSN numbers with details of publishers: Dr. Nand Kumar-02
  - Citation Index: Nil
  - SNIP: Nil
  - SJR: Nil
  - Impact factor: Nil
  - h-index: Nil
20. Areas of consultancy and income generated: Nil
21. Faculty as members in
- a) National committees b) International Committees c) Editorial Boards..

Sl. No.	Name of the Faculty	(a) National Committees	(b) International Committees	(c) Editorial Boards
1	Dr. Nand Kumar	(i) Academic Council, C.C.S.U., Meerut. (ii) Executive Council, C.C.S.U., Meerut (2004-05 and 2012-13 ) (iii) Chairman, Literary and Cultural Council, C.C.S.U., Meerut (2008-09) (iv) Programme Co-ordinator, N.S.S., C.C.S.U., Meerut (1997-2004)	Nil	(i) Assistant Editor, <i>Points of View</i> (Ghaziabad) (ii) Assistant Editor, <i>Creative Writing and Criticism</i> (Sikandrabad)
2	Dr. Chhaya Rani	Member, C.E.T.A., Meerut	Nil	Associate Editor, <i>Ad Literam: An</i>

				<i>English Journal</i>
--	--	--	--	------------------------

22. Student projects:
- a) Percentage of students who have done in-house projects including inter departmental/programme: P.G. Students (optional)
- b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies: N.A.
23. Awards/Recognitions received by faculty and students: N.A.
24. List of eminent academicians and scientists/visitors to the department:

- Professor K.K. Sharma, Department of English, University of Allahabad
- Professor. A.P.Trivedi, Head, Department of Humanities, IIT Roorkee (U.K.)
- Professor. S.K. Chauhan, Head, Department of English, Dayalbagh, Deemed University, Agra.
- Professor. S.K. Sharma, Head, Department of English, G.K.U., Hardwar
- Professor. Arun Kumar, Head, Department of English, CCS University, Meerut
- Dr. O.S. Gupta, Head, Department of English, Meerut College, Meerut
- Dr. M.L. Garg, Associate Prof. & HOD, English, Meerut College, Meerut
- Dr. Ajay Sharma Associate Prof. & HOD, English, M.M. College, Modinagar.
- Dr. Ravindra Kumar, Associate Prof. & HOD, English, CCS University Campus, Meerut
- Dr. Vikas Sharma, Associate Prof. & HOD, English, DAV College, Bulandshahr

25. Seminars/Conferences/Workshops organized & the source of funding:
- a) National: Nil
- b) International: Nil
26. Student profile programme/course wise: Not Available
27. Diversity of Students:

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.A.	100%	Nil	Nil
M.A.	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET,SLET, Civil services, Defence services, etc. ? Nil
29. Student progression

Student progression	Against % enrolled
UG to PG	20%
PG to M.Phil	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	
- Campus selection	-
- Other than campus recruitment	15% - 20%
Entrepreneurship/Self-employment	-

30. Details of Infrastructural facilities
- a) Library:

Books - 2239

- b) Internet facilities for Staff & Students: Yes  
c) Class rooms with ICT facility: Nil  
d) Laboratories: Nil
31. Number of students receiving financial assistance from college, university, government or other agencies: Scholarship as per government rules
32. Details on student enrichment programmes (special lectures/workshops/ seminar) with external experts: Seminar/special lectures by guest speakers
33. Teaching methods adopted to improve student learning:  
(i) Lecturer Method  
(ii) Question-Answer Sessions  
(iii) Quiz Programmes  
(iv) Class Seminars
34. Participation in Institutional Social Responsibility (ISR) and Extension activities:  
(i) The department offers free coaching facility for students aspiring for various competitive examinations  
(ii) Counseling sessions are organized for young boys and girls.
35. SWOC analysis of the department and Future plans.

**Strengths:**

- Highly qualified faculty
- Disciplined students
- Co-operation from the university department
- Standard books available in the library
- 100% result at P.G. level
- Peaceful atmosphere in the college

**Weaknesses:**

- No language laboratory
- Students weak in communication skills
- Irregular power supply
- No separate computer facility in the department

**Opportunities:**

- Language laboratory is soon to be set up
- Students can be encouraged for competitive examinations
- Students can be motivated to participate in departmental seminars

**Challenges:**

- To enhance the number of students to P.G. courses
- To motivate the students to write articles/and research papers.

**DEPARTMENT OF HISTORY**

1. Name of the Department : **History**
2. Year of Establishment : 1980
3. Names of Programmes/Courses offered (U.G., P.G., M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.) : U.G., P.G. & Ph.D.
4. Name of Interdisciplinary courses and the department/units involved : N.A.
5. Annual/semester/choice based credit system (programme wise) : U.G. Annual system & P.G. Semester system.
6. Participation of the department in the courses offered by other department : N.A.
7. Courses in collaboration with other universities, industries, foreign institution, etc. : N.A.
8. Details of courses/programmes discontinued (if any) with reasons : N.A.
9. Number of Teaching posts:

	<b>Sanctioned</b>	<b>Filled</b>
Professors	Nil	Nil
Associate Professors	Nil	01 (CAS)
Asst. Professors	01	Nil

10. Faculty profile with name, qualification, designation, specialization, (D.Sc/ D.Litt./Ph.D./M.Phil., etc.):

<b>Name</b>	<b>Qualification</b>	<b>Designation</b>	<b>Specialization</b>	<b>No. of Years of Experience</b>	<b>No. of Ph.D. Students guided for the last 4 years</b>
Dr. Tejvir Singh	M.A., Ph.D.	Associate Professor	Medieval India	35	02
Dr. Mudit Kumar	M.A., Ph.D.	Lecturer(SF)	Medieval India	11	Nil
Sachin Kumar	M.A.	Part Time Teacher(SF)	Medieval India	6 months	Nil

11. List of senior visiting faculty:
  - Dr. S.K. Mittal, HOD(Retd.) Meerut College, Meerut
  - Prof. R.S. Agrawal, HOD(Retd.) C.C.S. University, Meerut
  - Prof. Aradhana, HOD, History, C.C.S. University, Meerut
  - Dr. Vighnesh Kumar, Associate Professor History, Meerut College, Meerut
  - Dharmendra Sharma, HOD, Government College, Khetari, Rajasthan
  - Dr. S.N. Sharma, HOD(Retd.) History, M.M. College, Modi Nagar
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : P.G.-90%
13. Student-Teacher Ratio (programme wise) : U.G. - 60:1, P.G.-60:2
14. Number of academic support staff (technical) and administrative staff, sanctioned and filled : Nil
15. Qualification of teaching faculty with DSc/D.Litt/Ph.D/M Phil/PG : Ph.D.- 02, P.G.-01
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grant received : Nil

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
18. Research Centre/facility recognized by the University :  
Research Centre since 1991
19. Publications:
- a) Publication per faculty:  
Dr. Tejvir Singh - 01, Dr. Mudit Tyagi - 01
  - b) Number of papers published in peer reviewed journals (national/international) by faculty and students:  
05
  - c) Number of publications listed in International Data base (For eg: Web of Science, Scopus, Humanities International Complete, Dare Data-base - International Social Sciences Directory, EBSCO host, etc.):  
N.A.
  - Monographs : 02
  - Chapter in Books : Nil
  - Books Edited : Nil
  - Books with ISBN/ISSN numbers with details of publishers : 02
  - Citation Index : Nil
  - SNIP : Nil
  - SJR
  - Impact factor : Nil
  - h-index : Nil
20. Areas of consultancy and income generated : N.A.
21. Faculty as members in a) National committees b) International Committees c) Editorial Boards...  
1. Dr. Tejvir Singh  
(i) Member, Board of Studies, C.C.S. University, Meerut  
(ii) Member, Hastinapur Research Institute  
(iii) Member, Meerut University, History Alumini (MUHA)  
(iv) Member, U.P. History Congress.  
2. Dr. Mudit Kumar  
(i) Member, Hastinapur Research Institute  
(ii) Member, U.P. History Congress  
(iii) Member, Indian History Congress  
(iv) Member, Itihas Sanklan Smiti.
22. Student Projects:
- a) Percentage of students who have done in-house projects including inter departmental/programme : 100%
  - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : N.A.
23. Awards/Recognitions received by faculty and students : N.A.
24. List of eminent academicians and scientists/visitors to the department:
- Professor Maruti Nandan Tiwari, BHU, Varanasi
  - Professor P.N. Singh, BHU, Varanasi
  - Professor S.M. Azizuddin Hussain, Director, Raja Library, Govt. of India, Rampur.

- Professor D.P. Tiwari - Lucknow University, Lucknow
  - Professor R.A. Pandey - RML Avadh University, Faizabad
  - Dr. J.P. Mishra, Retd. Jabalpur University, Jabalpur (M.P.)
  - Dr. M.S. Ranawat, Director, Shree Natnagar Research Centre, Sitamau.
25. Seminars/Conferences/Workshops organized & the source of funding a) National  
b) International : N.A.
26. Student profile programme/coursewise : Not Available
27. Diversity of Students:

Name of the Course	% of Students from the same state	% of Students from the other state	% of Students from the form abroad
U.G.	100%	Nil	Nil
P.G.	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : Nil
29. Student Progression

Student Progression	Against % enrolled
UG to PG	Less than 20%
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
<b>Employed</b>	
• Campus Employed selection	N.A.
• Other than campus recruitment	
Entrepreneurship/Self-employment	N.A.

30. Details of Infrastructural facilities:
- a) Library- Books : 1440  
Reading Area - Reading Facility : Yes
- b) Internet facilities for Staff & Students : Yes
- c) Class rooms with ICT facility : N.A.
- d) Laboratories : N.A.
31. Number of students receiving financial assistance from college, university, government or other agencies : More than 60% students are getting Fellowship from Govt. of Uttar Pradesh.
32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts : Departmental Council organizes special lectures & seminars, details of which are given in the departmental council register. The department also organizes various educational tours to enrich the student knowledge.
33. Teaching methods adopted to improve student learning : Class-Test, Seminar, Quiz, Group discussion.
34. Participation in Institutional Social Responsibility (ISR) and Extension activities:
- Identification and highlighting the various village which participated in the Indian Freedom struggle.
  - Enlightening local people about their regional history through newspapers and various other programmes.

- Fostering Hindu-Muslim unity by organizing various programmes for this purpose.
- Surveying and identification of various monuments and creation awareness among people regarding their protection.

35. SWOC analysis of the department and Future plans

**Strengths:**

- Adequate infrastructure
- Well-furnished room with ancient collection in order to intimate the students with the past history.

**Weaknesses:**

- Being in a rural belt, the students studying in the department lack awareness & future vision.

**Opportunities:**

- Rasna being situated in Meerut District is surrounded by many places of historical importance just like Lakshaya Grah (Barnawa), Aalamgirpur (Indus Valley Civilization), Sanoli (Indus valley Civilization) Hastinapur (Vedic Civilization and Historical Church of Sardhana) by visiting these places the students get the first-hand knowledge of the past.

**Challenges:**

- Working within limited financial means.

**Future Plans:**

- Planning to start a certificate course in Tourism as a career-oriented course for students.
- Planning to start a PG Diploma in Archaeology as a career-oriented course for students.

**DEPARTMENT OF POLITICAL SCIENCE**

1. Name of the department : **Political Science**
2. Year of Establishment : 1980
3. Name of Programmes/Courses offered (UG,PG, M.Phil. Ph.D., Integrated Masters; Integrated Ph.D., etc.) : U.G. level/B.A. (TDC) and Ph.D.
4. Names of Interdisciplinary courses and the departments/units involved : N.A.
5. Annual/Semester/choice based credit system (programme wise) : Annual system
6. Participation of the department in the course offered by other departments : N.A.
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : N.A.
8. Details of courses/programmes discontinued (if any) with reasons : N.A.
9. Number of Teaching posts.

	Sanctioned	Filled
Professors	Nil	Nil
Associates Professors	Nil	01(CAS)
Asst. Professors	01	Nil

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Lit./ Ph.D./M.Phil.etc.)

Name	Qualification	Designation	Specialization	No. of year of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Rajesh Kumar Paliwal	Ph.D.	Associate Professor	Rural Studies	35	In four years : 01 From 1991to2011 : 10

11. List of senior visiting faculty : N.A.
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : N.A.
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled : N.A.
15. Qualifications of teaching faculty with DSc./D.Lit/Ph.D./M.Phil/PG : Ph.D.-01
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : N.A.
17. Departmental projects funded by DST-FIST;UGC, DBT, ICSSR, etc. and total grants received : N.A.
18. Research Centre/facility recognized by the University : Research Centre since 1991
19. Publications:
  - a) Publication per faculty
  - Number of papers published in peer reviewed journals (national/international) by faculty and students : Dr. Rajesh Kumar Paliwal-08
  - Number of publications, listed in International Database (For Eg: Web of Science, Scopus, Humanities, International Complete, Dare Database-International Social Sciences Directory, EBSCO host, etc.) : N.A.
  - Monographs : 01
  - Chapter in Books : 01
  - Books Edited : N.A.

- Books with ISBN/ISSN numbers with details of publishers : 01
  - Citation Index : N.A.
  - SNIP : N.A.
  - SJR : N.A.
  - Impact factor : N.A.
  - h-index : N.A.
20. Areas of consultancy and income generated : N.A.
21. Faculty as members in: a) National committees b) International Committees c) Editorial Boards. : N.A.
22. Student projects:
- a) Percentage of students who have done in-house projects including inter departmental/programme : N.A.
  - b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies : N.A.
23. Awards/Recognitions received by faculty and students : N.A.
24. List of eminent academicians and scientists/visitors to the department:
- Professor I.N. Tiwary (Retd.), HOD, Political Science, C.C.S. University, Meerut.
  - Professor S.K. Chaturvedi, HOD, Political Science, CCS University, Meerut.
  - Professor Archana Sharma, HOD, Political Science, CCS University, Meerut
  - Professor Sanjeev Kumar Sharma, HOD, Political Science, CCS University Meerut
  - Professor M.M. Khan, Dept. of Political Science, Aligarh Muslim University, Aligarh.
  - Professor Sushma Yadav, Indian Institute of Public Administration, New Delhi.
  - Professor R.K. Tewary, Indian Institute of Public Administration, New Delhi
  - Professor C.S Sood, HOD, Political Science, H.N. Bahuguna University, SriNagar, Garhwal
  - Professor Nisar Ul-Haq, Dept. of Political Science, Jamia Milia Islamia, University New Delhi
  - Professor A.F. Usmani, (Retd.) Dept. of Political Science, Aligarh Muslim University, Aligarh
  - Professor Sanjay Loda, Dept. of Political Science, M.L. Sukhadia University, Udaipur, Rajasthan
  - Professor Asmer Beg, Dept. of Political Science, Aligarh Muslim University, Aligarh
  - Dr. Virendra Sharma Principal, BSM College, Roorkee
  - Dr. K. C. Gupta Dept. of Political Science, Meerut College, Meerut
  - Dr. Vinod Kumar Dept. of Political Science, M.M. Modi College, Modinagar
  - Dr. Piyush Vashishtha Dept. of Political Science, Meerut College, Meerut
  - Dr. Vikas Vashishtha Dept. of Political Science, Meerut College, Meerut
  - Dr. Mamta Sharma Dept. of Political Science, Meerut College, Meerut
  - Dr. Zile Singh Dept. of Political Science, Sanjay Gandhi (PG) College, Saroorpur, Meerut
  - Dr. Pratap Singh Dept. of Political Science, J.V. College, Baraut
  - Dr. Praveen Kumar Dept. of Political Science, DAV College, Bulandhshar

25. Seminars/Conferences/Workshops organized & the source of funding  
 a) National : 01, UGC sponsored (2006)  
 b) International: Nil
26. Students profile programme/course-wise : N.A.
27. Diversity of Students

Name of the Course	Percentage of students from the same state	Percentage of students from other States	Percentage of students from abroad
B.A.	100%	NIL	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, Civil services, Defence services, etc. ? : Data Not Available
29. Student progression:

Student progression	Against % enrolled
UG to PG	5%
PG to M.Phil	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	
- Campus selection	-
- Other than campus recruitment	-
Entrepreneurship/Self-employment	-

30. Details of Infrastructural facilities:  
 a) Library : Books -1587  
 b) Internet facilities for Staff & Students : Yes  
 c) Class rooms with ICT facility : N.A.  
 d) Laboratories : N.A.
31. Number of students receiving financial assistance from college, university, government or other agencies : scholarship as per government rule.
32. Details on student enrichment programmes (special lectures/workshops/ seminar) with external experts : Organized one national seminar in which external experts participated
33. Teaching methods adopted to improve student learning : Class-test, seminar, Quiz, Group discussion.
34. Participation in Institutional Social Responsibility (ISR) and Extension activities : Yes
35. SWOC analysis of the department and Future plans.  
 Strengths, Weaknesses, Opportunities, Challenges  
**Strengths:**
- Guidance, motivation and support from Principal
  - Qualified, Dedicated and hard working faculty
  - Infrastructural facilities available
  - Lectures by eminent persons
- Weaknesses:**
- No interdisciplinary system could be started
  - Department has no P.G. level programme

- Students generally belong to rural and remote areas

**Opportunities**

The higher level of teaching and learning will attract many bright students.

**Challenges**

- To compete with institutes of excellence
- To train the students in excellent communication skills
- To develop a well-designed computer programme
- To develop a well-equipped computer laboratory for students.

**DEPARTMENT OF ECONOMICS**

1. Name of the Department : **Economics**
2. Year of Establishment : 1980
3. Names of Programmes/Courses offered(UG, PG, M.Phil, Ph.D., Integrated Masters; Integrated Ph.D., etc.) : U.G.
4. Name of Interdisciplinary courses and the department/units involved : No
5. Annual/semester/choice based credit system (programme-wise)

U.G	Annual System
-----	---------------

6. Participation of the department in the courses offered by other department : No
7. Courses in collaboration with other universities, industries, foreign institution, etc. : No
8. Details of courses/programmes discontinued (if any) with reasons : NA
9. Number of Teaching posts:

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc/ D.Litt./Ph.D./M.Phil.et.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Smt. Ranju Narang	M. Phil. (Economics)	Associate Professor	Rural Development	16 years	Nil

11. List of senior visiting faculty : N.A.
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
13. Student-Teacher Ratio (programme-wise) : UG 60:1
14. Number of academic support staff (technical) and administrative staff, sanctioned and filled : Nil
15. Qualification of teaching faculty with DSc/D.Litt/Ph.D/M Phil/P.G. M.Phil. : 01
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grant received : N.A.
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : N.A.
18. Research Centre/facility recognized by the University : Ph.D. Research Centre since 1991
19. Publications:
  - a)Publication per faculty:

- Number of papers published in peer reviewed journals (national/international) by faculty and students : 12
  - Number of publications listed in International Data base (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Data base - International Social Sciences Directory, EBSCO host etc.) : N.A.
  - Monographs : N.A.
  - Chapter in Books : 02
  - Books Edited : N.A.
  - Books with ISBN/ISSN numbers with details of publishers
  - Citation Index : N.A.
  - SNIP : N.A.
  - SJR : N.A.
  - Impact factor : N.A.
  - h-index : N.A.
20. Areas of consultancy and income generated : N.A.
21. Faculty as members in (a) National committees (b) International Committees(c) Editorial Boards:
- Member, Indian Economic Association
  - Member, Uttar Pradesh Uttara Khand Economic Association
  - Member Bhartiya Arthik Shodh Sansthan,Allahabad
  - Member Indian Society of Labour Economics, New Delhi
22. Student Projects:
- a) Percentage of students who have done in-house projects including inter departmental/programme : 100%
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : N.A.
23. Awards/Recognitions received by faculty and students : N.A.
24. List of eminent academicians and scientists/visitors to the department
- Professor. N.K. Taneja, Head of Department of Economics, C.C.S. University, Meerut
  - Professor V.K. Malhotra, Department of Economics, C.C.S. University, Meerut
25. Seminars/Conferences/Workshops organized & the source of funding : NA
- a) National : N.A.
- b) International : N.A.
26. Student profile programme/course-wise : Not available
27. Diversity of Students:
- | Name of the Course | Percentage of Students from the same state | Percentage of Students from the other state | Percentage of Students from the form abroad |
|--------------------|--|---|---|
| B.A                | 100%                                       | NIL   | NIL   |
| M.A                | 100%                                       | NIL   | NIL   |
28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : N.A.

## 29. Student Progression:

Student Progression	Against % enrolled
UG to PG	-
PG to M.phil	-
PG to ph.D	-
Ph.D to Post-Doctoral	-
<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	Details not available
Entrepreneurship/Self-employment	-

## 30. Details of Infrastructural facilities

- a) Library : Books-1102  
 b) Internet facilities for Staff & Students : Yes  
 c) Class rooms with ICT facility : N.A.  
 d) Laboratories : N.A.

## 31. Number of students receiving financial assistance from college, university, government or other agencies : Scholarship as per Govt. rules.

## 32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts : N.A.

## 33. Teaching methods adopted to improve student learning : class-test, seminars, group-discussion, etc.

## 34. Participation in Institutional Social Responsibility (ISR) and Extension activities : Yes

## 35. SWOC analysis of the department and Future plans, Strengths, weaknesses, opportunities, Challenges:

**Strengths:**

- 95% result at UG Level.
- Good books available in the library

**Weaknesses:**

- No interdisciplinary course could be started
- Lack of facility of computer lab in the department

**Opportunities:**

- Industrial Interfacing
- Employment in banking sector
- Participation in National Surveys
- Employment in Service Sectors

**Challenges:**

- To prepare students for collection of data on Social issues like poverty, unemployment in the rural area.

**DEPARTMENT OF HINDI**

1. Name of the department : **Hindi**  
 2. Year of Establishment : 1980  
 3. Name of Programmes/Courses offered (UG, PG, Ph.D. Integrated Masters: Integrated Ph.D. etc.)

Under Graduate (U.G ) Level	B.A
Post Graduate (P.G) Level	M.A (S.F)

4. Name of Interdisciplinary courses and the department/units involved : N.A  
 5. Annual/semester/choice based credit system (programme wise):

U.G.	Annual System
P.G.	Semester System

6. Participation of the department in the courses offered by other department : N.A  
 7. Courses in collaboration with other universities, industries, foreign institution, etc. : N.A.  
 8. Details of courses/programmes discontinued (if any) with reasons : NA  
 9. Number of Teaching posts:

	Sanctioned	Filled
Professors	NIL	NIL
Associate Professors	NIL	NIL
Asst. Professors	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc/ D.Litt./Ph.D./M.Phil. , etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr. Sunil Kumar	M.phil, Ph.D. , UGC Net	Assistant Professor	Poetry	6	Nil
Dr. Nirdesh Chaudhary	M.phil. Ph.D	Lecturer (SF)	Novels	5	Nil
Km. Varsha	M.A.	Part time teacher (SF)	Criticism	2	Nil

11. List of senior visiting faculty:  
 • Professor N.C. Lohni, HOD, Hindi, C.C.S. University, Meerut  
 • Dr. S.K. Gaur, HOD, Hindi, Meerut College, Meerut  
 12. Percentage of lectures delivered and practical classes handled (programme) wise by temporary faculty : 95%  
 13. Student-Teacher Ratio (programme-wise):

Course	U.G.	P.G.
Student Teacher Ratio	60:1	30:1

14. Number of academic support staff (technical) and administrative staff, sanctioned and filled : NA

15. Qualification of teaching faculty with DSc/D.Litt/Ph.D/M Phil/PG. :  
Ph.D.-02, P.G.-01
16. Number of faculty with ongoing projects from a) National b) International  
funding agencies and grant received : NA
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and  
total grants received : NA
18. Research Centre/facility recognized by the University : NA
19. Publications:
- Publication per faculty  
Dr. Sunil Kumar-05  
Dr. Nirdesh Chaudhary-02
  - Number of papers published in peer reviewed journals (national/international) by  
faculty and students : 05
  - Number of publications listed in International Data base (For Eg: Web of  
Science, Scopus, Humanities International Complete, Dare Data base -  
International Social Sciences Directory, EBSCO host etc.)
  - Monographs : N.A.
  - Chapter in Books : N.A.
  - Books Edited : N.A.
  - Books with ISBN/ISSN numbers with details of publishers : N.A.
  - Citation Index : N.A.
  - SNIP : N.A.
  - Impact factor : N.A.
  - h-index : N.A.
20. Areas of consultancy and income generated : NA
21. Faculty as members in  
(a) National committees b) International Committees (c) Editorial Boards : N.A.
22. Student projects
- a) Percentage of students who have done in-house projects including  
inter departmental/programme : In house project is  
compulsory for fourth semester post-graduate students as per university  
curriculum
- b) Percentage of students placed for projects in organizations outside the  
institution i.e.in Research laboratories/Industry/other agencies : NA
23. Awards/Recognitions received by faculty and students : NA
24. List of eminent academicians and scientists/visitors to the department
- Dr. K.K. Sharma (Retd.) Principal, J.S. College, Shikandrabad
  - Dr. Ved Prabha (Retd.) Associate professor I.N. College, Meerut
25. Seminars/Conferences/Workshops organized & the source of funding
- a) National : N.A.
- b) International : N.A.
26. Student profile programme/couse-wise : N.A.
27. Diversity of Students:

Name of the Course	Percentage of Students from the same state	Percentage of Students from the other state	Percentage of Students from the form abroad
B.A	100%	Nil	NIL
M.A	100%	Nil	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : N.A.

29. Student Progression:

Student Progression	Against % enrolled
UG to PG	18%
PG to M.phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	N.A.
Entrepreneurship/Self-employment	-

30. Details of Infrastructural facilities

- a) Library : Books-3799  
b) Internet facilities for Staff & Students : Yes  
c) Class rooms with ICT facility No : N.A.  
d) Laboratories No : N.A.

31. Number of students receiving financial assistance from college, university, government or other agencies : Students are getting scholarship as per U.P. Government rules.

32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts : NA

33. Teaching methods adopted to improve student learning:

- Daily 5 to 7 minutes are spent in classes revising what was discussed the previous day and also to address the questions from students.
- Students are allotted topics for seminars to present papers through power point projection.
- To encourage students to visit the to library. Students are also given assignments which they complete using books from library.
- Special attention is given to slow learns and advanced learns.
- Demonstration of experiments is done for students.
- Group Discussions.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities:

- Student Participate in environment rallies, N.S.S., Rovers Rangers camps time to time.
- Department Faculty and students participate in environment related programmes to create awareness for environment friendly society.
- Students participate in sports activities at college and university level.

35. SWOC analysis of the department and Future plans

**Strengths:**

- Guidance, motivation and support from Principal.
- Highly qualified, dedicated and hard working faculty.
- Almost 100% result at U.G. and P.G. Level.

**Weaknesses:**

- No. well-equipped Hindi Department.

**Challenges:**

- To train the students in excellent communication skills.

**Opportunities:**

- Programme of functional Hindi be started
- Hindi can be of great help in competitive examinations.

**Future Plans:**

- To equip Department with Computers, etc
- To organize National Seminar, Major Project from UGC.

**DEPARTMENT OF SANSKRIT**

1. Name of the Department : **Sanskrit**
2. Year of Establishment : 1980
3. Names of Programmes/Courses offered (UG, PG, M.Phil, Ph.D., Integrated Masters; Integrated Ph.D., etc.) : U.G. (B.A.-TDC)
4. Name of Interdisciplinary courses and the department/units involved : N.A
5. Annual/semester/choice based credit system (programme wise) : U.G. Annual system
6. Participation of the department in the courses offered by other department : N.A
7. Courses in collaboration with other universities, industries, foreign institution, etc. : NA
8. Details of courses/programmes discontinued (if any) with reasons : NA
9. Number of Teaching posts.

	<b>Sanctioned</b>	<b>Filled</b>
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	01	01(Suspended)

10. Faculty profile with name, qualification, designation, specialization, (D.Sc/D.Litt./Ph.D./M.Phil.et.)

<b>Name</b>	<b>Qualification</b>	<b>Designation</b>	<b>Speciali- zation</b>	<b>No. of Years of Experience</b>	<b>No. of Ph.D. Students guided for the last 4 years</b>
Sh. Omkar Singh Tyagi (Suspended/Terminated)	M.A.	Assistant Professor (Pravakta chayan vetanmaan)	Nil	Teaching-30years Suspension: 2011to2013 Termination: 2013-Till date	Nil
Dr. Ompal Singh	M.Phil, Ph.D.	Part-time Teacher (appointed by the management)	Vedic Study	03 (Current Session in this college)	Nil

11. List of senior visiting faculty : N.A.
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty : Nil
13. Student-Teacher Ratio (programme wise) : 60.01
14. Number of academic support staff (technical) and administrative staff, sanctioned and filled : Nil
15. Qualification of teaching faculty with DSc/D.Litt/Ph.D/M Phil/PG. : Ph.D.-01
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grant received : N.A.
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : N.A.

18. Research Centre/facility recognized by the University : NA
19. Publications:
- a) Publication per faculty
  - Number of papers published in peer reviewed journals (national/international) by faculty and students : 02
  - Number of publications listed in International Data base (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Data base - International Social Sciences Directory, EBSCO host etc.) : N.A.
  - Monographs : N.A.
  - Chapter in Books : N.A.
  - Books Edited : N.A.
  - Books with ISBN/ISSN numbers with details of publishers : N.A.
  - Citation Index : N.A.
  - SNIP : N.A.
  - SJR : N.A.
  - Impact factor : N.A.
  - h-index : N.A.
20. Areas of consultancy and income generated : N.A.
21. Faculty as members in : N.A.  
(a) National committees (b) International Committees (c) Editorial Boards  
: N.A.
22. Student Projects
- a) Percentage of students who have done in-house projects including inter departmental/programme : N.A.
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : N.A.
23. Awards/Recognitions received by faculty and students : N.A.
24. List of eminent academicians and scientists/visitors to the department
25. Seminars/Conferences/Workshops organized & the source of funding : N.A.
- a) National : N.A.
- b) International : N.A.
26. Student profile programme/couse-wise : N.A.
27. Diversity of Students:

Name of the Course	Percentage of Students from the same state	Percentage of Students from the other state	Percentage of Students from the form abroad
B.A.	100%	Nil	Nil
M.A.	100%	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : N.A.

## 29. Student Progression

Student Progression	Against % enrolled
UG to PG	02%
PG to M.phil	-
PG to ph.D	-
Ph.D to Post-Doctoral	-
<b>Employed</b>	Details not available
<ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	
Entrepreneurship/Self-employment	-

## 30. Details of Infrastructural facilities

- a) Library : 2131  
b) Internet facilities for Staff & Students : Yes  
c) Class rooms with ICT facility : N.A  
d) Laboratories : N.A

31. Number of students receiving financial assistance from college, university, government or other agencies : Scholarship as per U.P. Government Rules.

32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts : N.A.

33. Teaching methods adopted to improve student learning, Tests, Group, discussion, Seminar, etc.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : Participation of students in NSS, Rovers, Ringers and other awareness programmes.

35. SWOC analysis of the department and Future plans:

**Strengths:**

- 95% result at U.G. Level.

**Weaknesses:**

- Shortage of faculty members
- Facility of Computer lab not available

**Opportunities:**

- Some programmes of Sanskrit Language can be conducted by the department in rural area.

**Challenges:**

- To develop Sanskrit communication skill in the rural area.

**DEPARTMENT OF SOCIOLOGY**

1. Name of the Department : **Sociology**
2. Year of Establishment : 1980
3. Names of Programmes/Courses offered (UG, PG, M.Phil, Ph.D., Integrated Masters; Integrated Ph.D., etc.) : U.G. (B.A. TDC)
4. Name of Interdisciplinary courses and the department/units involved : N.A
5. Annual/semester/choice based credit system (programme wise) : U.G. Annual system
6. Participation of the department in the courses offered by other department : Nil
7. Courses in collaboration with other universities, industries, foreign institution, etc. : Nil
8. Details of courses/programmes discontinued (if any) with reasons : Nil
9. Number of Teaching posts:

	<b>Sanctioned</b>	<b>Filled</b>
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	01	Nil

10. Faculty profile with name, qualification, designation, specialization, (D.Sc/ D.Litt./Ph.D./M.Phil. , etc.)

<b>Name</b>	<b>Qualification</b>	<b>Designation</b>	<b>Specialization</b>	<b>No. of Years of Experience</b>	<b>No. of Ph.D. Students guided for the last 4 years</b>
Sh. Vipin Kumar	M.A., M.Phil.,	(Part-time teacher appointed by the Management)	Nil	08 (Current session in this college)	Nil

11. List of senior visiting faculty:  
Professor J.K. Pundir, HOD, Sociology, C.C.S. University, Meerut
12. Percentage of lectures delivered and practical classes handled (programme-wise) by temporary faculty : 100%
13. Student-Teacher Ratio (programme wise) : 60:01
14. Number of academic support staff (technical) and administrative staff, sanctioned and filled : Nil
15. Qualification of teaching faculty with DSc/D.Litt/Ph.D/M Phil/PG. : M.phil.-01
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grant received : N.A.
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : N.A.
18. Research Centre/facility recognized by University : NA
19. Publications:
  - Publication per faculty : N.A.
  - Number of papers published in peer reviewed journals (national/international) by faculty and students. : N.A.

- Number of publications listed in International Data base (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Data base - International Social Sciences Directory, EBSCO host etc.): N.A.
  - Monographs : N.A.
  - Chapter in Books : N.A.
  - Books Edited : N.A.
  - Books with ISBN/ISSN numbers with details of publishers : N.A.
  - Citation Index : N.A.
  - SNIP : N.A.
  - SJR : N.A.
  - Impact factor : N.A.
  - h-index : N.A.
20. Areas of consultancy and income generated : N.A.
21. Faculty as members in (a) National committees (b) International Committees (c) Editorial Boards... : N.A.
22. Student Projects:
- a) Percentage of students who have done in-house projects including inter departmental/programme : N.A.
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : N.A.
23. Awards/Recognitions received by faculty and students : N.A.
24. List of eminent academicians and scientists/visitors to the department
25. Seminars/Conferences/Workshops organized & the source of funding : N.A.
- a) National : N.A.
- b) International : N.A.
26. Student profile programme/couse-wise : N.A.
27. Diversity of Students : N.A.

Name of the Course	Percentage of Students from the same state	Percentage of Students from the other state	Percentage of Students from the form abroad
B.A.	100%	Nil	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? : N.A.
29. Student Progression:

Student Progression	Against % enrolled
U.G. to P.G.	N.A.
P.G. to M. Phil.	N.A.
P.G. to Ph.D.	N.A.
Ph.D. to Post-Doctoral	N.A.
<b>Employed</b>	
• Campus selection	N.A.
• Other than campus recruitment	
Entrepreneurship/Self-employment	N.A.

30. Details of Infrastructural facilities:
- |   |   |      |
|---|---|------|
| a) Library                                  | : | 1380 |
| b) Internet facilities for Staff & Students | : | Yes  |
| c) Class rooms with ICT facility            | : | N.A  |
| d) Laboratories                             | : | N.A  |
31. Number of students receiving financial assistance from college, university, government or other agencies : Students are getting scholarship as per U.P. Government Rules.
32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts : N.A.
33. Teaching methods adopted to improve student learning, : Tests, Group, discussion, Seminar, etc.
34. Participation in Institutional Social Responsibility (ISR) and Extension activities : participation of students in NSS, Rovers, Ringers and other awareness programme.
35. SWOC analysis of the department and Future plans:

**Strengths:**

- Guidance motivation and support of Principal.
- Qualified and hard working faculty.

**Weaknesses:**

- At present there is no permanent teacher in this department (Selection is to be done by U.P. Higher Education Service Commission)
- No. interdisciplinary course could be started.

**Opportunities:**

- To start some additional courses like tourism in the department.

**Challenges:**

- To compete with institutes of excellence.

**DEPARTMENT OF HOME SCIENCE**

1. Name of the department : Home Science
2. Year of Establishment : 2000
3. Name of Programmes/Courses offered (UG and PG, M.phil., Ph.D., Integrated Masters: Integrated Ph.D. , etc.) : U.G. and P.G. (SF)
4. Name of Interdisciplinary courses and the department/units involved : Department of Economics, Sociology and English
5. Annual/semester/choice based credit system (programme wise):

P.G.	Semester System
U.G.	Annual System

6. Participation of the department in the courses offered by other department : N.A
7. Courses in collaboration with other universities, industries, foreign institution, etc. : NA
8. Details of courses/programmes discontinued (if any) with reasons : NA
9. Number of Teaching posts:

	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	Nil	Nil

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./M.Phil., etc.)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Smt. Sapna Kumari	M.A., UGC-NET	Lecturer	Nil	Current session in this college	Nil
Smt. Richa Singh	M.Sc., M.Ed.	Guest Faculty	Human Development	6	Nil
Km. Prity Tyagi	M.A., B.Ed.	Guest Faculty	Nil	5	Nil

11. List of senior visiting faculty
  - Dr. Surendar Kaur Makkar, Associate Professor and HOD Home Science, M.L&J.N.K College, Sharanpur.
  - Dr. Veena Prakash, HOD Home Science, K.L.M College, Meerut
  - Dr. Nisha Shukla, Associate Professor Department of Home Science , K.L.M College, Meerut
  - Dr. Lata Oberoi, HOD Home Science, R.G. College, Meerut
  - Dr. Archana Sharma, Associate Professor, Department Home Science, R.G. College, Meerut

12. Percentage of lectures delivered and practical classes handled (programme -wise) by temporary faculty : All teachers are on temporary basis in Home Science department
13. Student-Teacher Ratio (programme wise) : PG. 30:1 , U.G. 60:1
14. Number of academic support staff (technical) and administrative staff, sanctioned and filled : N.A. (Regular non-teaching staff supports the department.
15. Qualification of teaching faculty with DSc/D.Litt/Ph.D/M Phil/PG : P.G.-03, UGC-NET-01
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grant received : Nil
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received : Nil
18. Research Centre/facility recognized by the University : NA
19. Publications:
- Publication per faculty : Nil
  - Number of papers published in peer reviewed journals (national/international) by faculty and students : Nil
  - Number of publications listed in International Data base (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Data base - International Social Sciences Directory, EBSCO host etc.) : Nil
  - Monographs : Nil
  - Chapter in Books : Nil
  - Books Edited : Nil
  - Books with ISBN/ISSN numbers with details of publishers : Nil
  - Citation Index : Nil
  - SNIP
  - SJR : Nil
  - Impact factor : Nil
  - h-index : Nil
20. Areas of consultancy and income generated : NA
21. Faculty as members in  
(a)National committees b) International Committees (c) Editorial Boards :  
NA
22. Student projects:
- a) Percentage of students who have done in-house projects including inter departmental/programme : In house Project for IVth semester P.G. students are compulsory as per guidelines of C.C.S. University.
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/other agencies : NIL
23. Awards/Recognitions received by faculty and students : NIL
24. List of eminent academicians and scientists/visitors to the department : Nil
25. Seminars/Conferences/Workshops organized & the source of funding : NA
- a) National : Nil
- b) International : Nil
26. Student profile programme/couse-wise : N.A.

## 26. Diversity of Students:

Name of the Course	Percentage of Students from the same state	Percentage of Students from the other state	Percentage of Students from the form abroad
B.A.	100%	Nil	NIL
M.A.	100%	Nil	NIL

27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

## 28. Student Progression:

Student Progression	Against % enrolled
UG to PG	18%
PG to M.phil.	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
<b>Employed</b>	Details not available
<ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	
Entrepreneurship/Self-employment	Nil

## 30. Details of Infrastructural facilities:

- a) Library : 529-Books  
 b) Internet facilities for Staff & Students : Yes  
 c) Class rooms with ICT facility : N.A.  
 d) Laboratories : N.A.

31. Number of students receiving financial assistance from college, university, government or other agencies : N.A.

32. Details on student enrichment programmes (special lectures/ workshops / seminar) with external experts : Special lectures are organized periodically by senior faculty

33. Teaching methods adopted to improve student learning : Class test group discussion Practical's demonstration of experiments.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities : Training Camps, Puppet show, etc

35. SWOC analysis of the department and Future plans:

**Strengths:**

- 100% result at P.G. level.

**Weaknesses:**

- Shortage of faculty members
- No separate facility of Computer Laboratory.

**Opportunities:**

- To start some additional courses like cooking, textile designing in the department.

**Challenges:**

- Poor communication skills of the students due to rural background.

**DEPARTMENT OF PHYSICAL EDUCATION**

1. Name of the department : **Physical Education**
2. Year of Establishment : 2008
3. Name of Programmes/Courses offered (UG,PG, M.Phil. Ph.D., Integrated Masters; Integrated Ph.D., etc.) : B.A. (Qualifying Course)
4. Names of Interdisciplinary courses and the departments/units involved :  
N.A.
5. Annual/Semester/choice based credit system (programme-wise) : U.G.  
Annual system
6. Participation of the department in the courses offered by other departments :  
N.A.
7. Courses in collaboration with other universities, industries, foreign institutions, etc. : N.A.
8. Details of courses/programmes discontinued (if any) with reasons : N.A.
9. Number of Teaching posts:

	Sanctioned	Filled
Professors/Principal	Nil	Nil
Associates Professors	Nil	Nil
Assistant Professors	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Lit./ Ph.D./M.Phil.etc.)

Name	Qualification	Designation	Specialization	No. of year of Experience	No. of Ph.D. Students guided for the last 4 years
Sh. Sandeep Kumar (on study leave for Ph.D. from D.U.)	M.P.Ed., UGC-NET, JRF	Assistant Professor	Nil	08	Nil

11. List of senior visiting faculty : N.A.
12. Percentage of lectures delivered and practical classes handled (programme wise by temporary faculty) : Nil
13. Student-teacher Ratio (Programme-wise) : 60:01
14. Number of academic support staff (technical) and administrative self; sanctioned and filled : N.A.
15. Qualifications of teaching faculty with DSc./D.Lit/Ph.D./M.Phil/PG : N.A.
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received : N.A.
17. Department projects funded by DST-FIST;UGC, DBT, ICSSR, etc. and total grants received : N.A.
18. Research Centre/facility recongized by the University : N.A.
19. Publications:
  - a) Publication per faculty
  - Number of papers published in peer revised journals (national/International) by faculty and students : 07

- Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database- International Social Sciences Directory, EBSCO host, etc.) : N.A.
- Mongraphs : N.A.
- Chapter in Books : N.A.
- Books Journals Edited : N.A.
- Books with ISBN/ISSN numbers with details of publishers : N.A.
- Citation Index : N.A.
- SNIP : N.A.
- SJR : N.A.
- Impact factor : N.A.
- h-index : N.A.
- 20. Areas of consultancy and income generated : N.A.
- 21. Faculty as members in a) National committees b) International Committees c) Editorial Boards : N.A.
- 22. Student projects:
  - a) Percentage of students who have done in-house projects including inter departmental/programme : 100%
  - b) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/other agencies : N.A.
- 23. Awards/Recognitions received by faculty and students : N.A.
- 24. List of eminent academicians and scientists/visitors to the department : N.A.
- 25. Seminars/Conferences/Workshops organized & the source of funding
  - a) National : N.A.
  - b) International : N.A.
- 26. Student profile programme/couse-wise : N.A.
- 27. Diversity of Students:

Name of the Course	Percentage of students from the same state	Percentage of students from other States	Percentage of students from abroad
B.A.	100%	Nil	Nil

- 28. How many students have cleared national and state competitive examinations such as NET,SLET, Civil services, Defence services, etc.? : Nil
- 29. Student progression

Student progression	Against % enrolled
UG to PG	Nil
PG to M. Phil	Nil
PG to Ph.D.	Nil
Ph.D. to Post-Doctoral	Nil
Employed - Campus selection - Other than campus recruitment	Details not available
Entrepreneurship/Self-employment	Nil

- 30. Details of Infrastructural facilities
  - a) Library : Books - 239
  - b) Internet facilities for Staff & Students : Yes
  - c) Class rooms with ICT facility : N.A.
  - d) Laboratories : N.A.

31. Number of students receiving financial assistance from college, university, government or other agencies : Students are getting scholarship as per U.P. Government Rules.
32. Details on student enrichment programmes (special lectures/workshops/seminar) with external experts : Nil
33. Teaching methods adopted to improve student learning : Regular practice of games, competitive sports events.
34. Participation in Institutional Social Responsibility (ISR) and Extension activities : Yes
35. SWOC analysis of the department and Future plans:

**Strengths:**

- 95% result at U.G. level.
- Participation of students in sports events at University level and National level.

**Weaknesses:**

No Interdisciplinary course could be started.

**Opportunities:**

To prepare students for competitions at International level

**Challenges:**

To prepare sports persons of International level.



चौधरी चरण सिंह विश्वविद्यालय, मेरठ  
Chaudhary Charan Singh University, Meerut

दस्तावेज : FBX-2762021 22, 24  
फैक्स नं. : 0121-2764777

पत्रांक : Affli./587.....

दिनांक : 23.5.2015.....

TO WHOM IT MAY CONCERN

This is to certify that SHRI SHALIGRAM SHARMA SMARAK (P.G.) COLLEGE RASNA (MEERUT) is affiliated to the Ch. Charan Singh University, Meerut since 1980 and recognized by the University Grants Commission and the following Courses/Subjects are taught in the said college as per approval.

Sl. No.	Name of the course (S)	Duration	Affiliation	Permanent Affiliation	Validity for the year(s)
			Permanent/Temporary		
1	B.A.(Hindi, English, Economics, Sociology, Pol. Science )	03 year	Permanent	since 1983	Till date
2	B.A. ( History, Sanskrit)	03 year	Permanent	since 1984	Till date
3	M.A. (Hindi, English, History) (S.F.)	02 year	Permanent	since 2005	Till Date
4	M.A. ( Home Science) (S.F.)	02 year	Permanent	since 2005	Till Date
5	B.A. ( Home Science) (S.F.)	03 year	Permanent	since 2006	Till Date

ATTESTED

*[Signature]*  
प्राचार्य

*[Signature]*  
Registrar 22/5/15

श्री शालिग्राम राम शर्मा स्मारक (पी.जी.ए.) कालिज  
रसना (मेरठ)

3333 (P.G.) College, Kasna (Meerut)

Receipt/Dispatch

No. 216/2015-16

Date 16/3/2016



कार्यालय, क्षेत्रीय उच्च शिक्षा अधिकारी

माधवपुरम, मेरठ।

दूरभाष / फ़ैक्स 0121-2400444 ई-मेल rheomeerut@yahoo.com वैबसाईट www.rheomrt.org

पत्रांक/क्षे0का0मे0/ 4130 / नैक/2015-16/दिनांक 09/03/16

Signatur

### प्रमाण-पत्र

प्राचार्य, श्री शालिंगराम शर्मा स्मारक स्नातकोत्तर महाविद्यालय रासना, मेरठ द्वारा प्रस्तुत पृत्यावेदन दिनांक 3-3-16 के आलोक में प्रमाणित किया जाता है कि श्री शालिंगराम शर्मा स्मारक स्नातकोत्तर महाविद्यालय रासना, मेरठ स्नातक स्तर पर हिन्दी, अंग्रेजी, अर्थशास्त्र, समाजशास्त्र, राजनीतिशास्त्र, संस्कृत, व इतिहास विषयों में अशासकीय सहायता प्राप्त अनुदानित संस्था है तथा उक्त में कार्यरत शिक्षकों व सम्बंधित शिक्षणेत्तर कर्मचारियों को राज्य सरकार द्वारा (अशासकीय सहायता प्राप्त अनुदान) से वेतन प्रदान किया जाता है।

यह प्रमाण पत्र मात्र नैक से सम्बंधित प्रक्रिया हेतु निर्गत किया जा रहा है।

भवदीय,

(प्रो0जे0एस0नेगी)

क्षेत्रीय उच्च शिक्षा अधिकारी

मेरठ।

UNIVERSITY GRANTS COMMISSION  
Northern Regional College Bureau (NRCB)  
35, Ferozeshah Road  
New Delhi 110001  
Ph: 011 23381261(O)

SSSS (P.G.) College, Rasna, Meerut	FD Diary No. : 1456
Receipt No. : 59/2015-16	Dated : 19-06-2015
Date: 04/7/2015	

No. F. 1-6/2012/Policy/NRCB)

The Under Secretary (FD-III)  
University Grants Commission,  
Bahadur Shah Zafar Marg,  
New Delhi-110 002

June, 2015  
Signature  
Speed Post  
130 JUN 2015  
(College Code:-152042)

Subject :- General Development Assistance to Colleges during XII Plan period in the form of Plan Block Grant (PBG) (equivalent to the 40% of General Development Assistance (GDA) allocated during XI Plan)

Sir/Madam,

I am directed to convey the sanction of University Grants Commission for payment of 'ad hoc grant' of Rs. 520,000/- (Rupees Five Lakh Twenty Thousand Only) to the Principal, Shri Shaligram Sharma Smarak (P G) College, RASNA, DIST.:Meerut, UTTAR PRADESH for XII Plan expenditure to be incurred strictly as per XII Plan guidelines, available on UGC website www.ugc.ac.in.

Name of the scheme	Head of Account	Grant now being sanctioned	Grant already sanctioned	Total grant sanctioned so far
Block Grant to Colleges	3.A (2) 35 3 (B) 35 3 (C) 35	520,000/-	Nil	520,000/-

1. The sanctioned amount is debitible to Head as detailed below and is valid for payment during the financial year 2015-16.

S.No.	Category	Head of Account	Amount (Rupees)
1.	General 76% (80% for Haryana State Colleges)	3.A (2) 35	395,200.00
2.	SC 16% (20% for Haryana State colleges)	3 (B) 35	83,200.00
3.	ST 8% (0% for Haryana State Colleges)	3 (C) 35	41,600.00
TOTAL			520,000.00

2. The amount of the grant shall be drawn by the Under Secretary (Drawing and Disbursing Officer) UGC on the Grant-in-Aid bill and shall be disbursed to and credited to the points through Electronic mode as per the following details: -

Details (Name & Address) of Account Holder	Principal, SHRI Shaligram Sharma Smarak (PG) College, RASNA, DIST.:Meerut, UTTAR PRADESH
Account No.	04732010002430
Name & Address of Branch	Oriental Bank of Commerce ,Village+ PO - Rasna ,Meerut UP
MICR Code	250022509
IFSC Code	ORBC 0100473
Type of Account	SB

3. The grant is subject to the adjustment on the basis of Utilization Certificate, in the prescribed proforma to be submitted by the College.

4. This sanction is valid only for Government and Government Aided Colleges (Receiving salary grants from state/central government). In case, the college is self-financing (unaided) – Private College, the college is requested to immediately refund the sanctioned amount, as per details of account no. given in para 19.

Contd.....2...

5. The College shall maintain proper accounts of the expenditure, out of the Grants which shall be utilized only for the approved items of expenditure.
6. The College may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those who don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/guidelines there under from time to time.
7. The Utilization Certificate to the effect that the Grants have been utilized for the purpose(s) for which these have been sanctioned shall be furnished to the University Grants Commission immediately.
8. The assets acquired, wholly or substantially out of University Grants Commission's grants shall not be disposed or encumbered or utilized for the purposes other than those for which the grants were given, without proper sanction of University Grants Commission and should at any time the College ceased to function, such assets shall revert to University Grants Commission.
9. A Register of assets acquired wholly or substantially out of the grants shall be maintained by the College in the prescribed format.
10. The grantee College shall ensure the Utilization of grant-in-aid for which it is being sanctioned/paid. In case non-utilization/part utilization, the simple interest @ 10% per annum, as amended from time to time on unutilized amount from the date of draw to the date of refund as per provisions contained in General Financial Rules, 2005 (as amended from time to time) of Govt. of India will be charged.
11. The College shall strictly follow the Government of India/UGC's guidelines regarding implementation of the reservation policy [both vertical (for SC, ST & OBC) and horizontal (for persons with disability etc.) in teaching and non-teaching posts.
12. The College shall fully implement the Official Language Policy of Union Government and comply with the Official Language Act, 1963 and Official Languages (Use for Official Purposes of the Union) Rules, 1976 etc.
13. The sanction is issued in exercise of the delegation of powers vide UGC Order No. 130/2013 [F.No. 10-11/12 (Admin IA & B)] dated 28.05.2013.
14. The College shall strictly follow the UGC Regulations of curbing the menace of Ragging in Higher Education Institutions, 2009.
15. The College shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC), if not already accredited.
16. The accounts of the College will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
17. The annual accounts i.e. balance sheet, income and expenditure statement of receipt and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
18. Funds for this sanctioned grant are available under the scheme.
19. The refund of unspent grants in aid and/ or interest, if any, be credited in following UGC account through e-mode (RTGS/NEFT).

Name of Bank : Canara Bank,  
University Grants Commission, New Delhi-110002  
Account No. : 0157101017339  
Type of Account : Saving  
IFSC Code : CNRB0008627  
MICR Code : 110015170  
Holder of Account : University Grants Commission, New Delhi

After transfer of funds through e-mode, the College shall send a copy of fund transfer Bank advice to Section Officer, NRCB, UGC, 35 Feroze Shah Road, New Delhi- 110 001 and Section Officer (FD-II), UGC, Bahadur Shah Zafar Marg, New Delhi – 110 002 for reconciliation and making necessary entries in GIA Register. While sending fund transfer Bank advice, indicate UGC sanction letter number, date and amount against which the refund is being made, in variably.

20. This issues with concurrence of IFD vide Diary No. 9342(IFD) dated 02-02-2015
21. This issues with the approval of Chairman vide Diary No. 24477 dated 17-02-2015 as revalidated by Chairman, UGC for the financial year 2015-2016 vide his diary No. 28796 dated 15-04-2015 in F.No. 1-1/2014(FD-III)

Yours faithfully,

  
(Ajay Kumar)  
Education Officer

Copy forwarded for information and necessary action to :-

✓ 1. **The Principal**  
Shri Shaligram Sharma Smarak (P G) College  
RASNA  
DIST.:Meerut  
UTTAR PRADESH

2. **The Registrar,**  
Ch. Charan Singh University,  
Meerut, Uttar Pradesh-250005

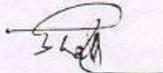
**Note :** This sanction is valid only for Government and Government Aided Colleges (Receiving salary grants from state/central government). In case, the above college is not covered under this category or is self-financing (unaided) – Private College, you are requested to instruct the college to refund the sanctioned amount immediately to the UGC, as per accounts details given in para 19 .

3. Office of the Director General of Audit  
Central Revenues  
AGCR Building  
I.P. Estate, New Delhi.

4. Accountant General , Uttar  
Pradesh, Allahabad - 211001

5. File No. 1- 5(20)/2015 (GDA/NRCB)

6. Guard File.

  
(A B Bhatt)  
Section Officer

70-6

UNIVERSITY GRANTS COMMISSION  
BHAADUR SHAH ZAFAR MARG  
NEW DELHI

20th Jan., 1987

No. U.G.C./85(CSP-I)

The Registrar  
Meerut University  
Meerut (U.P.)

Sub: List of colleges prepared under Section 2(f) of  
the U.G.C Act, 1956 - Inclusion of New Colleges..

Sir,

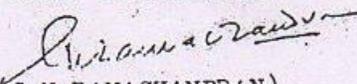
I am directed to refer to your letter No.AP-62(11)/5281 dated 9.12.1986 on the above subject and to say that the name of the following college has been included in the above list under 'Non-Government Colleges teaching upto Bachelor's degree':

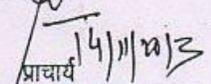
<u>Name of the College</u>	<u>Year of Estt.</u>	<u>Remarks</u>
S.S.S.S. Degree College, Raena (Meerut) (On permanent affiliation) Dr. R.K. Saraswat	1983	The College has also been declared fit to receive central assistance under Sec. 12(B) of the U.G.C Act, 1956.

The Indemnity Bond and other documents in respect of the above college have been accepted by the Commission.

**ATTESTED**

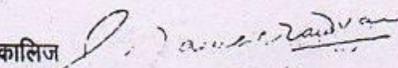
Yours faithfully,

  
 (C.M. RAMACHANDRAN)  
 DEPUTY SECRETARY

  
 श्री शालिग राम सरावत (पी०जी०) कालिज  
 रासना (मि०उ०)

Copy forwarded to:

- ✓ The Principal, S.S.S.S. Degree College, Raena (Meerut) U.P.
2. All Officers/Sections in the UGC Office
3. Guard file

  
 (C.M. RAMACHANDRAN)  
 DEPUTY SECRETARY

  
 श्री शालिग राम सरावत (पी०जी०) कालिज  
 रासना (मि०उ०)

236351, 23232701, 23237721  
23234116, 23235733, 23232317  
23236735, 23239437, 23239627

Extension No. 413 (CPP-I Colleges)  
UGC Website: [www.ugc.ac.in](http://www.ugc.ac.in)



विश्वविद्यालय अनुदान आयोग  
बहादुरशाह जफर मार्ग  
नई दिल्ली-110 002  
UNIVERSITY GRANTS COMMISSION  
BAHADURSHAH ZAFAR MARG  
NEW DELHI-110 002

SPEED POST

F. No. 8-8/2012 (CPP-I/C)

The Registrar,  
Ch. Charan Singh University  
Meerut - 250 005  
Uttar Pradesh

SSSS (P.G.) College, Rasna (Meerut)

Receipt/Dispatch

No. 223/213-14

Date 21/2/14

January, 2014

14 FEB 2014

Signature

Sub: - Change in the name of College and Upgrade the College from Under Graduate (UG) to Post Graduate (PG) level in the list of Colleges under Section 2 (f) & 12 (B) of the UGC Act, 1956.

Sir,

With reference to the letter no. SMD/UGC-318/2013-14 dated 20.09.2013 received from the Principal, Shri Shaligram Sharma Smarak (P.G.) College, Rasna, Dist. Meerut, Uttar Pradesh on the above subject, I am directed to say that the necessary change/upgradation has been made in the list of Colleges maintained under Section 2 (f) & 12 (B) of the UGC Act, 1956 under the head 'Non-Government Colleges teaching upto Bachelor's degree now it has been upgraded upto Master's degree': -

Name of College earlier included under Section 2 (f) & 12 (B) in the directory of Colleges prepared as on 31.03.2004.	Revised Name included in the list of Colleges under Section 2 (f) & 12 (B)
S.S.S.S. Degree College, Rasna, Dist. Meerut, Uttar Pradesh.	Shri Shaligram Sharma Smarak (P.G.) College, Rasna, Dist. Meerut, Uttar Pradesh.
Upto UG level.	Upto PG level.
Est. 1983.	Est. 1983.

Yours faithfully,

(Ajay Kumar)  
Education Officer

Copy to: -

1. The Principal, Shri Shaligram Sharma Smarak (P.G.) College, Rasna, Dist. Meerut, Uttar Pradesh.
2. The Secretary, Government of India, Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi - 110 001.
3. The Principal Secretary, Higher Education Department, Government of Uttar Pradesh, Navin Bhawan, Sachivalaya, Lucknow - 226 001, (Uttar Pradesh).
4. The Joint Secretary, UGC, Northern Regional College Bureau (NRCB), 35, Ferozeshah Road, New Delhi - 110 001.
5. Publication Officer (UGC-Website), New Delhi.
6. Section Officer (FD-III Section), UGC, New Delhi.
7. Guard file.

ATTESTED

प्रबन्धि

श्री शालिग्राम राम स्मरक (पीजीए) कालिज  
रासना (मेरठ)

(Sunita Khanna)  
Section Officer



सत्यमेव जयते  
Government of India

Ministry of Human Resource Development

Department of Higher Education

Statistics Division

New Delhi

# Certificate



**Reference No.C-28977-2015**

This is to certify that Dr.Nand Kumar of S.S.S.S. College Rasana (Meerut)  
Mob. No.9412109158 has successfully uploaded the data of All India Survey  
on Higher Education(AISHE) 2015-2016.

( B N Tiwari )

Deputy Director General

Dated: 11/02/2016